



CITY OF NEEDLES

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Mayor Edward T. Paget, M.D.
Vice Mayor Jeff Williams
Councilmember Tony Frazier
Councilmember Tom Darcy
Councilmember Robert Richardson, M.D.
Councilmember Louise Evans
Councilmember Shawn Gudmundson
City Manager Rick Daniels

MEMORANDUM

TO: Honorable Mayor & Council Members

FROM : Rick Daniels, City Manager

SUBJECT: Manager's Report

DATE: May 18, 2015

City Mgr:

- Surplus Property Ad Hoc Committee reviewing sites and how to get greater interest
- Engaging historic preservation assistance to guide the improvements at the east end of the El Garces.
- Department of Toxic Control and Substances is conducting a community meeting at the Senior Center on May 19, at 5PM regarding changes to the PG&E Topock Remediation Project
- Delegation attending the International Conference of Shopping Centers for business recruitment purposes.

Transit: ** New NAT office and garage are completed with the only remaining item being the purchase and installation of a security system on/between the two facilities. McDonald took possession of the office on April 7 and has started moving in. The garage has passed final inspection

Utilities: **Electric line crews officially completed the storm damage repair from the two significant weather events of 2014
**Focusing on neglected tree trimming and maintenance
**Substation updates to prepare for the upcoming storm season
**Responding to trouble and service calls
**Installing new services
**Research and analysis of vehicle needs
**Identification of capital projects for FY 2016
**Prioritizing elec. utility needs to address in timely manner
**Drafting language addressing the impact(s) of distributed solar energy on the electric system and other customers

Public Works: **Continue to cut weeds on arterial and local streets when time permits.
**Paint stops, limit lines, and legends when weather and time permits.
**Next week will continue doing pavement repairs where there are water cuts in the pavement throughout town.
**Leveling and setting cement forms and continue to trench for electrical circuit at the Electrical Vehicle charging station.

- Planning: **Coordinating sale of city-owned property, including marketing strategies
 **Amending Renewable Energy Ordinance
 **Coordinating Objection process to Sale of Tax-Sale Properties in Needles
 **Coordinating renewal of Chamber of Commerce Billboard lease
 **Locating historic expert for El Garces east-end tile historic significance determination
 **Coordinate El Garces Acoustic panel installation
 **Coordinate automation software for application submission, fee payment
- City Clerk: **Researching possible fee increases for business license renewals
 **Ongoing – processing business license delinquent accounts
 **Ongoing – codifying the Needles Municipal and Zoning Codes
 **Ongoing – public records requests
- Recreation: **Planning Summer Day Camp and taking registration for Camp and also Pee Wee Basketball starting in July.
 **River Valley Air is replacing 2 old air units with 1 new unit. This will be more cost effect for the center and will help reduce elec. Use. (budgeted item)
 **Getting quotes for what the costs would be for new lighting, removal of the 40 yr. old sound proof product that is on ceiling and replacing with sound board and a new gym floor due to the deterioration and non-cost effectiveness of all listed above in the hopes of a possible grant or funds for such a project.
- Aquatics: ** Vacation Pools will be doing their warranty repairs to any spots on the gel coat on the slide that may need it.
 **Taking swim lesson sign-ups starting May 4th at Rec. Center.
 **Taking Jr. Lifeguard signups for this upcoming season at the Rec Center.
- Golf Course: **Fiscal year comparisons:
 July 2013-April 30 2014
 Total players: 22,154
 Total Revenue: \$507,912

 July 2014 - April 30 2015
 Total Players: 19,199
 Total Revenue: \$485,956

 **Flip Mendez fund raiser was a success.
 **Summer hours starting in June
 **Junior Golf Program begins June 8
 **Bunker (aka sand traps) rehab to begin soon