



(ACT) – ACTION NEEDED
(INF) – INFORMATION ONLY
(DIS) – DISCRETIONARY

A G E N D A

REGULAR MEETING OF THE CITY COUNCIL
NEEDLES PUBLIC UTILITY AUTHORITY
CITY OF NEEDLES, CALIFORNIA
TUESDAY, FEBRUARY 26, 2019
COUNCIL EXECUTIVE SESSION – **5:30 P.M.**
CITY COUNCIL MEETING – **6:00 P.M.**
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

Councilmember Hazlewood will be participating in this meeting via teleconference call from Oak Tree Inn, 1706 N Park Drive, Winslow, AZ 86047.

The public shall be given an opportunity to address the legislative body directly from this teleconference location.

CALL TO ORDER
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEM (A three-minute time limit per person has been established.)

RECESS TO EXECUTIVE SESSION

- a) Conference with legal counsel — anticipated litigation pursuant to government code section 54956.9(d)(2)(3)and/or(4). (One potential case adverse to OPG)

EXECUTIVE SESSION – Report by City Attorney

CALL TO ORDER
ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
CONFLICT OF INTEREST
CORRESPONDENCE
INTRODUCTIONS
CITY ATTORNEY - Parliamentary Procedure Review

As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you.

PUBLIC APPEARANCE – Persons wishing to address the City Council on subjects other than those scheduled are requested to do so at this time. When addressing the Council, please come to the podium and give your name and address for the record. In order to conduct a timely meeting, a three minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

RECESS THE COUNCIL MEETING AND CONVENE A JOINT COUNCIL / NPUA MEETING
CALL TO ORDER (Roll Call previously taken)

PRESENTATION

(A ten minute time limit per presentation has been established per Municipal Code Section 2-18.)

- 1) A representative from Vasquez & Company will make a presentation via teleconference -
Accept and file the NPUA fiscal year ending June 30, 2018 audit report complete by Vasquez &
Company (ACT)

ADJOURN THE JOINT COUNCIL / NPUA MEETING AND RECONVENE THE COUNCIL MEETING
CALL TO ORDER (Roll Call previously taken)

PRESENTATION

(A ten minute time limit per presentation has been established per Municipal Code Section 2-18.)

- 2) Lyn Parker and Marilyn Mathews will be making a presentation regarding a book named
"Our Towns" (INF)

PUBLIC HEARINGS

- 3) Public hearing noticed to consider all evidence and testimony for or against establishing a Local Agency Management Program (LAMP) for the Building and Safety Department to facilitate local agency management and appropriate regulation of Onsite Wastewater Treatment Systems
 - Staff Report
 - PowerPoint Presentation
 - Council Questions of Staff
 - Mayor to open the public hearing
 - Public Comment
 - Mayor to close the public hearing
 - Council Discussion / Deliberation
 - Ordinance No. 612-AC establishing a Local Agency Management Program (LAMP) for the City of Needles Building and Safety Division (ACT)
- 4) Public hearing noticed to consider all evidence and testimony for or against amending the Needles Municipal Code Section 13-49(c) to establish angled parking on F Street extending from Broadway to Front Street on the eastside
 - Staff Report
 - PowerPoint Presentation
 - Council Questions of Staff
 - Mayor to open the public hearing
 - Public Comment
 - Mayor to close the public hearing
 - Council Discussion / Deliberation
 - Ordinance 611-AC amending Section 13-49 of the Needles Municipal Code adding angle parking on F Street extending from Broadway to Front Street on the eastside extending to its terminus (ACT)

COUNCIL CONSENT CALENDAR: All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 5 through 7 on the Consent Calendar by affirmative roll call vote. (ACT)

- 5) Approve the warrants register through February 26, 2019

- 6) Waive the reading and adopt Resolution No. 2019-9 consenting to the inclusion of properties within the territory of the City of Needles in the CSCDA (California Statewide Communities Development Authority) Open PACE (Property Assessed Clean Energy) programs; authorizing the CSCDA to accept applications from property owners, conduct contractual assessment proceedings for the HERO (Home Improvement Financing for Energy Efficient Remodels) program and levy contractual assessment within the territory of the City of Needles and authorizing related actions
- 7) Waive the reading and adopt Resolution No. 2019-10 approving Final Parcel Map No. 19932, subdividing 3.166 acres into two parcels located at 3502 Needles Hwy, APN 0660-161-13

End of Consent

REGULAR ITEMS (A three-minute time limit per person applies.)

- 8) Approve the increase of appropriations for \$46,782 for legal bills related to code enforcement matters to be deducted from reserves (ACT)
- 9) Discussion regarding an Employee Appreciation Event (DIS)
- 10) Authorize those interested to attend the California Cannabis Control conference April 10-11, 2019 on Sacramento (ACT)
- 11) Authorize those interested to attend the City County Conference scheduled for Thursday, April 18 and Friday April 19 at the Lake Arrowhead Resort (ACT)

CITY ATTORNEYS REPORT

CITY MANAGERS REPORT

COUNCIL REQUESTS

Councilmember Gudmundson
Councilmember Terral
Councilmember Hazlewood
Mayor Williams
Councilmember Paget
Councilmember Belt
Councilmember Longacre

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL
IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT**

<http://www.cityofneedles.com>

Posted: February 22, 2019

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 22nd day of February 2019.



Dale Jones, CMC, City Clerk



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA SARDA Regular Special

Meeting Date: February 26, 2019

Title: Presentation by Vasquez & Company of the audit report for the fiscal year ended June 30, 2018.

Background: The NPUA audit report has been completed by Vasquez & Company LLP. The audit report will be presented via teleconference by Roger Martinez who is the engagement partner.

Attached are the 2018 Audit Results Presentation materials, and audit report for the fiscal year ended June 30, 2018.

At their meeting on February 12, 2019, the Board of Public Utilities has recommended the FY 2018 NPUA audit report for acceptance by the NPUA board.

Fiscal Impact: None.

Recommendation: Accept and file the NPUA fiscal year ended June 30, 2018 audit report completed by Vasquez & Company

Submitted By: Sylvia Miledi, Finance Director

City Management Review: Rueck

Date: 2/19/19

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: 1



**Needles Public Utility Authority
(A Component Unit of the City of Needles)
Audited Financial Statements
*As of and for the Year Ended June 30, 2018
with Report of Independent Auditors***

An independently owned member
RSM US Alliance



M&V Vasquez
VC & Company LLP
Certified Public Accountants and Business Consultants

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Audited Financial Statements
As of and for the Year Ended June 30, 2018
with Report of Independent Auditors

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Table of Contents

	<u>PAGE</u>
REPORT OF INDEPENDENT AUDITORS	1
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)	4
BASIC FINANCIAL STATEMENTS	
Statement of Net Position	9
Statement of Revenues, Expenses and Changes in Net Position	10
Statement of Cash Flows	11
Notes to Financial Statements	12
SUPPLEMENTARY SCHEDULES	
Combining Schedule of Net Position	26
Combining Schedule of Revenues, Expenses and Changes in Net Position	27
Combining Schedule of Cash Flows	28
REPORT OF INDEPENDENT AUDITORS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	29

Report of Independent Auditors

Members of the Commission of the Needles Public Utility Authority

Report on the Financial Statements

We have audited the accompanying financial statements of Needles Public Utility Authority (the Authority), a component unit of the City of Needles, California, as of and for the year ended June 30, 2018, and the related notes to financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Authority as of June 30, 2018, and the changes in its financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 through 8 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Authority's basic financial statements. The combining schedules of net position, revenues, expenses and changes in net position and cash flows, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining schedules of net position, revenues, expenses and changes in net position and cash flows are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining schedules of net position, revenues, expenses and changes in net position and cash flows are fairly stated, in all material respects, in relation to the basic financial statements as a whole.



As discussed in Notes 1 and 13, the Authority has implemented Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pension*, effective for the year ended June 30, 2018. As a result of this required implementation, the Authority's beginning net position was restated to retroactively report the net Other Postemployment Benefits (OPEB) liability as of June 30, 2017. Our opinion is not modified with respect to this matter.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 22, 2019 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Vasquez & Company LLP".

**Glendale, California
January 22, 2019**

**Needles Public Utility Authority
(A Component Unit of the City of Needles)
Management's Discussion and Analysis (Unaudited)
June 30, 2018**

As Management of the Needles Public Utility Authority (the Authority), we offer readers of the Authority's financial statements this narrative overview and analysis of the Authority's financial performance during the fiscal year ended June 30, 2018. Please read it in conjunction with the Authority's financial statements, which follow this section.

Financial Highlights

- The total net position increased \$2,739 thousand in 2018.
- Operating revenues increased \$1,216 thousand in 2018.
- Operating expenses (excluding depreciation) decreased \$1,066 thousand in 2018.

Overview of the Financial Statements

This annual report includes the management's discussion and analysis report, the independent auditors' report, the Authority's basic financial statements, and the supplementary schedules. The financial statements also include notes that explain in more detail some of the information in the financial statements.

Required Financial Statements

The Authority's financial statements report information using accounting methods similar to those used by private sector companies. These statements offer both short-term and long-term financial information about its activities. The Statement of Net Position includes all of the Authority's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, and provides information about the nature and amount of investments in resources (assets), and the obligations to creditors (liabilities). It also provides the basis for evaluation of the capital structure of the Authority and assessing the liquidity and financial flexibility of the Authority.

All of the revenues and expenses for the year are accounted for in the Statement of Revenues, Expenses and Changes in Net Position. This statement measures the success of the Authority's operations over the past two years and can be used to determine whether the Authority has successfully recovered its costs, through its fees and other charges, profitability and credit worthiness.

The final required financial statement is the Statement of Cash Flows. This statement reports cash receipts, cash payments, and net changes in cash resulting from operations, investing, and financing activities, and provides answers to such questions as sources of cash coming in, what expenditures cash was used for, and the change in the cash balance during the reporting periods.

Financial Analysis of the Authority

One of the most important questions asked about the Authority's finances is "Is the Authority, as a whole, better off or worse off as a result of the year's activities?" The Statement of Net Position, and the Statement of Revenues, Expenses and Changes in Net Position will help answer this question. These two statements report the net position of the Authority, and changes in them. One can think of these changes as indicators of whether the financial health is improving or deteriorating. However, one should also consider other factors, such as changes in the economy, population growth, and if there is any new governmental legislation.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Management's Discussion and Analysis (Unaudited)
June 30, 2018

We begin our analysis with a summary of the Authority's Statements of Net Position.

Condensed Statements of Net Position
(000's)

	<u>2018</u>	<u>2017</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Assets				
Current and other assets	\$ 14,719	\$ 13,937	\$ 782	5.61%
Capital assets	<u>18,472</u>	<u>17,675</u>	797	4.51%
Total assets	<u>33,191</u>	<u>31,612</u>	<u>1,579</u>	<u>4.99%</u>
Deferred outflows of resources	<u>567</u>	<u>1,008</u>	<u>(441)</u>	<u>-43.75%</u>
Liabilities				
Long-term debt	24,361	25,051	(690)	-2.75%
Other liabilities	<u>6,902</u>	<u>6,679</u>	223	3.34%
Total liabilities	<u>31,263</u>	<u>31,730</u>	<u>(467)</u>	<u>-1.47%</u>
Deferred inflows of resources	<u>202</u>	<u>833</u>	<u>(631)</u>	<u>-75.75%</u>
Net Position				
Net investment in capital and intangible assets	1,783	332	1,451	437.05%
Restricted for debt service	700	700	-	0.00%
Unrestricted (deficit)	<u>(190)</u>	<u>(975)</u>	785	-80.51%
Total net position	<u>\$ 2,293</u>	<u>\$ 57</u>	<u>\$ 2,236</u>	<u>3922.81%</u>

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Management's Discussion and Analysis (Unaudited)
June 30, 2018

Condensed Statements of Revenues, Expenses, and Changes in Net Position
(000's)

	<u>2018</u>	<u>2017</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Revenues				
Operating revenues	\$ 13,427	\$ 12,211	\$ 1,216	9.96%
Nonoperating revenues	<u>36</u>	<u>21</u>	<u>15</u>	<u>71.43%</u>
Total revenues	<u>13,463</u>	<u>12,232</u>	<u>1,231</u>	<u>10.06%</u>
Expenses				
Depreciation	905	903	2	0.22%
Other operating expenses	7,147	8,213	(1,066)	-12.98%
Nonoperating expenses	<u>1,440</u>	<u>1,794</u>	<u>(354)</u>	<u>-19.73%</u>
Total expenses	<u>9,492</u>	<u>10,910</u>	<u>(1,418)</u>	<u>-13.00%</u>
Income before operating transfers	3,971	1,322	2,649	200.38%
Transfers	<u>(1,232)</u>	<u>-</u>	<u>(1,232)</u>	<u>0.00%</u>
Changes in net position	2,739	1,322	1,417	107.19%
Net position at beginning of year, as restate	<u>(446)</u>	<u>(1,265)</u>	<u>819</u>	<u>-64.74%</u>
Net position at end of year	<u>\$ 2,293</u>	<u>\$ 57</u> *	<u>\$ 2,236</u>	<u>3922.81%</u>

* For purposes of presenting the prior year information in the management's discussion and analysis the 2017 financial information has not been restated to reflect the effect of GASB 75 implementation due to lack of information.

The \$2,739 thousand increase in total net position in 2018, versus an increase of \$1,322 thousand in 2017, reflects the combination of increases and decreases in operating revenues, expenses and transfers.

While the Statements of Net Position show the changes in financial position, the Statements of Revenues, Expenses and Changes in Net Position provide answers as to the nature of and source of these changes.

Capital Assets (in 000's)

	<u>2018</u>	<u>2017</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Costs				
Land	\$ 3,202	\$ 3,209	\$ (7)	-0.22%
Utility plant	34,008	32,073	1,935	6.03%
Construction in progress	<u>1,263</u>	<u>1,506</u>	<u>(243)</u>	<u>-16.14%</u>
Total costs	<u>38,473</u>	<u>36,788</u>	<u>1,685</u>	<u>4.58%</u>
Accumulated depreciation	<u>20,001</u>	<u>19,113</u>	<u>888</u>	<u>4.65%</u>
Net capital assets	<u>\$ 18,472</u>	<u>\$ 17,675</u>	<u>\$ 797</u>	<u>4.51%</u>

The Authority's Capital Plan for the ensuing 10 years includes various capital and deferred maintenance projects, which include, but are not limited to the following:

ELECTRIC DEPARTMENT

- Continuing upgrades of transmission facilities and substations.
- Replace circuit reclosers and rebuild some substations. Additional land has been purchased to do this.
- Improve electric reliability with the construction of three new substations located at: Bush Street (Yoney), North Needles on Needles Highway and Ice Plant Road. The Yoney substation was completed in October 2017.
- Construction of a new 69 kV power line with 12 kV under-build from Yoney substation to Spikes Road.
- Upgrade to the existing 230 kV transmission loop with existing and new 230 kV connections between Topock Substation and the City of Needles.
- Continuing rewiring and remetering of meters (Residential and Commercial) Rebuilding power lines from Bush Street Substation to Tamrisk Road.
- Insulator Replacement Projects – On-going project.
- Pole Grounding Project.
- Upgrade power lines feeding Park Moabi.

WATER DEPARTMENT

- Replace 5,000 feet of water mains.
- Replace 200 services.
- Two new City Reservoirs. One has been purchased and is in process; the other will be sometime in the future.
- Rehabilitation of Lilly Hill booster station including new electric panel, relocation, and upgrade to water mains.
- Install radio telemetry for wells and booster stations.
- New City Golf Course water well.
- New Equipment such as air compressor, portable vacuum jetter and backup generator(s).
- Meter Replacement. On-going project being completed.
- Develop a Water masterplan which will include a proposed line extension of services to North Needles.

WASTEWATER DEPARTMENT

- The Wastewater department is now a contract operation run by an outside operator, EUSI, LLC. This change became effective December 2, 2012.
- Trenchless replacement of 280 feet of gravity sewer line at I Street.
- Removal and replacement of 470 feet of gravity sewer line by the hospital.
- Rebuild the K Street Lift Station.
- Reline the Bazabooth wet well.
- Continue to repair or replace several more manholes.
- Develop a Wastewater masterplan which will include a proposed collection and treatment services to North Needles.

Long-term Debt

Total indebtedness (all liabilities) outstanding at June 30, 2018 and 2017 amounted to \$31.3 million and \$31.7 million, respectively. In 2017, the Authority issued \$15.5 million of Revenue Refunding Bonds to repay other debt owed by the Authority. More detailed information about the Authority's long-term liabilities is presented in Note 6 of the financial statements.

Economic Factors and Power Rates

The Authority's cost for electricity is dependent upon the open market prices. Since 2008 the Authority has been purchasing its power from Western Area Power Administration (WAPA), and energy costs decreased substantially because of this contract, from their peak in 2006 and 2007. In January 2014, the City, on behalf of the Authority, entered into Amendment No. 5 to Contract No. 00-DSR-11223 among United States Department of Energy Western Area Power Administration Desert Southwest Service Region ("WAPA"), Parker-Davis Project, SLCA Integrated Projects, Boulder Canyon Project AND Yuma County Water Users' Association And Wellton-Mohawk Irrigation and Drainage District and Eastern Arizona Preference Pooling Association and City of Needles, California for Aggregated Energy Services ("AES") AES (through WAPA) that accommodates aggregation of all member resources (hydroelectric and thermal electric) subject to transmission arrangements. There is an opportunity for Needles to receive excess Wellton – Mohawk Irrigation and Drainage District Federal Energy Services ("FES") hydro at a pre-negotiated cost, based on the FES rate (exchanges cannot be made at a rate greater than the FES Rate). Those hydro deliveries will be deemed "specified" resources and will not be subject to Cap and Trade penalties.

Implementation of New Accounting Pronouncements

During the fiscal year ended June 30, 2018, the Authority implemented the following new Statements of the Governmental Accounting Standards Board (GASB): GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pension*; and, GASB Statement No. 81, *Irrevocable Split-Interest Agreements*.

The implementation of GASB Statement No. 75 resulted in a restatement of the beginning net position balance from \$56,990 to (\$445,656) to retroactively report the net OPEB liability as of the beginning of the fiscal year ended June 30, 2018. The implementation of GASB Statement No. 81 did not materially impact the Authority's financial statements for the year ended June 30, 2018.

Contacting the Authority's Financial Manager

This financial report is designed to provide our customers and creditors with a generalized overview of the Authority's finances, and to demonstrate the Authority's accountability for the money it receives. If you have questions about this report, or if additional financial information is needed, please contact the Needles Public Utility Authority, Director of Finance, 817 Third Street, Needles, California 92363.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Statement of Net Position
June 30, 2018

ASSETS		
Current assets		
Cash and cash equivalents	\$	9,180,651
Receivables, net		1,518,279
Materials and supplies inventory		598,882
Total current assets		<u>11,297,812</u>
Noncurrent assets		
Prepayment of purchase obligation		908,846
Capital assets, net of accumulated depreciation		18,472,473
Intangible assets, net of accumulated amortization		2,512,026
Total noncurrent assets		<u>21,893,345</u>
Total assets		<u>33,191,157</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflows of resources related to pension		551,301
Deferred outflows of resources related to OPEB		16,131
Total deferred outflows of resources		<u>567,432</u>
LIABILITIES AND NET POSITION		
Current liabilities		
Accounts payable and other current liabilities		90,645
Due to the City of Needles		3,380,793
Compensated absences		358,227
Customer deposits		680,906
Interest payable		235,384
Bonds and note payable - current portion		918,251
Total current liabilities		<u>5,664,206</u>
Noncurrent liabilities		
Net pension liability		1,643,804
Net OPEB liability		512,423
Bonds and note payable - net of current portion		23,442,694
Total noncurrent liabilities		<u>25,598,921</u>
Total liabilities		<u>31,263,127</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred inflows of resources related to pension		202,031
Net position		
Net investment in capital and intangible assets		1,783,202
Restricted for debt service		700,268
Unrestricted (deficit)		(190,039)
Total net position	\$	<u>2,293,431</u>

See notes to financial statements.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Statement of Revenues, Expenses and Changes in Net Position
Year ended June 30, 2018

Operating revenues		
Sales of electricity	\$	8,286,415
Sales of water		2,455,389
Charges for sewer use		1,802,316
Other revenue		882,845
Total operating revenues		<u>13,426,965</u>
Operating expenses		
Operations and maintenance		4,594,293
Electric power purchased		1,741,615
Depreciation and amortization		905,325
City franchise fee		591,786
Utility users tax		218,541
Total operating expenses		<u>8,051,560</u>
		<u>5,375,405</u>
Nonoperating revenues (expenses)		
Interest expense		(1,440,381)
Interest and investment revenue		35,651
Net nonoperating expenses		<u>(1,404,730)</u>
Income before operating transfers		3,970,675
Operating transfers		
Transfers to the City		<u>(1,231,588)</u>
Change in net position		2,739,087
Net position at beginning of year, as restated		<u>(445,656)</u>
Net position at end of year	\$	<u><u>2,293,431</u></u>

See notes to financial statements.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Statement of Cash Flows
Year ended June 30, 2018

Cash flows from operating activities	
Receipts from customers	\$ 11,836,267
Payments to City of Needles:	
Suppliers and other costs	(4,768,264)
Employee compensation and related costs	(1,498,502)
Net cash flows from operating activities	<u>5,569,501</u>
 Cash flows from capital and related financing activities	
Purchases to capital assets	(1,684,199)
Principal paid on capital debt	(672,180)
Interest paid on capital debt	(1,454,095)
Net transfers for asset replacement reserves	(1,231,588)
Cash flows used by capital and related financing activities	<u>(5,042,062)</u>
 Cash flows from investing activities	
Interest and investment revenue	35,651
Cash flows from investing activities	<u>35,651</u>
Change in cash and cash equivalents	563,090
Cash and cash equivalents at beginning of year	8,617,561
Cash and cash equivalents at end of year	<u>\$ 9,180,651</u>
 Reconciliation of operating income to net cash flows from operating activities	
Operating income	\$ 5,375,405
Adjustments to reconcile operating income to net cash from operating activities:	
Depreciation and amortization	905,325
Changes in operating assets and liabilities:	
Receivables	(245,996)
Materials and supplies inventory	(9,979)
Deferred outflows of resources	463,092
Accounts payable and other current liabilities	(27,098)
Due to the City of Needles	931,314
Compensated absences	26,985
Customer deposits	(1,356,312)
Net pension liability	149,788
Net OPEB liability	(12,505)
Deferred inflows of resources	(630,518)
Net cash flows from operating activities	<u>\$ 5,569,501</u>

See notes to financial statements.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Needles Public Utility Authority (the Authority) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the Authority are described below:

Reporting Entity

The Authority was formed by a Joint Powers Agreement, entered into on June 6, 1997, between the City of Needles, California (City) and the Redevelopment Agency of the City of Needles (Agency). Pursuant to the provisions of ABX126, the Agency was dissolved effective February 1, 2012. The City currently serves as the successor agency to the former redevelopment agency that is responsible for revenue collection, maintaining the bond reserves, disposing of excess property and fulfilling the remaining obligations of the dissolved Agency.

The Authority was formed for the purpose of acquiring and operating the City's water, sewer and electrical enterprises. The Authority is governed by a Commission, the members of which are also members of the City Council. The Authority has no employees, its day-to-day activities and operations are performed by City employees under a management agreement with the City. The Authority is a component unit of the City.

Basis of Accounting and Measurement Focus

The Authority is considered to be an enterprise fund, which is a proprietary fund type. Proprietary funds are used to account for activities that are similar to those often found in the private sector. The measurement focus is upon determination of net income and capital maintenance.

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Authority uses the full accrual basis of accounting. Under this basis, revenues are recorded when earned and expenses are recorded when incurred, even though actual payment or receipt may not occur until after the period ends.

The Authority's financial statements are presented in accordance with the provisions of GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* as amended by GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. Statement No. 63 established standards for external financial reporting for all state and local governmental entities. It requires the classification of net position into three components – net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of Accounting and Measurement Focus (continued)

- Net investment in capital assets – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowing that are attributable to the acquisition, construction, or improvement of those capital assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.
- Restricted – This component of net position consists of constraints placed on net position use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or restrictions imposed by law through constitutional provisions or enabling legislation.
- Unrestricted net position – This category consists of that component of net position that does not meet the definition of restricted or net investment in capital assets.

Implementation of New Accounting Pronouncements

During the year ended June 30, 2018, the Authority adopted the following Governmental Accounting Standards Board (GASB) statements:

- GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pension*. The requirements of this Statement improve the decision-usefulness of information in employer and governmental nonemployer contributing entity financial reports and enhance its value for assessing accountability and interperiod equity by requiring recognition of the entire OPEB liability and a more comprehensive measure of OPEB expense. Decision-usefulness and accountability are enhanced through new note disclosures and required supplementary information. The implementation of this Statement resulted in restatement of the beginning net position of the Authority to retroactively report net OPEB liability.
- GASB Statement No. 81, *Irrevocable Split-Interest Agreements*. This statement enhances the comparability of financial statements by providing accounting and financial reporting guidance for irrevocable split-interest agreements in which a government is a beneficiary. This Statement also enhances the decision-usefulness of general purpose external financial reports, and their value for assessing accountability, by more clearly identifying the resources that are available for the government to carry out its mission. The implementation of this statement did not have a significant impact on the Authority's financial statements as of and for the fiscal year ended June 30, 2018.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Pension

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pension, and pension expense, information about the fiduciary net position of the City's California Public Employees' Retirement System (CalPERS) plan (Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. The City allocates about 41.64% of the net pension liability and pension-related transactions to the Authority based on its share in the pension contribution for the year ended June 30, 2018.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and in banks, money market accounts and deposits with the Local Agency Investment Fund (LAIF), and also certificates of deposit and U.S. Treasury bills with maturities of less than 90 days when purchased. It also includes money market accounts in deposits held by the bond trustee that are not restricted.

Inventories

Inventories are recorded at average cost, which approximates market. Inventories consist of expendable supplies held for consumption. The cost is recorded as an expense at the time individual inventory items are consumed rather than when purchased.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position
(continued)**

Capital Assets

Capital assets are defined by the Authority as assets with an initial, individual cost of more than \$5,000 and with an estimated useful life in excess of one year.

Capital assets of the Authority are recorded at either their historical cost or at an allocation of the utility plant purchase price, based on appraisal values at January 1, 1997. Donated assets are valued at their estimated fair value on the date donated. Depreciation for all exhaustible capital assets is charged as an expense against operations. The provision for depreciation is computed using the straight-line method over estimated useful lives of the assets as follows:

Buildings	20 - 40 years
Improvements	20 - 40 years
Plant	15 - 30 years
Equipment	3 - 10 years

Net interest costs during construction periods are capitalized for assets acquired by the issuance of long-term debt. Major additions and betterments are capitalized while expenditures for maintenance and repairs that do not add value to the assets and materially extend asset lives are charged to operations as incurred.

Deposits

Customer deposits represent deposits held by the Authority as collateral in the event of non-payment for service rendered.

Deferred Outflows and Inflows of Resources

Pursuant to GASB Statement Nos. 63 and 65, the Authority recognizes deferred outflows and inflows of resources. A deferred outflow of resources is defined as a consumption of net position by the government that is applicable to a future reporting period. A deferred inflow of resources is defined as an acquisition of net position by the government that is applicable to a future reporting period.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenues and Expenses

Revenues and Expenses

Revenues and expenses are distinguished between operating and nonoperating items. The Authority defines operating revenues to be exchange transactions where a product or service is furnished and a charge collected therefrom, while operating expenses are all of the costs incurred in delivering those products or services including depreciation on capital assets. Nonoperating revenues and expenses are generally non-exchange transactions and those transactions that are capital and non-capital related financing activities or investing activities.

Revenue

Charges for electricity, water and sewer use are recorded as billed to customers on a monthly cycle billing basis. At the end of each month, unbilled revenues are accrued for each cycle based on the most recent cycle billings.

Compensated Absences

As discussed in Note 11, the Authority has a management agreement with the City concerning employees and their compensation. All earned vacation, holiday, compensatory time off, and a portion of accumulated sick leave of the City's employees payable upon termination or retirement are accrued. The liability is accrued for a portion of the sick leave balances of all employees who are currently eligible to receive a payment for sick leave upon termination, as well as for those expected to become eligible. As of June 30, 2018, the total estimated liability for all compensated absences, including sick leave, was \$358,227.

Amortization

Canal construction cost sharing is amortized using the straight-line method over 40 years. Effective July 1, 2004, the Authority discontinued amortizing its Water Rights intangible asset, as this asset has an indeterminate life and has value. Water Rights are tested annually for impairment under GASB 42, *Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries*. If it is determined that the asset has been impaired, the book value will be adjusted to reflect the reduced fair value of the rights. Accumulated amortization on Water Rights amounted to \$490,688 prior to July 1, 2004.

NOTE 2 CASH AND INVESTMENTS

The indenture for the 2016 Revenue Refunding Bonds (Note 6) requires the establishment of special funds to be held and administered by trustees and by the Authority. As of and for the year ended June 30, 2018, investments and cash held by trustees and by the Authority in these funds and accounts are as follows:

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Notes to Financial Statements
Year ended June 30, 2018

NOTE 2 CASH AND INVESTMENTS (CONTINUED)

Custodian	
Local Agency Investment Fund	\$ 2,797,937
Bank	6,382,714
	<u>\$ 9,180,651</u>
Special funds balances	
Operating funds	\$ 5,638,572
Electric asset replacement reserve	2,841,811
Utility rate stabilization fund	700,268
	<u>\$ 9,180,651</u>

The Authority, periodically during the year, maintained bank balances in excess of federally insured limits.

Statutes authorize the Authority to invest in obligations of U.S. Government agencies and U.S. Government securities, certificates of deposit, municipal securities and the Local Agency Investment Fund of the State of California. Investments are stated at fair value.

Investment in State Investment Pool

The Authority is a voluntary participant in LAIF that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The fair value of the Authority's investment in this pool is reported in the accompanying financial statements at amounts based upon the Authority's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. At June 30, 2018, the total fair value of LAIF, including accrued interest was approximately \$88.9 billion. The fair value of the Authority's investment in the pool is \$2,797,937 as of June 30, 2018. LAIF's and the Authority's exposure to risk (credit, market, or legal) is not currently available.

The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Authority's investment in LAIF as of June 30, 2018 is reported at the Agency's pro-rata share of the amortized cost provided by LAIF for the entire LAIF portfolio. This valuation amount which approximates fair value, is not categorized under the fair value hierarchy.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Notes to Financial Statements
Year ended June 30, 2018

NOTE 3 ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2018 consist of the following:

	Electric	Water	Wastewater	Total
Accounts receivable	\$ 1,057,120	\$ 388,987	\$ 264,297	\$ 1,710,404
Allowance for doubtful accounts	(129,988)	(27,208)	(34,929)	(192,125)
Net receivables	<u>\$ 927,132</u>	<u>\$ 361,779</u>	<u>\$ 229,368</u>	<u>\$ 1,518,279</u>

NOTE 4 CAPITAL ASSETS

Changes in capital assets for the year ended June 30, 2018 were as follows:

	Beginning Balance	Additions	Transfers/ Deductions	Ending Balance
Nondepreciable assets				
Land	\$ 3,209,393	\$ -	\$ (7,500)	\$ 3,201,893
Construction in progress	1,506,557	1,691,699	(1,935,182)	1,263,074
	<u>4,715,950</u>	<u>1,691,699</u>	<u>(1,942,682)</u>	<u>4,464,967</u>
Depreciable assets				
Utility plant	32,072,885	-	1,935,182	34,008,067
Accumulated depreciation	(19,113,444)	(887,117)	-	(20,000,561)
	<u>12,959,441</u>	<u>(887,117)</u>	<u>1,935,182</u>	<u>14,007,506</u>
Capital assets, net	<u>\$ 17,675,391</u>	<u>\$ 804,582</u>	<u>\$ (7,500)</u>	<u>\$ 18,472,473</u>

NOTE 5 INTANGIBLE ASSETS

Changes in the intangible assets for the year ended June 30, 2018 were as follows:

	Beginning Balance	Additions	Ending Balance
Cost			
Water rights	\$ 2,662,807	\$ -	\$ 2,662,807
Canal construction cost sharing	728,366	-	728,366
	<u>3,391,173</u>	<u>-</u>	<u>3,391,173</u>
Less accumulated amortization			
Water rights	(490,688)	-	(490,688)
Canal construction cost sharing	(370,251)	(18,208)	(388,459)
	<u>(860,939)</u>	<u>(18,208)</u>	<u>(879,147)</u>
Intangible assets, net	<u>\$ 2,530,234</u>	<u>\$ (18,208)</u>	<u>\$ 2,512,026</u>

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Notes to Financial Statements
Year ended June 30, 2018

NOTE 6 LONG-TERM DEBT

Long-term debt consists of:

- 2016 Revenue Refunding Bonds, interest at 3.86% payable each February 1st and August 1st – principal redemptions in varying annual amounts that are due through February 2031.
- Purchase Obligation due to the City, \$685,300 payable each February 1st, including interest imputed at 6.714% through February 2012. Starting February 2013, the annual payment was reduced to \$673,036 as a result of the \$400,000 prepayments made in 2012. The annual payment was further reduced to \$666,983 in fiscal year 2016 as a result of the additional prepayment made in 2013 amounting to \$350,000.

Long-term liability activity for the year ended June 30, 2018 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
Revenue bonds	\$ 15,488,000	\$ -	\$ (852,698)	\$ 14,635,302	\$ 885,931
Purchase obligation	9,755,930	-	(30,287)	9,725,643	32,320
	25,243,930	-	(882,985)	24,360,945	918,251
Unamortized discount	(192,488)	-	192,488	-	
	<u>\$ 25,051,442</u>	<u>\$ -</u>	<u>\$ (690,497)</u>	<u>\$ 24,360,945</u>	

Annual maturities of long-term debt are as follows:

Year Ending June 30	Revenue Refunding Bonds	Purchase Obligation	Interest	Total
2019	\$ 885,931	\$ 32,320	\$ 1,209,435	\$ 2,127,686
2020	920,458	34,490	1,172,738	2,127,686
2021	956,330	36,806	1,134,550	2,127,686
2022	993,600	39,277	1,094,808	2,127,685
2023	1,032,323	41,914	1,053,448	2,127,685
2024-2028	5,797,389	255,757	4,585,280	10,638,426
2029-2033	4,049,271	353,944	3,350,441	7,753,656
2034-2038	-	489,826	2,936,674	3,426,500
2039-2043	-	677,874	2,748,626	3,426,500
2044-2048	-	938,115	2,488,385	3,426,500
2049-2053	-	1,298,264	2,128,236	3,426,500
2054-2058	-	1,796,677	1,629,823	3,426,500
2059-2063	-	2,486,435	940,065	3,426,500
2064-2065	-	1,243,944	126,656	1,370,600
Total	<u>\$ 14,635,302</u>	<u>\$ 9,725,643</u>	<u>\$ 26,599,165</u>	<u>\$ 50,960,110</u>

NOTE 6 LONG-TERM DEBT (CONTINUED)

The varying long-term debt installment payments are to be made from various Authority revenues (all as defined in the applicable agreements) which are irrevocably pledged to such payments, as follows: net independent utility revenues for the 2016 Revenue Refunding Bonds; and, surplus revenues for the Purchase Obligation.

During the years ended June 30, 2013, 2012 and 2010, the Authority made additional payments amounting to \$350,000, \$400,000, and \$250,000, respectively, on the Purchase Obligation (shown in the noncurrent assets in the Statements of Net Position). Any future payments less than \$685,300 (annual debt service stated in the Purchase Obligation) will decrease the amount of the prepaid balance. The Authority reduced the annual payments to \$666,983 starting 2016 which resulted in the reduction of the prepayment balance by \$18,317 in 2018.

Upon payment in full of all indebtedness of the Authority, title to the water, sewer, and electrical enterprises (Enterprises) shall automatically revert to the City.

NOTE 7 RETIREMENT PLAN

General Information about the Pension Plans

Plan Description

All qualified permanent and probationary employees are eligible to participate in the City of Needles' Miscellaneous Employee Pension Plans, cost-sharing multiple employer defined benefit pension plans administered by CalPERS. Benefit provisions under the Plans are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Classic participants (defined as eligible participants prior to January 1, 2013) are required to contribute 8% of their annual covered salary. New participants (defined as eligible employees brought into CalPERS membership for the first time on or after January 1, 2013) contribute at least half the normal cost rate as determined by CalPERS. The City contributes the remaining amounts necessary to fund the benefits for its employees, using the actuarial basis adopted by the CalPERS Board of Administration.

NOTE 7 RETIREMENT PLAN (CONTINUED)

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

With the implementation of GASB Statement No. 68, the City allocates about 41.64% of the City's net pension liability and pension-related transactions to the Authority based on its share in the pension contribution for the year ended June 30, 2018. Amounts allocated in fiscal year 2017-18 were as follows:

Net pension liability	\$ 1,643,804
Deferred outflows of resources	551,301
Deferred inflows of resources	202,031
Pension expense	(27,388)

Please refer to the City's audited financial statements for the fiscal year ended June 30, 2018 for more information about the City's retirement plan required note disclosures and supplementary information in accordance with GASB Statement No. 68.

NOTE 8 OTHER POSTEMPLOYMENT BENEFITS (OPEB)

Plan Description

In addition to providing pension benefits, the City provides certain health care benefits for retired employees. Classified employees retiring after 20 or more years of service and after having reached age 58 or older are provided medical insurance coverage until the retiree becomes eligible for Medicare. Unclassified employees retiring at age 55 or later with 20 or more years of service are paid \$300 per month for medical insurance coverage until the retiree becomes eligible for Medicare.

Contributions and Funding Policy

The contribution requirements of the City are established and may be amended by the City Council. While GASB Statement 75 requires that the liability for all postemployment benefits be measured, it does not require that an agency "pre-fund" the accrued liability. The City pays for the postemployment healthcare cost on a "pay-as-you-go" basis. The provisions of GASB Statement 75 determine the amount that must be presented as an annual expense and accrued liability on the City's financial statements.

NOTE 8 OTHER POSTEMPLOYMENT BENEFITS (OPEB) (CONTINUED)

Net OPEB Liability

The Authority's net OPEB liability was measured as of June 30, 2017, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017.

With the implementation of GASB Statement No. 75, the City allocates about 41.64% of the City's net OPEB liability and related transactions to the Authority based on its share in the contribution for the year ended June 30, 2018. Amounts allocated in fiscal year 2017-18 were as follows:

Net OPEB liability	\$ 512,423
Deferred outflows of resources	16,131
OPEB expense	(6,354)

Please refer to the City's audited financial statements for the fiscal year ended June 30, 2018 for more information about the City's OPEB plan required note disclosures and supplementary information in accordance with GASB Statement No. 75.

NOTE 9 ASSET REPLACEMENT FUNDS

The Authority transfers certain amounts to the City to fund future replacement of existing property and equipment and other capital expenditure requirements of the Authority. For the year ended June 30, 2018, the Authority transferred \$1,231,588 to the City for deposit to the asset replacement funds.

At June 30, 2018, the following asset replacement funds are under the control and custody of the City and are recorded in the City's accounting records as restricted funds (less usage):

Water	\$ 596,431
Wastewater	515,905
Electric	194,035
	\$ 1,306,371

NOTE 10 COMMITMENTS AND CONTINGENCIES

The Authority is considered a transmission and generation dependent electric utility, and, therefore, completely dependent on others for supply and transmission of energy to the City's electric system.

NOTE 10 COMMITMENTS AND CONTINGENCIES (CONTINUED)

The Authority's rate structure is designed to allocate the hydroelectric allotment equally among all customers, giving 450KWH per customer per month in winter months and 850KWH per customer per month in summer months. The actual cost of power is analyzed every quarter and if a Power Cost Adjustment (PCA) is required, it is to be put into effect the following quarter. If the PCA has gone down, then a credit is to be calculated by KWH per bill. The new rate structure was put into place January 1, 2008. The power costs have decreased and therefore a negative Power Cost Adjustment has been applied.

In 2008, the Authority partnered with the United States Department of Energy Western Area Power Administration (WAPA) for management of energy costs. This partnership was effective April 1, 2008 and has allowed the Authority greater flexibility in the power purchase market.

NOTE 11 RELATED PARTY TRANSACTIONS

Section 1202 of the Needles Municipal Code states, "Each utility shall be operated as a separate unit and all accounting respecting such utility shall be on that basis. All personal services of officers or employees and all costs incurred for the joint benefit of any such utility and any other office, department or agency of the city shall be prorated between them. Charges shall be made by the utility for all service, property or other things of value supplied or rendered by it to any other office, department or agency of the city."

The City acts as the manager and operator of the Authority's Enterprises under a Management Agreement. The City receives a management fee equal to its actual costs and direct overhead incurred in connection with the management and operation of the Enterprises. Such costs include, but are not limited to, salaries, insurance and retirement benefits of City employees providing services to the Enterprises. Each July 1st, the Management Agreement is extended for one year, unless either party notifies the other that it does not intend to extend the term of the Agreement. Total payments made to the City for operating the Enterprises for the year ended June 30, 2018 amounted to \$7,081,633. This amount includes payment of franchise fee and purchase of electric power and capital assets.

In exchange for the City providing rights of way and rights of access to all real property owned by the City and necessary for the Authority to operate the Enterprises, the City collects an annual franchise fee from the Authority. The amount of the franchise fee is determined by the City, the payment of which is subordinate to the Authority's annual debt service. In August 2010, the Authority's Board approved the increase in franchise fee from 5% of gross revenues to 7.5% of gross revenues for two years, and then 5% thereafter. In November 2012, the voters of the City of Needles approved Measure T eliminating 2.5% of the franchise fee that the City of Needles charges the Authority and established a utility user tax of up to 2.5% to be applied to electric, water and sewer charges. The franchise fee and utility user tax amounted to \$810,327 for the year ended June 30, 2018.

NOTE 11 RELATED PARTY TRANSACTIONS (CONTINUED)

In connection with the City's 1997 sale of the Enterprises to the Authority, the Authority's remaining unpaid purchase obligation to the City is payable annually, each February 1st, through 2065. Payments are payable solely from Surplus Revenues (as defined). Purchase obligation payments amounted to \$666,983 for the year ended June 30, 2018, which included interest amounting to \$655,013. The unpaid purchase obligation is included in the bonds and note payable account in the Statement of Net Position.

NOTE 12 RISK MANAGEMENT

The Authority is subject to various risks in the normal course of operations. The Authority, as a component unit of the City, protects itself against such risks by the City's participation in the California Joint Powers Insurance Authority (CJPIA), a joint power agency (risk-sharing pool) that provides an independently managed, self-insurance program for member cities.

The City contributes its pro rata share of anticipated losses to a pool administered by CJPIA. Should actual losses among participants exceed anticipated losses, the City will be assessed its pro rata share of that deficiency. Conversely, if the actual losses are less than anticipated, the City will be refunded its pro rata share of the excess. The Authority's allocated share of the City's contributions to CJPIA is included in the operations and maintenance expenses paid to the City under the management agreement discussed in Note 11.

NOTE 13 PRIOR PERIOD ADJUSTMENTS

The beginning balance of the Authority's net position has been restated to reflect the following adjustments:

Net position at June 30, 2017, as previously reported	\$ 56,990
Prior period adjustment:	
Adjustment to record retroactive effect of implementing GASB Statement No. 75	(502,646)
Net position at June 30, 2017, as restated	\$ <u>(445,656)</u>

The net position balance as of June 30, 2017 was restated to retroactively report the net OPEB liability as of the beginning of the fiscal year as a result of implementing GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pension*.

NOTE 14 SUBSEQUENT EVENTS

The Authority has evaluated events subsequent to June 30, 2018 to assess the need for potential recognition or disclosure in the financial statements. Such events were evaluated through January 22, 2019, the date on which the financial statements were available to be issued. Based upon this evaluation, it was determined that no subsequent events occurred that require recognition or additional disclosure in the financial statements.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Combining Schedule of Net Position
June 30, 2018

ASSETS	Water				Total
	Electric	Water	All American Canal	Wastewater	
Current assets					
Cash and cash equivalents	\$ 7,405,775	\$ 750,519	\$ 263,696	\$ 760,661	\$ 9,180,651
Receivables, net	927,132	361,779	-	229,368	1,518,279
Due from other funds	6,966,663	-	424,461	-	7,391,124
Materials and supplies inventory	523,325	39,945	-	35,612	598,882
Total current assets	<u>15,822,895</u>	<u>1,152,243</u>	<u>688,157</u>	<u>1,025,641</u>	<u>18,688,936</u>
Noncurrent assets					
Prepayment of purchase obligation	499,865	227,212	-	181,769	908,846
Capital assets, net of accumulated depreciation	10,320,249	2,956,603	-	5,195,621	18,472,473
Intangible assets, net of accumulated amortization	-	2,172,119	-	339,907	2,512,026
Total noncurrent assets	<u>10,820,114</u>	<u>5,355,934</u>	<u>-</u>	<u>5,717,297</u>	<u>21,893,345</u>
Total assets	<u>26,643,009</u>	<u>6,508,177</u>	<u>688,157</u>	<u>6,742,938</u>	<u>40,582,281</u>
DEFERRED OUTFLOWS OF RESOURCES					
Deferred outflows of resources related to pension	330,781	148,851	11,026	60,643	551,301
Deferred outflows of resources related to OPEB	9,679	4,355	323	1,774	16,131
Total deferred outflows of resources	<u>340,460</u>	<u>153,206</u>	<u>11,349</u>	<u>62,417</u>	<u>567,432</u>
LIABILITIES AND NET POSITION					
Current liabilities					
Accounts payable and other current liabilities	65,265	10,732	3,771	10,877	90,645
Due to the City of Needles	2,302,423	525,971	387,827	164,572	3,380,793
Due to other funds	-	3,855,834	-	3,535,290	7,391,124
Compensated absences	222,456	101,407	977	33,387	358,227
Customer deposits	614,174	66,732	-	-	680,906
Interest payable	129,461	58,846	-	47,077	235,384
Bonds and note payable - current portion	436,884	198,584	-	282,783	918,251
Total current liabilities	<u>3,770,663</u>	<u>4,818,106</u>	<u>392,575</u>	<u>4,073,986</u>	<u>13,055,330</u>
Noncurrent liabilities					
Net pension liability	986,283	443,827	32,876	180,818	1,643,804
Net OPEB liability	307,454	138,354	10,248	56,367	512,423
Bonds and note payable - net of current portion	11,835,757	5,379,890	-	6,227,047	23,442,694
Total liabilities	<u>16,900,157</u>	<u>10,780,177</u>	<u>435,699</u>	<u>10,538,218</u>	<u>38,654,251</u>
DEFERRED INFLOWS OF RESOURCES					
Deferred inflows of resources related to pension	121,219	54,548	4,041	22,223	202,031
Net position (deficit)					
Net investment in capital and intangible assets	980,761	445,801	-	356,640	1,783,202
Restricted for debt service	385,147	175,067	-	140,054	700,268
Unrestricted (deficit)	8,641,550	(4,773,591)	259,766	(4,317,764)	(190,039)
Total net position	<u>\$ 10,007,458</u>	<u>\$ (4,152,723)</u>	<u>\$ 259,766</u>	<u>\$ (3,821,070)</u>	<u>\$ 2,293,431</u>

See report of independent auditors.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Combining Schedule of Revenues, Expenses and Changes in Net Position
Year ended June 30, 2018

	Water				Total
	Electric	Water	All American Canal	Wastewater	
Operating revenues					
Charges for services	\$ 8,286,415	\$ 2,455,389	\$ 760,242	\$ 1,802,316	\$ 13,304,362
Other revenue	121,887	-	100	616	122,603
Total operating revenues	<u>8,408,302</u>	<u>2,455,389</u>	<u>760,342</u>	<u>1,802,932</u>	<u>13,426,965</u>
Operating expenses					
Electric power purchased	1,741,615	-	-	-	1,741,615
Salaries and benefits	806,769	467,478	29,611	191,486	1,495,344
Depreciation and amortization	337,830	226,792	-	340,703	905,325
City franchise fee	384,373	125,823	-	81,590	591,786
Utility users tax	144,364	42,777	-	31,400	218,541
Supplies	47,316	57,289	415	22,701	127,721
Administrative and management	400,524	201,620	8,724	102,124	712,992
Power and utilities	49,959	106,469	78	92,066	248,572
Contractual services	74,682	55,983	701,806	384,498	1,216,969
Maintenance and operations	67,221	29,353	-	18,127	114,701
Insurance	270,672	33,093	-	54,303	358,068
Conservation/solar rebates	192,762	15,410	-	-	208,172
Miscellaneous	49,550	24,760	4,166	33,278	111,754
Total operating expenses	<u>4,567,637</u>	<u>1,386,847</u>	<u>744,800</u>	<u>1,352,276</u>	<u>8,051,560</u>
Operating income	<u>3,840,665</u>	<u>1,068,542</u>	<u>15,542</u>	<u>450,656</u>	<u>5,375,405</u>
Nonoperating revenues (expenses)					
Interest expense	(746,845)	(339,476)	-	(354,060)	(1,440,381)
Interest and investment revenue	19,608	8,913	-	7,130	35,651
Net nonoperating expenses	<u>(727,237)</u>	<u>(330,563)</u>	<u>-</u>	<u>(346,930)</u>	<u>(1,404,730)</u>
Income before operating transfers	3,113,428	737,979	15,542	103,726	3,970,675
Operating transfers					
Transfers to the City	(526,878)	(473,725)	-	(230,985)	(1,231,588)
Change in net position	2,586,550	264,254	15,542	(127,259)	2,739,087
Net position at beginning of year, as restated	7,420,908	(4,416,977)	244,224	(3,693,811)	(445,656)
Net position at end of year	<u>\$ 10,007,458</u>	<u>\$ (4,152,723)</u>	<u>\$ 259,766</u>	<u>\$ (3,821,070)</u>	<u>\$ 2,293,431</u>

See report of independent auditors.

Needles Public Utility Authority
(A Component Unit of the City of Needles)
Combining Schedule of Cash Flows
Year ended June 30, 2018

	Water				Total
	Electric	Water	All American Canal	Wastewater	
Cash flows from operating activities					
Receipts from customers	\$ 6,923,155	\$ 2,401,219	\$ 760,342	\$ 1,751,551	\$ 11,836,267
Payments to City of Needles:					
Suppliers and other costs	(1,350,715)	(371,350)	(685,661)	(2,360,538)	(4,768,264)
Employee compensation and related costs	(742,948)	(431,505)	2,258	(326,307)	(1,498,502)
Net cash flows from (used in) operating activities	<u>4,829,492</u>	<u>1,598,364</u>	<u>76,939</u>	<u>(935,294)</u>	<u>5,569,501</u>
Cash flows from capital and related financing activities					
Purchases of capital assets	(1,677,164)	-	-	(7,035)	(1,684,199)
Principal paid on capital debt	(1,495,578)	(679,807)	-	1,503,205	(672,180)
Interest paid on capital debt	(754,387)	(342,905)	-	(356,803)	(1,454,095)
Interfund transfers	(45,366)	(20,618)	(45,239)	111,223	-
Net transfers for asset replacement reserves	(526,878)	(473,725)	-	(230,985)	(1,231,588)
Net cash flows from (used in) capital and related financing activities	<u>(4,499,373)</u>	<u>(1,517,055)</u>	<u>(45,239)</u>	<u>1,019,605</u>	<u>(5,042,062)</u>
Cash flows from investing activities					
Interest and investment revenue	19,608	8,913	-	7,130	35,651
Cash flows from investing activities	<u>19,608</u>	<u>8,913</u>	<u>-</u>	<u>7,130</u>	<u>35,651</u>
Net change in cash and cash equivalents	349,727	90,222	31,700	91,441	563,090
Cash and cash equivalents at beginning of year	7,056,048	660,297	231,996	669,220	8,617,561
Cash and cash equivalents at end of year	<u>\$ 7,405,775</u>	<u>\$ 750,519</u>	<u>\$ 263,696</u>	<u>\$ 760,661</u>	<u>\$ 9,180,651</u>
Reconciliation of operating income to net cash flows from operating activities					
Operating income	\$ 3,840,665	\$ 1,068,542	\$ 15,542	\$ 450,656	\$ 5,375,405
Adjustments to reconcile operating income to net cash from operating activities:					
Depreciation and amortization	337,830	226,792	-	340,703	905,325
Changes in operating assets and liabilities:					
Receivable	(111,988)	(80,913)	-	(53,095)	(245,996)
Materials and supplies inventory	3,264	(6,050)	-	(7,193)	(9,979)
Deferred outflows of resources	217,360	175,447	19,344	50,941	463,092
Accounts payable and other current liabilities	(19,510)	(3,209)	(1,127)	(3,252)	(27,098)
Due to the City of Needles	457,521	294,652	14,569	164,572	931,314
Due from (to) other funds	1,640,091	36,687	16,086	(1,692,864)	-
Compensated absences	17,747	5,448	835	2,955	26,985
Customer deposits	(1,382,202)	25,890	-	-	(1,356,312)
Net pension liability	164,574	70,323	32,876	(117,985)	149,788
Net OPEB liability	(7,502)	(3,377)	(251)	(1,375)	(12,505)
Deferred inflows of resources	(328,358)	(211,868)	(20,935)	(69,357)	(630,518)
Net cash flows from (used in) operating activities	<u>\$ 4,829,492</u>	<u>\$ 1,598,364</u>	<u>\$ 76,939</u>	<u>\$ (935,294)</u>	<u>\$ 5,569,501</u>

See report of independent auditors.

**Report of Independent Auditors on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

**Members of the Commission of the
Needles Public Utility Authority**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Needles Public Utility Authority (the Authority), a component unit of the City of Needles, California, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated January 22, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Vasquez & Company LLP

**Glendale, California
January 22, 2019**



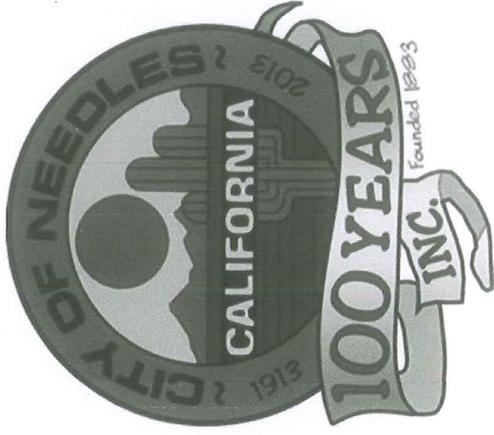
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Additional attachments to this
agenda item is on file with the
City Clerk and
available upon request
djones@cityofneedles.com
Thank you.

Presentation of 2018 Audit Results Needles Public Utility Authority



Introduction

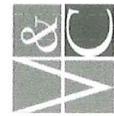
To the Members of the Commission of the Needles Public Utility Authority

We are pleased to present this report related to our audit of the financial statements of Needles Public Utility Authority (NPUA) as of and for the year ended June 30, 2018. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for NPUA's financial reporting process, as well as other matters that we believe may be of interest to you. Our audit of the financial statements does not relieve management or those charged with governance of their responsibilities.

This report is intended solely for the information and use of the Members of the Commission and management, and is not intended to be, and should not be, used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have regarding this report. We appreciate the opportunity to continue to be of service to NPUA.

Sincerely,

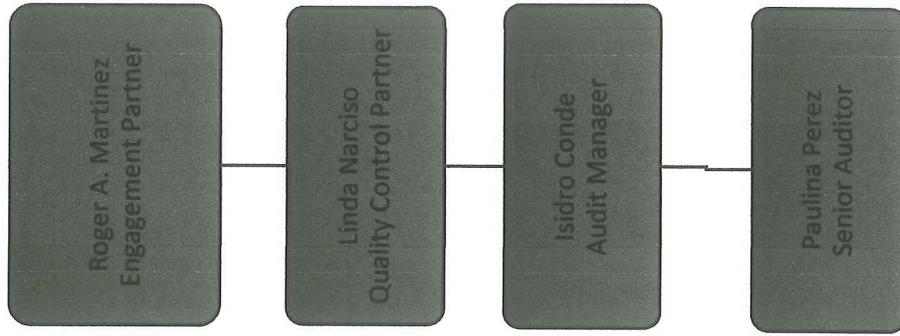


 **Vasquez
& Company LLP**
Certified Public Accountants and Business Consultants

Agenda

- The Audit Team
- Scope of Engagement
- Summary of Audit Results
- SAS 114 Communication to those Charged with Governance

Audit Team



Scope of Engagement

Financial Statement Audit of Needles Public Utility Authority (NPUA), a component unit of the City of Needles

Summary of Audit Results

Report of Independent Auditors

UNMODIFIED OPINION

- Audit performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*
- The financial statements fairly present, in all material respects, NPUA's:
 - Financial position
 - Results of operations
 - Changes in net position
 - Cash flows
- Vasquez & Company LLP assisted in the preparation and word processing of the financial statements; NPUA management reviews, approves, and accepts responsibility for those financial statements

Report on Internal Control over Financial Reporting and Compliance

- Material weakness and significant deficiencies – none noted
- Noncompliance material to financial statements – none noted

Audit Areas of Emphasis

Audit Focus Area	Risk/Concerns	Findings
Receivables and related allowance for doubtful accounts	<ul style="list-style-type: none"> ▪ Receivables are not recorded in the proper period and insufficient allowance for doubtful accounts. 	No significant adjustment was noted.
Capital and intangible assets	<ul style="list-style-type: none"> ▪ Capital assets that should be capitalized are directly charged to expense. ▪ Depreciation and amortization expenses not recognized. 	Capitalized power stations under construction. Adjustment was made to record depreciation.
Accounts payable and accrued expenses	<ul style="list-style-type: none"> ▪ Potential unrecorded liabilities 	No significant adjustment was noted.

Audit Areas of Emphasis

Audit Focus Area	Risk/Concerns	Findings
<p>Net pension liability / Net OPEB liability</p>	<ul style="list-style-type: none"> ▪ Share in the net pension liability may not be properly recognized. ▪ Implementation of GASB Statement No. 75. 	<p>Adjustments were made to record NPUA's share in the net pension liability and net OPEB liability.</p>
<p>Revenues and expenses</p>	<ul style="list-style-type: none"> ▪ Proper recognition of revenues and expenses. 	<p>For consistency, grossed up the utility users tax collected from customers and remitted to the City - \$218,541.</p>

Comments and Recommendations

- NPUA implemented GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pension*, this year. This increases NPUA's liability by \$512,423 as of June 30, 2018.
- Liability from Compensated Absences has been increasing every year. As of June 30, 2018, NPUA's share in the liability was \$358,227. NPUA should consider requiring employees to take their scheduled vacation leaves to avoid unnecessary increase in expenses. This is also good for the health of the employees.

SAS 114 - Auditors' Required Communication to Those Charged with Governance

Required Communications

- Management has primary responsibility for the accounting principles used, including their consistency, application, clarity and completeness.
- We are not aware of any consultations by management with other accountants about accounting or auditing matters.
- We did not encounter any difficulties with management while performing our audit procedures that require the attention of the Utility Board.
- We encountered no disagreements with management on financial accounting and reporting matters as it relates to the current year financial statements.
- NPUA's significant accounting policies are appropriate, and that management has applied its policies consistently with prior periods in all material respects. NPUA implemented GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pension*, this year.

Required Communications

- No significant or unusual transactions or accounting policies in controversial or emerging areas for which there is lack of authoritative guidance or consensus were identified.
- Audit adjustments that we proposed were taken up by NPUA. Significant adjustments relate to recording of the net pension liability related to GASB Statement No. 68 and No. 75 and capitalization of power stations under construction.
- No significant issues were discussed, or subject to correspondence, with management prior to retention.
- No significant deficiencies or material weaknesses were identified.
- No irregularities, fraud or illegal acts or that would cause a material misstatement of the financial statements, came to our attention as a result of our audit procedures.

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QUESTIONS?

**THANK YOU FOR YOUR
TIME AND ATTENTION**

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City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: February 26, 2019

Title: Ordinance No. 612-AC Establishing a Local Agency Management Program (LAMP) for the City of Needles Building and Safety Department.

Background: The City of Needles believes this LAMP will continue the protection of groundwater, public health, and safety.

The State Water Resources Control Board's *Water Quality Control Policy for Siting, Design, Operation, and Maintenance of Onsite Wastewater Treatment Systems* (OWTS Policy) allows local agencies to establish criteria that may differ from the Tier 1 Low Risk New or Replacement OWTS standards to allow for continued local agency oversight. The LAMP may accommodate regional geologic and climatic conditions as well as local policy implications to continue and facilitate local agency management and appropriate regulation of OWTS. The OWTS Policy also expands the traditional local oversight emphasis from the protection of public health to include the protection of water quality.

A local agency without an approved LAMP may permit new or replacement OWTS consistent with Tier 1, 3, and/or 4 requirements. Owners of new or replacement OWTS that do not meet the tier requirements must submit a report of waste discharge (ROWD) to the appropriate Regional Water Board.

The City of Needles' LAMP proposes a minimum lot size for septic systems of 1 acre. Without the LAMP, the City of Needles would have to adhere to the prescriptive Tier 1 standards in the OWTS Policy, which requires a minimum lot size of 2.5 acres for a septic system.

The OWTS Policy states that to address local conditions, LAMPs may include standards that differ from the Tier 1 requirements for new and replacement OWTS. As examples, a LAMP may authorize different soil characteristics, usage of seepage pits, and different densities for new developments. With development in rural areas of the City of Needles continuing to grow, the requirements defined by Tier 1 of the OWTS Policy do not meet the future city development needs. The limitations on

dispersal depth, the 2½ acre minimum parcel size for new lots on which OWTS can be installed, and the prohibition on seepage pits is too restrictive. The LAMP specifically addresses waste water issues, City requirements, and scope of coverage for OWTS installation and maintenance. The minimum lot size requirement of one acre does not preclude the prescription of more stringent lot size requirements in specific areas, if it is determined necessary to protect water quality.

The Utility Board on February 19, 2019 was provided the Local Agency Management Program (LAMP) Report. The Utility Board voted to approve recommendation to the City Council for establishing a Local Agency Management Program (LAMP) for the City of Needles Building and Safety Department.

Fiscal Impact: N/A

Environmental Impact: Existing or proposed OWTS in close proximity to public water wells and surface water treatment plant intakes, have the potential to adversely impact source water quality. Review of the location for the proposed new/replaced OWTS and increased setback requirements mitigate potential impacts to the source water quality.

Recommended Action: APPROVE Adopting Ordinance No. 612-AC Establishing a Local Agency Management Program (LAMP) for the City of Needles Building and Safety Division.

Submitted By: Patrick Martinez, Director of Development Services

City Management Review: Rick

Date: 2/29/19

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>3</u>

ORDINANCE NO. 612-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, ADOPTING ORDINANCE NO. 612-AC, ESTABLISHING A LOCAL AGENCY MANAGEMENT PROGRAM FOR THE CITY OF NEEDLES BUILDING AND SAFETY DEPARTMENT

WHEREAS, on June 19, 2012, the State Water Resources Control Board (State Water Board) adopted Resolution No. 2012-0032, which approved the Water Quality Control Policy for Siting, Design, Operation, and Maintenance of Onsite Wastewater Treatment Systems (OWTS Policy) regulating onsite wastewater treatment systems (OWTS) statewide; and

WHEREAS, the OWTS Policy defines a "local agency" as any subdivision of state government that has responsibility for permitting the installation and regulation of OWTS within its jurisdictional boundaries; typically, a county, city, or special district; and

WHEREAS, the OWTS Policy allows local agencies to propose Local Agency Management Programs (LAMPs) for approval by the Colorado River Basin Water Board. Upon approval of the LAMP, the local agency manages the installation of new and replacement OWTS under the LAMP; and

WHEREAS, prior to approval of a proposed LAMP, the OWTS Policy requires the Colorado River Basin Water Board to solicit comments from the State Water Board's Division of Drinking Water (DOW) regarding the LAMP's proposed setbacks and notifications to water purveyors; and

WHEREAS, on July 3, 2018, the City of Needles Building and Safety Division submitted a proposed LAMP with an area of applicability that extends within the boundaries of the Colorado River Basin Water Board; and

WHEREAS, on August 7, 2018, Colorado River Basin Water Board staff submitted a copy of the final proposed LAMP to DOW and solicited comments from DOW regarding the proposed LAMP's policies and procedures, including notification of local water purveyors prior to OWTS permitting; and

WHEREAS, on November 8, 2018, the Colorado River Basin Water Board, in a public meeting, heard and considered all comments pertaining to this action and approved the final proposed LAMP submitted by the City of Needles Building and Safety Division; and

WHEREAS, the City desires to establish a Local Agency Management Program for the City of Needles Building and Safety Department; and

WHEREAS, the State Water Resources Control Board's Water Quality Control Policy for Siting, Design, Operation, and Maintenance of Onsite Wastewater Treatment Systems (OWTS Policy) allows local agencies to establish criteria that may differ from the Tier 1 Low Risk New or Replacement OWTS standards to allow for continued local agency oversight; and

WHEREAS, the LAMP may accommodate regional geologic and climatic conditions as well as local policy implications to continue and facilitate local agency management and appropriate regulation of OWTS; and

WHEREAS, the OWTS Policy also expands the traditional local oversight emphasis from the protection of public health to include the protection of water quality; and

WHEREAS, a local agency without an approved LAMP may permit new or replacement OWTS consistent with Tier 1, 3, and/or 4 requirements. Owners of new or replacement OWTS that do not meet the tier requirements must submit a report of waste discharge (ROWD) to the appropriate Regional Water Board; and

WHEREAS, with development in rural areas of the City of Needles continuing to grow, the requirements defined by Tier 1 of the OWTS Policy do not meet the future city development needs. The limitations on dispersal depth, the 2½ acre minimum parcel size for new lots on which OWTS can be installed, and the prohibition on seepage pits is too restrictive.

WHEREAS, the LAMP will specifically address waste water issues, City requirements, and scope of coverage for OWTS installation and maintenance. The minimum lot size requirement of one acre does not preclude the prescription of more stringent lot size requirements in specific areas, if it is determined necessary to protect water quality.

WHEREAS, the City Council has considered the matter carefully,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council **HEREBY FINDS AND DETERMINES** that facts do exist to approve an amendment to the Needles Municipal Code (NMC).

SECTION 3. The City Council **HEREBY APPROVES** Ordinance 612-AC, for an amendment

to the Needles Municipal Code (NMC) as follows:

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Needles, California, approves an amendment to the City Code.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 26 day of February, 2019, by the following roll call vote:

AYES:
NOES
ABSENT
ABSTAIN

Mayor Jeff Williams

Attest: _____
City Clerk Dale Jones, CMC

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 12th day of March, 2019.

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor Jeff Williams

(Seal)

Attest: _____
City Clerk Dale Jones, CMC

Approved as to form:

City Attorney John Pinkney

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BASIN REGION**

RESOLUTION R7-2018-0033

**APPROVING THE LOCAL AGENCY MANAGEMENT PROGRAM
FOR
CITY OF NEEDLES
BUILDING AND SAFETY DIVISION**

WHEREAS, The California Regional Water Quality Control Board, Colorado River Basin Region (Colorado River Basin Water Board) finds that:

- A. On June 19, 2012, the State Water Resources Control Board (State Water Board) adopted Resolution No. 2012-0032, which approved the *Water Quality Control Policy for Siting, Design, Operation, and Maintenance of Onsite Wastewater Treatment Systems* (OWTS Policy) regulating onsite wastewater treatment systems (OWTS) statewide.
- B. The OWTS Policy defines a "local agency" as any subdivision of state government that has responsibility for permitting the installation and regulation of OWTS within its jurisdictional boundaries; typically, a county, city, or special district.
- C. The OWTS Policy allows local agencies to propose Local Agency Management Programs (LAMPs) for approval by the Colorado River Basin Water Board. Upon approval of the LAMP, the local agency manages the installation of new and replacement OWTS under the LAMP.
- D. Prior to approval of a proposed LAMP, the OWTS Policy requires the Colorado River Basin Water Board to solicit comments from the State Water Board's Division of Drinking Water (DDW) regarding the LAMP's proposed setbacks and notifications to water purveyors.
- E. On July 3, 2018, the City of Needles Building and Safety Division submitted a proposed LAMP with an area of applicability that extends within the boundaries of the Colorado River Basin Water Board.
- F. On July 31, 2018, Colorado River Basin Water Board staff sent comments via email to the City of Needles regarding the submitted proposed LAMP.
- G. In response to Colorado River Basin Water Board staff's comments, the City of Needles revised the draft LAMP and submitted a final proposed LAMP on August 3, 2018.
- H. On August 7, 2018, Colorado River Basin Water Board staff submitted a copy of the final proposed LAMP to DDW and solicited comments from DDW regarding the proposed LAMP's policies and procedures, including notification of local water purveyors prior to OWTS permitting.
- I. Colorado River Basin Water Board staff has reviewed the final proposed LAMP and determined that the LAMP addresses the required elements of the OWTS Policy. Staff recommends that the Board approve the LAMP.

Resolution R7-2018-0033 Approving the Local Agency Management Program
City of Needles Building and Safety Division

- J. On October 10, 2018, the Colorado River Basin Water Board notified the City of Needles Building and Safety Division and interested parties of the opportunity for public comment and a public hearing concerning consideration of a resolution to approve the final proposed LAMP.
- K. On November 8, 2018, the Colorado River Basin Water Board, in a public meeting, heard and considered all comments pertaining to this action.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The Colorado River Basin Water Board hereby approves the final proposed LAMP submitted by the City of Needles Building and Safety Division; and
- 2. The LAMP becomes effective upon adoption of an implementing ordinance by the City of Needles.

I, Paula Rasmussen, Acting Executive Officer, do hereby certify the foregoing is a full, true, and correct copy of Resolution R7-2018-0033 adopted by the California Regional Water Quality Control Board, Colorado River Basin Region, on November 8, 2018.



Paula Rasmussen
Acting Executive Officer



Fact Sheet

Update of Water Quality Control Policy for Siting, Design, Operation and Maintenance of Onsite Wastewater Treatment Systems (OWTS Policy)

OWTS Policy Update Information

What is the OWTS Policy?

- The OWTS Policy was adopted by the State Water Resources Control Board (State Water Board); the Policy became effective May 13, 2013. The Policy established a statewide, risk-based, tiered approach for regulation and management of OWTS. More information on the OWTS Policy is available at:

https://www.waterboards.ca.gov/water_issues/programs/owts/docs/owts_fs.pdf

Why was the OWTS Policy updated?

- The Policy includes a conditional waiver of waste discharge requirements for systems in compliance with the Policy, which by law expires after five years. The State Water Board renewed the conditional waiver on April 17, 2018.
- OWTS Policy Attachment 2 contains a list of impaired waterbodies for which OWTS discharges are likely to be a contributing source of pathogens or nitrogen. Since the adoption of the OWTS Policy, technical studies performed and other factors justify changes to Attachment 2. The list of water bodies was amended to reflect the changes.
- The resolution and supporting staff report that amend the OWTS Policy are available at:
https://www.waterboards.ca.gov/water_issues/programs/owts/docs/rs2018_0019.pdf

How will the update affect OWTS owners?

- OWTS located near waterbodies removed from Attachment 2 are no longer subject to Tier 3 requirements unless a local agency has developed an advanced protection management program (APMP) for the area. Your local agency will inform you of APMP requirements if they are applicable.

What Changed After May 13, 2018?

- Local agencies that developed a local agency management program (LAMP) that was approved by the Regional Water Quality Control Board (Regional Water Board) may implement the approved program.
- A local agency without an approved LAMP may permit new or replacement OWTS consistent with Tier 1, 3, and/or 4 requirements. Owners of new or replacement OWTS that do not meet the tier requirements must submit a report of waste discharge (RWD) to the appropriate Regional Water Board.
- For OWTS classified as Tier 4 that cannot be repaired to comply with Tier 1 or 3 requirements, the Regional Water Board may authorize repairs in substantial conformance with the OWTS Policy or may require submission of an RWD. Local agencies with an approved LAMP may authorize repairs in substantial conformance with applicable Tier 2 requirements for OWTS not able to comply with corrective action requirements.

Additional Resources

OWTS Policy Program Page

The OWTS update documents, staff report, fact sheets, and other OWTS related documents are available on the program page at:

https://www.waterboards.ca.gov/water_issues/programs/owts/index.html

Tier 3 Map Screening Tool

The State Water Board has updated the Tier 3 map available on the Internet to reflect the OWTS Policy update. Due to inherent mapping resolution issues, the tool is for screening only. Verification of Tier 3 status is required. The map is available at:

<http://gispublic.waterboards.ca.gov/webmap/owts/owtsmap.html>

Surface and Groundwater Quality Data

Water quality data maintained by the State of California is available on the Internet from the following databases:

Surface Water Data The California Environmental Data Exchange Network (CEDEN) provides surface water quality data, including streams, lakes, rivers, and the coastal ocean. The data is available at:
<http://ceden.org/index.shtml>

Groundwater Data The Groundwater Ambient Monitoring and Assessment (GAMA) and GeoTracker program provides groundwater quality data. The data is available at:
<https://www.waterboards.ca.gov/gama/>

For more information please contact:

Greg Marquis, P.G., Engineering Geologist
greg.marquis@waterboards.ca.gov or (916) 341-5911



Additional attachments to this
agenda item is on file with the
City Clerk and
available upon request
djones@cityofneedles.com
Thank you.



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: February 26, 2019

Title: City Council Ordinance 611-AC
An Ordinance of the City of The City of Needles, California,
Amending Section 13-49 of the Needles Municipal Code (NMC),
Adding Angle Parking on F Street Extending from Broadway to Front
Street East Side Extending to its Terminus

Background: On January 22, 2019 City Council directed staff to prepare an Ordinance to amend Section 13-49 of the Needles Municipal Code (NMC), adding angle parking on F street extending from Broadway to Front Street on the east side. The City Engineer conducted a traffic study and identified that it was possible.

The storefront businesses are requiring more parking as the tenant spacing become available. The proposed F Street Parking Plan would provide three (3) additional parking spaces totaling 16 parking spaces (3 more then was is currently permitted). The City Engineer has signed off on the traffic study which provides three (3) more spaces along F Street for store front parking.

Fiscal Impact: Cost of paint to restripe the road.

Environmental Impact: N/A

Recommended Action: Approve Ordinance No. 611-AC, Amending Section 13-49 of the Needles Municipal Code (NMC), adding angle parking on F street extending from Broadway to Front Street on the east side.

Submitted By: Patrick Martinez, Development Services Director

City Management Review: Rica

Date: 2/20/19

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>4</u>

ORDINANCE NO. 611-AC

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, ADOPTING ORDINANCE NO. 611-AC, AMENDING SECTION 13-49 OF THE NEEDLES MUNICIPAL CODE (NMC), ADDING ANGLE PARKING ON F STREET EXTENDING FROM BROADWAY TO FRONT STREET ON THE EAST SIDE EXTENDING TO ITS TERMINUS

WHEREAS, F Street between Front Street and Broadway Street is currently parallel parking on the East side; and

WHEREAS, Angle parking creates three (3) more parking spaces on F Street; and

WHEREAS, the City Council wishes to designate angle parking on F Street between Front Street and Broadway Street on the east side extending to its terminus; and

WHEREAS, the asphalt will be restriped to allow angle parking on F Street between Front Street and Broadway Street on the east side extending to its terminus; and

WHEREAS, on February 26, 2019 the City Council of the City of Needles conducted and concluded a public hearing concerning the amendment to Section 13-49 Angle Parking Permitted in Certain Places of the Needles Municipal Code, as more fully set forth below; and

WHEREAS, all legal prerequisites to the adoption of this Ordinance have occurred; and

WHEREAS, the City Council has considered the matter carefully,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NEEDLES DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council **HEREBY FINDS AND DETERMINES** that this activity is not subject to the California Environmental Quality Act (“CEQA”) pursuant to §§15060(c)(2), the activity will not result in a direct or reasonable foreseeable indirect physical change in the environment.

SECTION 2. The City Council **HEREBY FINDS AND DETERMINES** that facts do exist to approve an amendment to the Needles Municipal Code (NMC).

SECTION 3. The City Council **HEREBY APPROVES** Ordinance 611-AC, for an amendment to the Needles Municipal Code (NMC) as follows:

Sec. 13-49. Angle Parking Permitted in Certain Places.

- (a) Whenever this chapter designates and describes any street or portion thereof upon which angle parking shall be permitted, the city traffic engineer shall mark or sign such street indicating the angle at which vehicles shall be parked.
- (b) When signs or markings are in place indicating angle parking as provided in this section, no person shall park or stand a vehicle other than at the angle to the curb or edge of the roadway indicated by such signs or markings.

(c) On the accordance with this section, and when signs or markings are in place giving notice thereof, drivers of vehicles may stand or park a vehicle only as indicated by such marks or signs on the following streets or portions thereof

<u>Street</u>	<u>Extent</u>	<u>Sides</u>
"E" Street	Broadway East to Third Street	East
"F" Street	Broadway East to Front Street	East

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 26, day of February 2019, by the following roll call vote:

AYES:
NOES
ABSENT
ABSTAIN

Mayor Jeff Williams

Attest: _____
City Clerk Dale Jones, CMC

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 12th day of March, 2019.

AYES:
NOES:
ABSENT:
ABSTAIN:

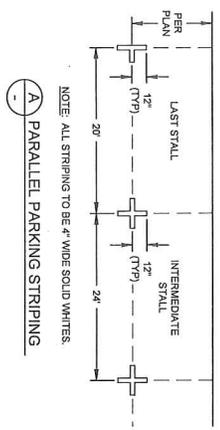
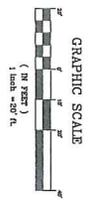
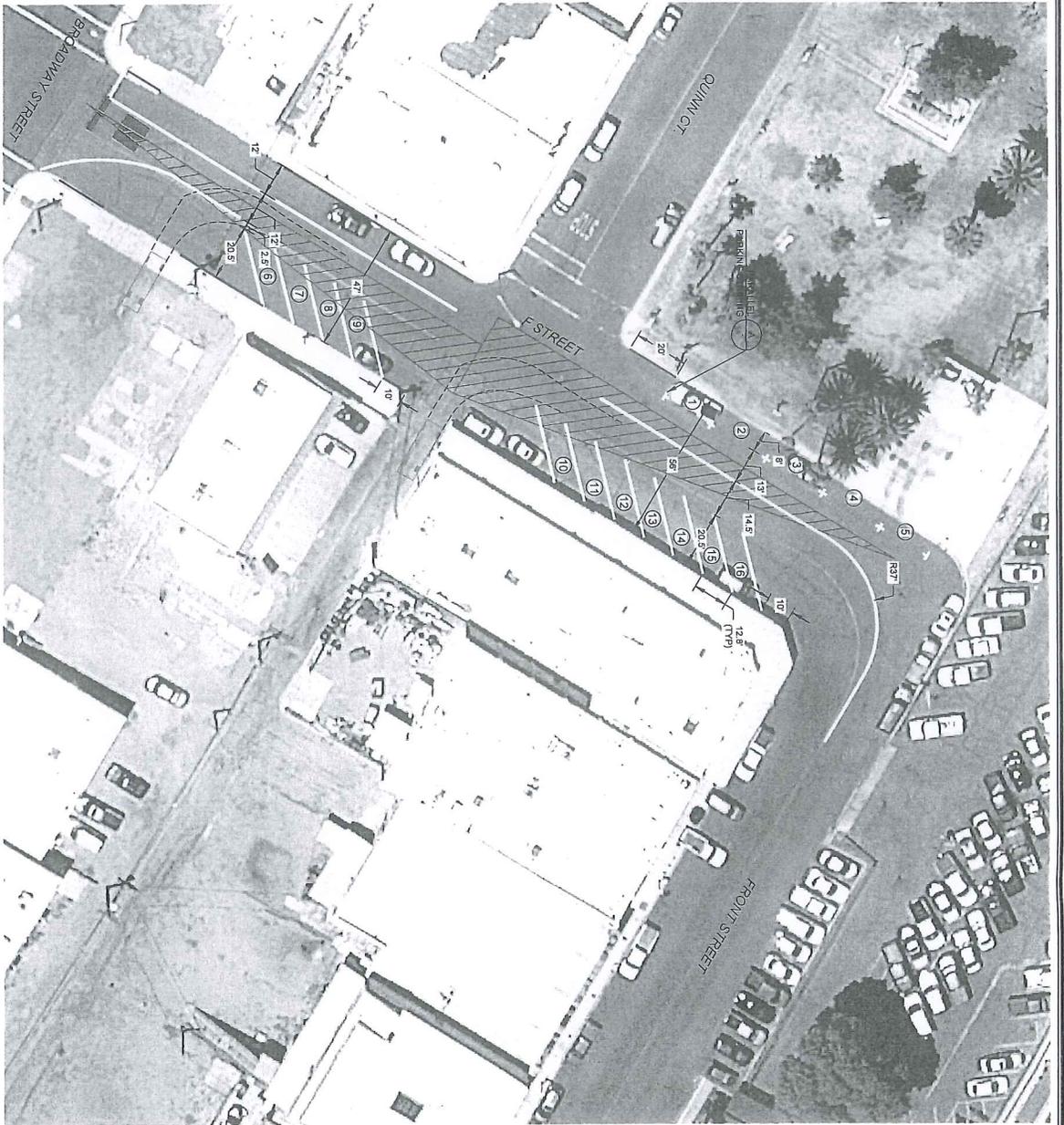
Mayor Jeff Williams

(Seal)

Attest: _____
City Clerk Dale Jones, CMC

Approved as to form:

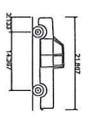
City Attorney John Pinkney



- NOTES:**
1. AERIAL IMAGERY AND DATA HAVE BEEN SCALED FROM GOOGLE EARTH.
 2. THIS PLAN IS FOR CONSTRUCTION OF 18 PARALLEL PARKING SPACES (COUNTING EDGE OF ROADWAY) ARE FROM EDGE OF ASPHALT.
 3. SIGHT TRIANGLE CALCULATIONS AS PER AASHTO FOR DESIGN SPEED OF 15 MPH, DRIVER'S EYE WHEN STOPPED ON MINOR ROAD IS 14.5' FROM EDGE OF MAJOR ROAD TRAVEL LANE AS PER AASHTO.

DESIGN VEHICLE DATA:

F-450 CrewCab Daily LWB 4x4	21.85'W
Overall Length	6.65'W
Overall Body Height	6.65'W
Min. Body Ground Clearance	5.00'W
Lock-to-lock time	5.00'W
Curve to Curve Turning Radius	23.25'W



LEGEND:

- SOLID WHITE STRIPING
- SOLID YELLOW STRIPING
- · · · · DOTTED WHITE STRIPING
- · · · · DOTTED YELLOW STRIPING
- RED CURB
- VEHICLE EDGE PATH
- △ SIGHT TRIANGLE

WARNING
CALL BLUE STAKES



CONTRIBUTOR NOTES

DATE: JTM
DESIGNED: AJM
REVIEWED: DIO
PROJECT #

SCALE: 1" = 20'

SCALE: 0 10 20
INches = 20' Feet

SCALE: 0 10 20
Meters = 20' Feet

SCALE: 0 10 20
Meters = 20' Feet

PROJECT NAME:
F STREET PARKING

SHEET TITLE:
STRIPING PLAN - ALT. 1B
(SIGHT DISTANCE IGNORED)

PLAN SET: SHEET
CONCEPT 2 OF 4



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA SARDA

Regular Special

Meeting Date: February 26, 2019

Title: Warrants

Background: n/a

Fiscal Impact: n/a

Recommended Action: APPROVE, the Warrants Register through February 26, 2019.

Submitted By: Sylvia Miledi, Director of Finance

City Management Review: Ruck

Date: 2/20/19

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: 5

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN
7366	3709	00	CHAVEZ, ADRIAN	02/15/2019	50.00	.00
7367	3688	00	PONCE, ALBERT	02/15/2019	50.00	.00
7368	3319	00	CITY EMPLOYEES ASSOCIATES	02/15/2019	180.00	.00
7369	3399	00	COURT-ORDERED DEBT COLLECTIONS	02/15/2019	50.24	.00
7370	2235	00	CALLAWAY, DENNIS	02/15/2019	50.00	.00
7371	3634	00	EMPOWER	02/15/2019	299.59	.00
7372	322	00	FRANK VALENZUELA JR.	02/15/2019	50.00	.00
7373	1305	00	GREAT WEST LIFE	02/15/2019	2,715.00	.00
7374	2879	00	JENNIFER VALENZUELA	02/15/2019	497.80	.00
7375	2265	00	PORTER, JERRY	02/15/2019	50.00	.00
7376	325	00	WILLIS, JIM	02/15/2019	50.00	.00
7377	2222	00	SCOTT, JUSTIN	02/15/2019	50.00	.00
7378	3703	00	MICHAEL POE-EVANS	02/15/2019	50.00	.00
7379	3706	00	MCGILLIVRAY, MIKE	02/15/2019	50.00	.00
7380	3767	00	MARTINEZ, PATRICK	02/15/2019	50.00	.00
7381	3248	00	PREFERRED BENEFIT INSURANCE ADMIN.	02/15/2019	2,808.60	.00
7382	3834	00	REINA ALCAZAR	02/15/2019	144.00	.00
7383	1199	00	SAN BERNARDINO PUBLIC EMPL. ASSOC.	02/15/2019	720.80	.00
7384	2505	00	CAMPBELL, SHERYL	02/15/2019	34.00	.00
7385	3242	00	SDRMA	02/15/2019	57,038.40	.00
7386	3622	00	MILLER, TAYLOR	02/15/2019	50.00	.00
7387	2744	00	DELEON, THOMAS	02/15/2019	50.00	.00
7388	3695	00	VINCE GARZA	02/15/2019	50.00	.00
NUMBER OF CHECKS	23		GRAND TOTAL		65,138.43	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7366	3709	ADRIAN CHAVEZ	005534		02/15/2019	101-2030-423.52-10	50.00 *	50.00
7367	3688	ALBERT PONCE	005543		02/15/2019	502-4710-471.52-10	50.00 *	50.00
7368	3319	CITY EMPLOYEES ASSOCIATES	005555		02/15/2019	101-0000-209.03-01	140.00	
			005556		02/15/2019	507-0000-209.03-01	20.00	
			005557		02/15/2019	508-0000-209.03-01	20.00	
							180.00 *	180.00
7369	3399	COURT-ORDERED DEBT COLLEC	005554		02/15/2019	101-0000-209.01-00	50.24 *	50.24
7370	2235	DENNIS CALLAWAY	005535		02/15/2019	507-5761-453.52-10	50.00 *	50.00
7371	3634	EMPOWER	005565		02/15/2019	101-0000-209.01-00	9.94	
			005566		02/15/2019	101-0000-209.01-00	64.82	
			005567		02/15/2019	580-0000-209.01-00	170.90	
			005568		02/15/2019	580-0000-209.01-00	53.93	
							299.59 *	299.59
7372	322	FRANK VALENZUELA JR.	005547		02/15/2019	502-4710-471.52-10	50.00 *	50.00
7373	1305	GREAT WEST LIFE	005559		02/15/2019	101-0000-209.03-01	930.00	
			005560		02/15/2019	502-0000-209.03-01	725.00	
			005561		02/15/2019	507-0000-209.03-01	90.00	
			005562		02/15/2019	508-0000-209.03-01	100.00	
			005563		02/15/2019	511-0000-209.03-01	250.00	
			005564		02/15/2019	580-0000-209.03-01	570.00	
			005569		02/15/2019	580-0000-209.03-01	50.00	
							2,715.00 *	2,715.00
7374	2879	JENNIFER VALENZUELA	005550		02/15/2019	101-5774-452.65-10	206.72	
			005551		02/15/2019	101-5774-452.60-24	74.00	
			005552		02/15/2019	101-5774-452.43-18	15.08	
			005553		02/15/2019	101-5774-452.49-01	202.00	
							497.80 *	497.80
7375	2265	JERRY PORTER	005544		02/15/2019	502-4710-471.52-10	50.00 *	50.00
7376	325	JIM WILLIS	005546		02/15/2019	580-4750-473.52-10	50.00 *	50.00
7377	2222	JUSTIN SCOTT	005545		02/15/2019	580-4750-473.52-10	50.00 *	50.00

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7378	3703	MICHAEL POE-EVANS	005549		02/15/2019	580-4750-473.52-10	50.00 *	50.00
7379	3706	MIKE MCGILLIVRAY	005541		02/15/2019	101-2025-424.52-10	50.00 *	50.00
7380	3767	PATRICK MARTINEZ	005537		02/15/2019	101-2030-423.52-10	12.50	
			005538		02/15/2019	101-2025-424.52-10	12.50	
			005539		02/15/2019	101-1035-416.52-10	12.50	
			005540		02/15/2019	101-1040-417.52-10	12.50	
							50.00 *	50.00
7381	3248	PREFERRED BENEFIT INSURAN	005577		02/15/2019	101-1020-413.24-10	60.52	
			005578		02/15/2019	101-1025-415.24-10	79.19	
			005579		02/15/2019	101-1030-414.24-10	10.68	
			005580		02/15/2019	101-1035-416.24-10	34.08	
			005581		02/15/2019	101-1040-417.24-10	56.33	
			005582		02/15/2019	101-2020-423.24-10	33.80	
			005583		02/15/2019	101-2025-424.24-10	124.77	
			005584		02/15/2019	101-2030-423.24-10	283.28	
			005585		02/15/2019	101-3010-431.24-10	100.60	
			005586		02/15/2019	101-4730-472.24-10	21.18	
			005587		02/15/2019	101-5772-452.24-10	191.35	
			005588		02/15/2019	101-5774-452.24-10	8.90	
			005589		02/15/2019	206-5771-452.24-10	53.40	
			005590		02/15/2019	233-5772-452.24-10	89.00	
			005591		02/15/2019	270-4631-463.24-10	71.20	
			005592		02/15/2019	502-4710-471.24-10	370.00	
			005593		02/15/2019	503-4720-475.24-10	120.34	
			005594		02/15/2019	506-4713-477.24-10	13.52	
			005595		02/15/2019	507-5761-453.24-10	142.40	
			005596		02/15/2019	508-4810-478.24-10	101.40	
			005597		02/15/2019	511-3020-432.24-10	92.38	
			005598		02/15/2019	580-4750-473.24-10	750.28	
							2,808.60 *	2,808.60
7382	3834	REINA ALCAZAR	005558		02/15/2019	101-4730-472.10-10	144.00	
							144.00 *	144.00
7383	1199	SAN BERNARDINO PUBLIC EMP	005570		02/15/2019	101-0000-209.03-01	240.11	
			005571		02/15/2019	233-0000-209.03-01	15.90	
			005572		02/15/2019	502-0000-209.03-01	122.81	
			005573		02/15/2019	507-0000-209.03-01	78.48	
			005574		02/15/2019	508-0000-209.03-01	57.02	
			005575		02/15/2019	511-0000-209.03-01	32.88	
			005576		02/15/2019	580-0000-209.03-01	173.60	
							720.80 *	720.80
7384	2505	SHERYL CAMPBELL	005599		02/15/2019	101-0000-209.03-01	17.00	
			005600		02/15/2019	502-0000-209.03-01	5.00	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7384	2505	SHERYL CAMPBELL	005601		02/15/2019	507-0000-209.03-01	2.00	
			005602		02/15/2019	508-0000-209.03-01	4.00	
			005603		02/15/2019	511-0000-209.03-01	1.00	
			005604		02/15/2019	580-0000-209.03-01	5.00	
							34.00	34.00
7385	3242	SPECIAL DISTRICT RISK	005605		02/15/2019	101-1020-413.24-10	963.70	
			005606		02/15/2019	101-1025-415.24-10	3,402.81	
			005607		02/15/2019	101-1030-414.24-10	144.75	
			005608		02/15/2019	101-1035-416.24-10	501.71	
			005609		02/15/2019	101-1040-417.24-10	837.16	
			005610		02/15/2019	101-2020-423.24-10	571.84	
			005611		02/15/2019	101-2025-424.24-10	1,680.97	
			005612		02/15/2019	101-2030-423.24-10	3,253.01	
			005613		02/15/2019	101-3010-431.24-10	2,493.30	
			005614		02/15/2019	101-4730-472.24-10	364.42	
			005615		02/15/2019	101-5772-452.24-10	2,000.04	
			005616		02/15/2019	101-5774-452.24-10	1,143.98	
			005617		02/15/2019	101-0000-209.03-01	2,971.38	
			005618		02/15/2019	206-5771-452.24-10	523.99	
			005619		02/15/2019	206-0000-209.03-01	102.24	
			005620		02/15/2019	233-0000-209.03-01	277.02	
			005621		02/15/2019	270-4631-463.24-10	964.98	
			005622		02/15/2019	270-0000-209.03-01	173.34	
			005623		02/15/2019	502-4710-471.24-10	3,960.45	
			005624		02/15/2019	502-0000-209.03-01	862.18	
			005625		02/15/2019	503-4720-475.24-10	1,600.49	
			005626		02/15/2019	503-0000-209.03-01	305.14	
			005627		02/15/2019	506-4713-477.24-10	228.74	
			005628		02/15/2019	506-0000-209.03-01	56.86	
			005629		02/15/2019	507-5761-453.24-10	5,718.37	
			005630		02/15/2019	507-0000-209.03-01	401.38	
			005631		02/15/2019	507-5762-454.24-10	2,595.54	
			005632		02/15/2019	507-0000-209.03-01	255.36	
			005633		02/15/2019	508-4810-478.24-10	1,737.36	
			005634		02/15/2019	508-0000-209.03-01	404.64	
			005635		02/15/2019	511-3020-432.24-10	1,210.83	
			005636		02/15/2019	511-0000-209.03-01	263.58	
			005637		02/15/2019	580-4750-473.24-10	11,664.65	
			005638		02/15/2019	580-0000-209.03-01	2,114.02	
			005639		02/15/2019	233-5772-452.24-10	1,288.17	
							57,038.40	57,038.40
7386	3622	TAYLOR MILLER	005542		02/15/2019	502-4710-471.52-10	50.00	
							50.00	50.00
7387	2744	THOMAS DELEON	005536		02/15/2019	580-4750-473.52-10	50.00	
							50.00	50.00
7388	3695	VINCE GARZA	005548		02/15/2019	502-4710-471.52-10	50.00	

PREPARED 02/13/2019, 11:22:14
 PROGRAM: GM346L
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

ACCOUNTING PERIOD 2019/08
 REPORT NUMBER 43

CHECK NO VENDOR NO VENDOR NAME VOUCHER NO P.O. NO DATE ACCOUNT REMITTANCE AMOUNT (NET OF DISC/RETAIN) CHECK TOTAL

7388	3695	VINCE GARZA					50.00 *	50.00
							BANK/CHECK TOTAL	65,138.43
							ALL BANKS/CHECKS TOTAL	65,138.43

CITY OF NEEDLES CITY COUNCIL				YR. TO DATE	
WARRANT SUMMARY TOTALS FOR FEB. 26, 2019				2/26/2019	18-19 BUDGET
		DEPT. AMT.	FUND AMT.		
FUND 101	GENERAL FUND	\$115,598.15			
101.1015.412	CITY ATTORNEY	\$5,905.18		\$45,516.39	\$85,000.00
101.1020.413	CITY MANAGER	\$558.92		\$84,432.02	\$156,880.00
101.1025.415	FINANCE DEPT.	\$1,676.65		\$171,920.87	\$292,411.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$6,077.37		\$35,898.33	\$61,356.00
101.1035.416	PLANNING /ZONING			\$43,664.39	\$95,139.00
101.1040.417	ENGINEERING	\$124.51		\$49,931.66	\$144,299.00
101.1060.410	COMMUNITY PROMOTIONS			\$2,776.75	\$21,350.00
101.1070.410	SENIOR CENTER	\$153.60		\$451,866.67	\$41,353.00
101.2010.421	SHERIFF			\$1,660,657.66	\$2,497,833.00
101.2015.422	FIRE				
101.2020.423	ANIMAL SHELTER/CONTROL	\$625.98		\$79,764.20	\$152,381.00
101.2025.424	BULDING & SAFETY	\$14.65		\$113,926.23	\$256,015.00
101.2030.423	CODE ENFORCEMENT			\$2,007,757.89	\$261,900.00
101.3010.431	PUBLIC WORKS	\$350.51		\$217,979.35	\$498,928.00
101.4730.472	SANITATION			\$66,775.54	\$123,065.00
101.5770.452.	AQUATICS	\$100.00		\$61,696.65	\$149,719.00
101.5772.452	PARKS	\$3,587.61		\$200,446.09	\$316,767.00
101.5774.452	RECREATION			\$397,442.57	\$242,646.00
GENERAL FUND	TOTAL ALL DEPARTMENTS		\$134,773.13		
FUND 205	CDBG			\$577.88	\$64,425.00
FUND 206	CEMETERY			\$54,084.26	\$93,993.00
FUND 209	NARCOTICS FORFEITURE				\$9,777.00
FUND 210	SPECIAL GAS TAX			\$77,845.00	\$217,207.00
FUND 212	AIR QUALITY (MDAQD)			\$16,606.95	
FUND 214	SANBAG NEW LOCAL MEAS I				\$1,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL			\$55,138.59	\$169,600.00
FUND 233	JACK SMITH PK.MARINA			\$53,555.28	\$98,899.00
FUND 235	INTERSTATE COMM/40 J ST.			\$1,339.39	
FUND 239	CA.CONSERV RECYLING GRANT			\$2,152.86	\$8,475.00
FUND 240	EL GARCES INTERMODAL				
FUND 243	ACTIVE TRANSPORT PROGRAM		\$20,967.85	\$398,389.15	\$421,225.00
FUND 270	REDEVELOPMENT AGENCY		\$1,837.50	\$223,209.44	\$309,015.00
FUND 470	RDA CAP PROJ.LOW & MOD.				\$5,000.00
FUND 501	NPUA		\$5,525.00	\$7,244,532.23	\$13,515,192.00
FUND 502	WATER DEPARTMENT		\$23,930.05	\$772,895.91	\$1,433,761.00
FUND 503	WASTEWATER DEPARTMENT		\$22,210.65	\$580,017.50	\$1,082,320.00
FUND 505	SANITATION		\$6,148.37	\$587,808.43	\$1,175,000.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$460.83	\$676,874.29	\$549,736.00
FUND 507	GOLF FUND	\$123.25		\$323,417.28	\$527,942.00
FUND 507.5761.453	GOLF MAINTENANCE DEPARTMENT	\$1,003.15		\$289,910.48	
FUND 507.5762.454	GOLF PRO SHOP DEPARTMENT	\$2,180.80		\$418,453.90	
FUND 507	GOLF FUND TOTAL		\$3,307.20	\$305,849.06	\$737,580.00
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$1,273.16	\$129,228.44	\$320,954.00
FUND 509	MIS		\$2,600.00	\$32,747.72	\$124,765.00
FUND 510	ADMIN. FACILITY		\$1,850.95	\$85,229.84	\$148,718.00
FUND 511	FLEET MANAGEMENT		\$4,453.37	\$110,551.41	\$197,025.00
FUND 512	VEHICLE REPLACEMENT			\$233,909.05	\$275,906.00
FUND 520	SR DIAL A RIDE		\$5,508.85	\$35,218.01	\$211,332.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$2,825.84	\$15,387.30	\$32,383.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$26,619.83	\$293,439.33	\$439,277.00
FUND 580	ELECTRIC		\$70,544.12	\$3,268,857.56	\$5,482,371.00
FUND 581	NPUA CAPITAL ELECTRIC			\$133,360.00	
FUND 582	NPUA CAPITAL WATER			-\$5,415.94	
FUND 583	NPUA CAPITAL WASTEWATER		\$1,800.00	-\$24,816.89	
FUND 585	HOSPITAL				
FUND 650	IMPACT FEES NORTH NEEDLES			\$4,310.00	
FUND 651	IMPACT FEES SOUTH AREAS			\$4,310.00	
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 336,636.70	\$22,091,426.97	\$33,049,920.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City Council approved and amended FY 2018/2019 Budget.

Rick Daniels, City Manager Date 2/19/19
 Kippy Poulson, City Treasurer Date 2/19/19
 Sylvia Miledi, Director of Finance Date 2/19/19

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
7389	3709	00	CHAVEZ, ADRIAN	02/26/2019	324.44		.00
7390	1924	00	AHA MACAV POWER SERVICE	02/26/2019	2,003.08		.00
7391	3833	00	ANDREA HARLESS	02/26/2019	519.80		.00
7392	3803	00	BARON SECURITY SOLUTIONS	02/26/2019	1,025.00		.00
7393	454	00	BINGHAM EQUIPMENT COMPANY	02/26/2019	145.40		.00
7394	1682	00	BRIDGESTONE GOLF INC.	02/26/2019	215.04		.00
7395	3392	00	BUG EMERGENCY INC.	02/26/2019	75.00		.00
7396	1213	00	CALIF. DEPT. OF TAX & FEE ADMIN.	02/26/2019	143.54		.00
7397	3319	00	CITY EMPLOYEES ASSOCIATES	02/26/2019	440.00		.00
7398	3136	00	CITY OF NEEDLES	02/26/2019	52,820.08		.00
7399	2590	00	COLORADO RIVER PLUMBING INC.	02/26/2019	1,550.00		.00
7400	2934	00	DANA KEPNER COMPANY INC.	02/26/2019	2,595.66		.00
7401	440	00	DECO FOODSERVICE INCORP.	02/26/2019	146.73		.00
7402	2487	00	DELL MARKETING L.P.	02/26/2019	1,123.08		.00
7403	3580	00	DIAMOND PURE WATER	02/26/2019	84.34		.00
7404	3717	00	EZLINKS GOLF LLC	02/26/2019	295.00		.00
7405	1296	00	FRONTIER	02/26/2019	212.29		.00
7406	3708	00	GAUDIN FORD	02/26/2019	522.31		.00
7407	633	00	GEMPLER'S INC.	02/26/2019	156.97		.00
7408	3796	00	GOLDEN VALLEY CABLE & COMM INC.	02/26/2019	403.00		.00
7409	3451	00	GREENS DISTRIBUTION LLC.	02/26/2019	299.28		.00
7410	2612	00	HARDWARE EXPRESS INCORP.	02/26/2019	155.99		.00
7411	3628	00	J & J ENVIRONMENTAL CONST. CORP.	02/26/2019	1,800.00		.00
7412	1	00	JUSTIN KERR	02/26/2019	94.91		.00
7413	1	00	KATHLEEN PHILLIPS	02/26/2019	100.00		.00
7414	3394	00	LAMAR COMPANIES	02/26/2019	467.40		.00
7415	85	00	LEAGUE OF CALIFORNIA CITIES	02/26/2019	4,300.00		.00
7416	3283	00	LOWE'S	02/26/2019	2,760.55		.00
7417	2981	00	MCDONALD TRANSIT ASSOC. INC.	02/26/2019	34,900.92		.00
7418	1	00	MEDICAL INVESTOR HOLDINGS, LLC	02/26/2019	83,187.00		.00
7419	158	00	MOHAVE VALLEY ANIMAL HOSPITAL	02/26/2019	59.00		.00
7420	139	00	MOHAVE VALLEY LANDFILL-4522	02/26/2019	11.30		.00
7421	178	00	BIG O TIRES & AUTO PARTS	02/26/2019	683.51		.00
7422	207	00	NEEDLES SENIOR CITIZENS	02/26/2019	107.20		.00
7423	218	00	NEWS WEST PUBLISHING CO.	02/26/2019	1,104.67		.00
7424	1	00	NEVA	02/26/2019	30,000.00		.00
7425	1786	00	NEVA	02/26/2019	17,307.86		.00
7426	3324	00	OFFICE EXPRESS	02/26/2019	100.48		.00
7427	3315	00	ONLINE INFORMATION SERVICE	02/26/2019	119.55		.00
7428	1	00	PATRICIA FULLER	02/26/2019	100.00		.00
7429	3767	00	MARTINEZ, PATRICK	02/26/2019	317.00		.00
7430	239	00	PHILLIPS EXCAVATING INC.	02/26/2019	320.00		.00
7431	147	00	PING INC.	02/26/2019	859.60		.00
7432	3116	00	PREFERRED AERIAL & CRANE TECH. INC.	02/26/2019	3,011.26		.00
7433	245	00	PREMIER GOLF CARS INC.	02/26/2019	280.19		.00
7434	15	00	OULL CORP.	02/26/2019	182.59		.00
7435	818	00	R & R PRODUCTS INC.	02/26/2019	26.72		.00
7436	3558	00	DANIELS, RICK	02/26/2019	558.92		.00
7437	255	00	RIVER VALLEY AIR CONDITIONING INC.	02/26/2019	13,650.00		.00
7438	1186	00	SAFETY-KLEEN CORP.	02/26/2019	110.00		.00
7439	1117	00	SCMAF	02/26/2019	70.00		.00

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
7440	3437	00	SIGNS BY SUNDOWN	02/26/2019	130.00		.00
7441	3344	00	SLOVAK BARON & EMPEY LLP	02/26/2019	12,844.55		.00
7442	3698	00	SOUTH POINT PRINTING	02/26/2019	78.00		.00
7443	284	00	SOUTHWEST GAS CORP.	02/26/2019	182.36		.00
7444	1	00	STEVEN STROMOSKI	02/26/2019	100.00		.00
7445	772	00	TRI-STATE BUILDING MATERIALS INC.	02/26/2019	163.42		.00
7446	2819	00	TRI-STATE HOSE & FITTINGS	02/26/2019	359.48		.00
7447	2312	00	TURF STAR INC.	02/26/2019	38.36		.00
7448	2566	00	U.S. BANK	02/26/2019	5,525.00		.00
7449	2798	00	U.S. DEPARTMENT OF ENERGY	02/26/2019	11,344.09		.00
7450	3272	00	ULINE	02/26/2019	693.42		.00
7451	3825	00	ULTRA PEST CONTROL, LLC	02/26/2019	40.00		.00
7452	315	00	UNDERGROUND SERVICE ALERT/SC	02/26/2019	133.59		.00
7453	3830	00	UNIFIRST CORPORATION	02/26/2019	219.41		.00
7454	3571	00	URBAN FUTURES, INC.	02/26/2019	6,731.25		.00
7455	761	00	USA BLUE BOOK, INC.	02/26/2019	2,576.77		.00
7456	1741	00	V & L LASER LLC	02/26/2019	187.00		.00
7457	767	00	VEGAS ELECTRIC SUPPLY CO.	02/26/2019	2,992.91		.00
7458	2469	00	VERIZON WIRELESS	02/26/2019	76.59		.00
7459	3651	00	WELLS FARGO	02/26/2019	VOID		.00
7460	3651	00	WELLS FARGO	02/26/2019	6,151.99		.00
7461	3675	00	WESTERN CONSTRUCTION SPECIALISTS	02/26/2019	20,967.85		.00
7462	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	02/26/2019	654.00		.00
7463	3828	00	3D-NETWORKS L.L.C.	02/26/2019	2,600.00		.00
NUMBER OF CHECKS				75	GRAND TOTAL		336,636.70

PROGRAM: GM3461
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

ACCOUNTING PERIOD 2019/08
 REPORT NUMBER 44

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC./RETAIN)	CHECK TOTAL
7389	3709	ADRIAN CHAVEZ	005523		02/26/2019	101-0000-204.20-00	324.44	324.44
7390	1924	AHA MACAV POWER SERVICE	005356 005357 005488		02/26/2019 02/26/2019 02/26/2019	580-4750-473.63-12 580-4750-473.63-12 580-4750-473.61-21	93.92 9.16 1,900.00	2,003.08
7391	3833	ANDREA HARLESS	005483 005484 005485 005486		02/26/2019 02/26/2019 02/26/2019 02/26/2019	502-4710-471.31-90 503-4720-475.31-90 580-4750-473.31-90 101-1025-415.31-90	129.95 129.95 129.95 129.95	519.80
7392	3803	BARON SECURITY SOLUTIONS	005641		02/26/2019	510-4410-405.43-01	1,025.00	1,025.00
7393	454	BINGHAM EQUIPMENT COMPANY	005489		02/26/2019	507-5761-453.43-04	145.40	145.40
7394	1682	BRIDGESTONE GOLF INC.	005513		02/26/2019	507-5762-454.44-10	215.04	215.04
7395	3392	BUG EMERGENCY INC.	005358 005527		02/26/2019 02/26/2019	503-4720-475.43-14 507-5762-454.61-07	40.00 35.00 75.00	75.00
7396	1213	CALIFORNIA DEPT. OF TAX &	005365 005366 005367 005368 005369 005370 005371 005372 005373 005374 005375 005376 005377 005378 005379 005380 005381 005382		02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019 02/26/2019	101-2030-423.61-02 101-1025-415.61-02 101-5774-452.60-24 101-0000-204.84-00 101-0000-204.82-00 101-0000-204.74-00 101-0000-204.83-00 101-0000-204.94-00 101-0000-204.93-00 101-0000-204.78-00 101-0000-204.70-00 101-0000-204.81-00 101-0000-204.91-00 503-4720-475.60-17 510-4410-405.61-01 508-4810-478.61-02 508-4810-478.61-04 507-0000-203.00-00	14.65 25.70 19.55 5.27 4.19 4.19 4.19 4.19 4.19 4.19 4.19 4.19 4.03 3.33 3.49 25.42 4.57 4.01	143.54
7397	3319	CITY EMPLOYEES ASSOCIATES	005364		02/26/2019	101-0000-201.01-00	440.00	440.00

PROGRAM: GM3461
 CITY OF NEEDLES
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING
 ACCOUNTING PERIOD 2019/08
 REPORT NUMBER 44

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7398	3136	CITY OF NEEDLES	005361		02/26/2019	502-4710-471.80-43	10,403.25	
			005362		02/26/2019	580-4750-473.80-43	35,808.50	
			005363		02/26/2019	503-4720-475.80-43	6,608.33	
							52,820.08	52,820.08
7399	2590	COLORADO RIVER PLUMBING I	005490		02/26/2019	503-4720-475.43-14	400.00	
			005491		02/26/2019	101-5772-452.41-20	500.00	
			005492		02/26/2019	101-5770-452.41-20	100.00	
			005493		02/26/2019	101-5772-452.41-20	250.00	
			005494		02/26/2019	101-1070-410.43-04	100.00	
			005495		02/26/2019	101-5772-452.41-20	100.00	
			005496		02/26/2019	101-2020-423.43-29	50.00	
			005497		02/26/2019	510-4410-405.43-01	50.00	
							1,550.00	1,550.00
7400	2934	DANA KEPNER COMPANY INC.	005418		02/26/2019	502-4710-471.60-55	2,595.66	
							2,595.66	2,595.66
7401	440	DECO FOODSERVICE INCORP.	005383		02/26/2019	101-5774-452.65-10	105.11	
			005419		02/26/2019	101-5774-452.65-10	41.62	
							146.73	146.73
7402	2487	DELL MARKETING L.P.	005385		02/26/2019	101-1025-415.61-02	1,123.08	
							1,123.08	1,123.08
7403	3580	DIAMOND PURE WATER	005360		02/26/2019	101-5774-452.60-24	24.34	
			005384		02/26/2019	503-4720-475.60-17	37.50	
			005642		02/26/2019	510-4410-405.61-01	22.50	
							84.34	84.34
7404	3717	EZLINKS GOLF LLC	005528		02/26/2019	507-5762-454.53-00	295.00	
							295.00	295.00
7405	1296	FRONTIER	005726		02/26/2019	510-4410-405.52-10	91.68	
			005727		02/26/2019	510-4410-405.52-10	120.61	
							212.29	212.29
7406	3708	GAUDIN FORD	005389		02/26/2019	511-3021-432.43-26	37.84	
			005390		02/26/2019	511-3021-432.43-26	137.21	
			005391		02/26/2019	511-3021-432.43-38	347.26	
							522.31	522.31
7407	633	GEMPLER'S INC.	005499		02/26/2019	507-5761-453.63-00	59.00	
			005500		02/26/2019	507-5761-453.61-12	97.97	
							156.97	156.97
7408	3796	GOLDEN VALLEY CABLE & COM	005402		02/26/2019	503-4720-475.52-10	235.00	
			005498		02/26/2019	101-3010-431.52-10	168.00	
							403.00	403.00

PROGRAM: GM346L CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING ACCOUNTING PERIOD 2019/08 REPORT NUMBER 44

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7409	3451	GREENS DISTRIBUTION LLC.	005393		02/26/2019	101-5774-452.43-18	69.77	
			005394		02/26/2019	101-5774-452.43-18	48.49	
			005422		02/26/2019	580-4750-473.43-13	181.02	
							299.28	299.28
7410	2612	HARDWARE EXPRESS INCORP.	005396		02/26/2019	101-5774-452.43-18	1.76	
			005397		02/26/2019	507-5762-454.61-06	19.44	
			005398		02/26/2019	510-4410-405.43-01	4.00	
			005399		02/26/2019	502-4710-471.43-57	53.21	
			005400		02/26/2019	502-4710-471.61-21	24.55	
			005420		02/26/2019	511-3020-432.43-57	24.54	
			005421		02/26/2019	511-3020-432.43-57	.92	
			005501		02/26/2019	502-4710-471.60-55	27.57	
							155.99	155.99
7411	3628	J & J ENVIRONMENTAL CORP.	005423		02/26/2019	583-4720-475.31-90	1,800.00	
							1,800.00	1,800.00
7412	1	JUSTIN KERR	005424		02/26/2019	502-4710-471.54-21	94.91	
							94.91	94.91
7413	1	KATHLEEN PHILLIPS	005425		02/26/2019	502-4710-471.54-21	100.00	
							100.00	100.00
7414	3394	LAMAR COMPANIES	005426		02/26/2019	507-5762-454.53-00	467.40	
							467.40	467.40
7415	85	LEAGUE OF CALIFORNIA CITI	005409		02/26/2019	101-1030-414.56-01	4,300.00	
							4,300.00	4,300.00
7416	3283	LOWE'S	005729		02/26/2019	101-3010-431.43-02	30.73	
			005730		02/26/2019	101-1025-415.61-01	199.73	
			005731		02/26/2019	101-3010-431.43-57	89.34	
			005732		02/26/2019	580-4750-473.54-62	807.17	
			005733		02/26/2019	580-4750-473.43-57	612.70	
			005734		02/26/2019	101-5774-452.43-18	327.77	
			005735		02/26/2019	510-4410-405.43-01	386.76	
			005736		02/26/2019	502-4710-471.43-57	306.35	
							2,760.55	2,760.55
7417	2981	MCDONALD TRANSIT ASSOCIAT	005410		02/26/2019	525-4770-461.32-90	25.281.80	
			005411		02/26/2019	525-4770-461.62-90	1,338.03	
			005412		02/26/2019	520-4740-462.32-90	4,876.64	
			005413		02/26/2019	520-4740-462.51-20	310.20	
			005414		02/26/2019	520-4740-462.62-00	286.10	
			005415		02/26/2019	521-4740-462.32-90	2,500.97	
			005416		02/26/2019	521-4740-462.51-20	159.80	
			005417		02/26/2019	521-4740-462.62-00	147.38	
							34,900.92	34,900.92

PROGRAM: GM346L CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING ACCOUNTING PERIOD 2019/08 REPORT NUMBER 44

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7418	1	MEDICAL INVESTOR HOLDINGS	005502		02/26/2019	101-0000-204.86-00	83,187.00	83,187.00
7419	158	MOHAVE VALLEY ANIMAL HOSP	005428		02/26/2019	101-0000-204.06-00	59.00	59.00
7420	139	MOHAVE VALLEY LANDFILL-45	005427		02/26/2019	101-2020-423.58-00	11.30	11.30
7421	178	NAPA AUTO PARTS	005429		02/26/2019	511-3020-432.43-57	368.82	368.82
			005430		02/26/2019	511-3020-432.43-57	9.68	9.68
			005431		02/26/2019	507-5761-453.43-04	.91	.91
			005432		02/26/2019	507-5761-453.43-04	64.80	64.80
			005433		02/26/2019	507-5761-453.43-04	59.79	59.79
			005434		02/26/2019	507-5761-453.43-04	7.74	7.74
			005435		02/26/2019	507-5761-453.43-04	57.64	57.64
			005503		02/26/2019	507-5761-453.43-04	14.49	14.49
			005504		02/26/2019	507-5761-453.43-04	16.15	16.15
			005505		02/26/2019	507-5761-453.43-04	51.57	51.57
			005506		02/26/2019	502-4710-471.43-57	26.38	26.38
			005678		02/26/2019		683.51	683.51
7422	207	NEEDLES SENIOR CITIZENS	005386		02/26/2019	101-1070-410.52-10	53.60	53.60
			005387		02/26/2019	520-4740-462.52-12	35.91	35.91
			005388		02/26/2019	521-4740-462.52-12	17.69	17.69
							107.20	107.20
7423	218	NEWS WEST PUBLISHING CO.	005436		02/26/2019	505-4730-472.90-00	1,104.67	1,104.67
7424	1	NPUA	005507		02/26/2019	101-0000-204.86-00	30,000.00	30,000.00
7425	1786	NPUA	005648		02/26/2019	580-4750-473.41-11	41.03	41.03
			005649		02/26/2019	502-4710-471.41-10	162.86	162.86
			005650		02/26/2019	580-4750-473.43-13	40.71	40.71
			005651		02/26/2019	580-4750-473.43-13	51.09	51.09
			005652		02/26/2019	580-4750-473.43-13	100.94	100.94
			005653		02/26/2019	580-4750-473.43-13	2,439.46	2,439.46
			005654		02/26/2019	101-5772-452.41-20	586.27	586.27
			005655		02/26/2019	502-4710-471.41-10	31.28	31.28
			005656		02/26/2019	503-4720-475.41-10	72.17	72.17
			005657		02/26/2019	503-4720-475.41-20	40.71	40.71
			005658		02/26/2019	503-4720-475.41-20	424.23	424.23
			005659		02/26/2019	503-4720-475.41-20	45.71	45.71
			005660		02/26/2019	503-4720-475.41-10	64.66	64.66
			005661		02/26/2019	503-4720-475.41-20	189.56	189.56
			005662		02/26/2019	503-4720-475.41-10	4,909.66	4,909.66
			005663		02/26/2019	503-4720-475.41-20	359.20	359.20

PROGRAM: GM3461 CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING ACCOUNTING PERIOD 2019/08 REPORT NUMBER 44

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7425	1786	NPVA	005664		02/26/2019	503-4720-475.41-10	30.09	
			005665		02/26/2019	503-4720-475.41-10	42.78	
			005666		02/26/2019	503-4720-475.41-20	40.91	
			005667		02/26/2019	580-4750-473.41-11	36.89	
			005668		02/26/2019	502-4710-471.41-10	55.97	
			005669		02/26/2019	502-4710-471.41-10	64.95	
			005670		02/26/2019	502-4710-471.41-10	1,162.54	
			005671		02/26/2019	580-4750-473.43-13	40.71	
			005672		02/26/2019	580-4750-473.43-13	34.70	
			005673		02/26/2019	580-4750-473.43-13	29.26	
			005674		02/26/2019	580-4750-473.43-13	126.19	
			005675		02/26/2019	580-4750-473.43-13	43.54	
			005676		02/26/2019	502-4710-471.41-10	29.82	
			005677		02/26/2019	502-4710-471.41-10	5,599.24	
			005679		02/26/2019	101-2020-423.41-10	195.82	
			005680		02/26/2019	101-2020-423.41-20	69.91	
			005681		02/26/2019	101-2020-423.41-20	145.00	
							17,307.86	17,307.86
7426	3324	OFFICE EXPRESS	005159		02/26/2019	508-4810-478.61-01	166.06	
			005160		02/26/2019	502-4710-471.61-01	197.26	
			005437		02/26/2019	101-1040-417.61-01	116.98	
			005438		02/26/2019	503-4720-475.61-01	14.70	
							100.48	100.48
7427	3315	ONLINE INFORMATION SERVIC	005439		02/26/2019	508-4810-478.31-46	78.60	
			005440		02/26/2019	508-4810-478.31-46	40.95	
							119.55	119.55
7428	1	PATRICIA FULLER	005442		02/26/2019	502-4710-471.54-21	100.00	
							100.00	100.00
7429	3767	PATRICK MARTINEZ	005524		02/26/2019	101-0000-204.20-00	317.00	
							317.00	317.00
7430	239	PHILLIPS EXCAVATING INC.	005441		02/26/2019	502-4710-471.43-61	320.00	
							320.00	320.00
7431	147	PING INC.	005512		02/26/2019	507-5762-454.44-10	859.60	
							859.60	859.60
7432	3116	PREFERRED AERIAL & CRANE	005487		02/26/2019	511-3021-432.43-38	3,011.26	
							3,011.26	3,011.26
7433	245	PREMIER GOLF CARS INC.	005401		02/26/2019	507-5762-454.43-04	280.19	
							280.19	280.19
7434	15	QUILL CORP.	005443		02/26/2019	101-1030-414.61-01	23.68	
			005444		02/26/2019	101-1030-414.61-01	23.69	
			005445		02/26/2019	510-4410-405.61-01	117.67	
							280.19	280.19

PROGRAM: GM346L CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING ACCOUNTING PERIOD 2019/08

CHECK NO. CHECK DATE REMITTANCE AMOUNT CHECK TOTAL

VENDOR NO. VENDOR NAME VOUCHER NO. P.O. NO. ACCOUNT (NET OF DISC./RETAIN)

7434 15 QULL CORP. 005446 02/26/2019 508-4810-478.61-01 17.55 182.59 *

7435 818 R & R PRODUCTS INC. 005510 02/26/2019 507-5761-453.43-04 26.72 26.72 *

7436 3558 RICK DANIELS 005508 02/26/2019 101-1020-413.55-00 522.73 558.92 *

7437 255 RIVER VALLEY AIR CONDITIO 005447 02/26/2019 580-4750-473.54-62 6,550.00 13,650.00 *

7438 1186 SAFETY-KLEEN CORP. 005449 02/26/2019 511-3020-432.59-55 50.00 110.00 *

7439 1117 SCMAF 005450 02/26/2019 101-5774-452.56-00 70.00 70.00 *

7440 3437 SIGNS BY SUNDOWN 005451 02/26/2019 101-5774-452.60-24 130.00 130.00 *

7441 3344 SLOVAK BARON EMPREY MURPHY 005453 02/26/2019 101-0000-204.20-00 293.80 12,844.55 *

7442 3698 SOUTH POINT PRINTING 005461 02/26/2019 511-3020-432.61-01 78.00 78.00 *

7443 284 SOUTHWEST GAS CORP. 005515 02/26/2019 101-3010-431.41-60 25.77 182.36 *

7444 1 STEVEN STROMOSKI 005452 02/26/2019 502-4710-471.54-21 100.00 100.00 *

7445 772 TRI-STATE BUILDING MATERI 005465 02/26/2019 503-4720-475.43-14 47.36 163.42 *

005516 02/26/2019 507-5761-453.41-50 116.06

005517 02/26/2019 510-4410-405.41-60 19.20

005457 02/26/2019 101-1015-412.31-50 5,905.18

005458 02/26/2019 502-4710-471.31-50 105.19

005459 02/26/2019 503-4720-475.31-50 105.19

005460 02/26/2019 580-4750-473.31-50 105.19

005511 02/26/2019 101-0000-392.05-00 530.00

PROGRAM: GM346L CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING ACCOUNTING PERIOD 2019/08 REPORT NUMBER 44

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7446	2819	TRI-STATE HOSE & FITTINGS	005462		02/26/2019	511-3021-432.43-38	27.82	
			005463		02/26/2019	511-3021-432.43-37	256.76	
			005464		02/26/2019	503-4720-475.43-02	74.90	
							359.48	359.48
7447	2312	TURF STAR INC.	005518		02/26/2019	507-5761-453.43-04	38.36	
7448	2566	U.S. BANK	005471		02/26/2019	501-4760-474.74-50	5,525.00	
							5,525.00	5,525.00
7449	2798	U.S. DEPARTMENT OF ENERGY	005473		02/26/2019	580-4750-473.63-10	7,901.59	
			005474		02/26/2019	580-4750-473.63-10	3,442.50	
							11,344.09	11,344.09
7450	3272	ULINE	005521		02/26/2019	101-5772-452.61-06	481.77	
			005522		02/26/2019	507-5761-453.43-17	211.65	
							693.42	693.42
7451	3825	ULTRA PEST CONTROL, LLC	005472		02/26/2019	101-5774-452.43-18	40.00	
							40.00	40.00
7452	315	UNDERGROUND SERVICE ALERT	005403		02/26/2019	502-4710-471.49-14	32.48	
			005404		02/26/2019	503-4720-475.49-14	32.48	
			005405		02/26/2019	580-4750-473.49-14	32.49	
			005408		02/26/2019	580-4750-473.49-14	9.04	
			005468		02/26/2019	502-4710-471.49-14	9.03	
			005469		02/26/2019	503-4720-475.49-14	9.03	
			005470		02/26/2019	580-4750-473.49-14	9.04	
							133.59	133.59
7453	3830	UNIFIRST CORPORATION	005529		02/26/2019	502-4710-471.61-04	33.15	
			005530		02/26/2019	511-3020-432.61-04	36.67	
			005531		02/26/2019	101-3010-431.61-04	36.67	
			005532		02/26/2019	508-4810-478.61-04	8.79	
			005533		02/26/2019	101-5774-452.61-06	7.00	
			005643		02/26/2019	502-4710-471.61-04	33.15	
			005644		02/26/2019	508-4810-478.61-04	8.79	
			005645		02/26/2019	503-4720-475.61-04	11.04	
			005646		02/26/2019	503-4720-475.61-04	11.00	
			005647		02/26/2019	502-4710-471.61-04	33.15	
							219.41	219.41
7454	3571	URBAN FUTURES, INC.	005519		02/26/2019	270-4631-463.31-50	1,837.50	
			005520		02/26/2019	505-4730-472.90-00	4,893.75	
							6,731.25	6,731.25
7455	761	USA BLUE BOOK INC.	005475		02/26/2019	503-4720-475.60-33	2,576.77	
							2,576.77	2,576.77

PROGRAM: GM346L CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING ACCOUNTING PERIOD 2019/08 REPORT NUMBER 44

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7456	1741	V & L LASER LLC	005478		02/26/2019	101-1025-415.61-02	89.00	187.00
			005525		02/26/2019	503-4720-475.61-01	49.00	
			005526		02/26/2019	101-1025-415.61-02	49.00	*
							187.00	
7457	767	VEGAS ELECTRIC SUPPLY CO.	005476		02/26/2019	503-4720-475.43-02	708.28	
			005477		02/26/2019	503-4720-475.43-02	2,284.63	
							2,992.91	*
								2,992.91
7458	2469	VERIZON WIRELESS	005728		02/26/2019	580-4750-473.52-10	76.59	76.59
								*
7459	3651	WELLS FARGO	005682		02/26/2019	101-1030-414.55-00	1,730.00	VOIDED
			005683		02/26/2019	580-4750-473.43-57	595.45	
			005684		02/26/2019	580-4750-473.56-00	94.94	
			005685		02/26/2019	508-4810-478.31-40	865.00	
			005686		02/26/2019	506-4713-477.55-00	433.00	
			005687		02/26/2019	502-4710-471.55-00	433.00	
			005688		02/26/2019	101-5774-452.60-24	4.85	
			005689		02/26/2019	503-4720-475.60-17	3.62	
			005690		02/26/2019	510-4410-405.61-01	10.04	
			005691		02/26/2019	580-4750-473.61-21	18.92	
			005692		02/26/2019	507-0000-203.00-00	5.98	
			005693		02/26/2019	505-4730-472.90-00	149.95	
			005694		02/26/2019	101-1025-415.61-02	30.22	
			005695		02/26/2019	502-4710-471.61-01	13.80	
			005696		02/26/2019	506-4713-477.61-01	21.57	
			005697		02/26/2019	508-4810-478.61-02	53.86	
			005698		02/26/2019	507-0000-203.00-00	74.05	
			005699		02/26/2019	101-1040-417.61-02	7.53	
			005700		02/26/2019	101-1025-415.61-02	22.91	
			005701		02/26/2019	101-0000-204.20-00	112.98	
			005702		02/26/2019	502-4710-471.61-02	12.53	
			005703		02/26/2019	507-5761-453.63-00	8.03	
			005704		02/26/2019	507-5762-454.60-50	9.13	
			005705		02/26/2019	580-4750-473.60-55	148.10	
			005706		02/26/2019	101-0000-204.84-00	102.75	
			005707		02/26/2019	101-1025-415.61-01	7.06	
			005708		02/26/2019	101-5774-452.43-18	11.89	
			005709		02/26/2019	503-4720-475.61-02	5.47	
			005710		02/26/2019	506-4713-477.61-01	6.26	
			005711		02/26/2019	511-3021-432.43-36	6.59	
			005712		02/26/2019	508-4810-478.61-04	3.57	
			005713		02/26/2019	507-0000-341.12-03	39.21	
			005714		02/26/2019	101-0000-203.00-00	78.96	
			005715		02/26/2019	101-5774-452.61-06	38.73	
			005716		02/26/2019	101-5774-452.65-10	342.00	
			005717		02/26/2019	101-5774-452.61-06	161.87	
			005718		02/26/2019	101-5774-452.62-00	25.00	

PROGRAM: GM346L CITY OF NEEDLES BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING ACCOUNTING PERIOD 2019/08 REPORT NUMBER 44

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7460	3651	WELLS FARGO	005719		02/26/2019	101-5774-452.65-10	120.02	
			005720		02/26/2019	101-5774-452.61-06	79.80	
			005721		02/26/2019	101-2020-423.61-36	19.05	
			005722		02/26/2019	101-2020-423.61-36	73.29	
			005723		02/26/2019	101-0000-204.06-00	109.40	
			005724		02/26/2019	101-2020-423.43-42	15.88	
			005725		02/26/2019	101-2020-423.58-00	45.73	
							6,151.99	6,151.99
7461	3675	WESTERN CONSTRUCTION SPEC	PI1239	019002	02/26/2019	243-3010-431.71-20	19,595.85	
			005737		02/26/2019	243-3010-431.71-20	1,372.00	
							20,967.85	20,967.85
7462	3528	WESTERN ENVIRONMENTAL TES	005479		02/26/2019	502-4710-471.59-75	100.00	
			005480		02/26/2019	503-4720-475.60-17	118.00	
			005481		02/26/2019	503-4720-475.60-17	293.00	
			005482		02/26/2019	503-4720-475.60-17	143.00	
							654.00	654.00
7463	3828	3D-NETWORKS LLC	005467		02/26/2019	509-4910-479.31-90	1,100.00	
			005640		02/26/2019	509-4910-479.31-90	1,500.00	
							2,600.00	2,600.00
BANK/CHECK TOTAL							336,636.70	336,636.70
ALL BANKS/CHECKS TOTAL							336,636.70	336,636.70



City of Needles, California Request for Council Action

CITY COUNCIL/NPUA Board of Public Utilities Regular Special

Meeting Date February 26, 2019

Title: Resolution No. 2019-9 Authorizing The California Statewide Communities Development Authority to Accept Applications From Property Owners, Conduct Contractual Assessment Proceedings and Levy Contractual Assessment for the Home Improvement Financing for Energy Efficient Remodels (HERO) Program

Background: Beginning in 2008, California approved new laws authorizing Property Assessed Clean Energy (PACE) financing throughout the state. Assembly Bill (AB) 811 was signed into law on July 21, 2008, and AB 474, effective January 1, 2010, amended Chapter 29 of Part 3 of Division 7 of the Streets & Highways Code of the State of California ("Chapter 29") and authorize a legislative body to designate an area within which authorized public officials and free and willing property owners may enter into voluntary contractual assessments to finance the installation of distributed generation renewable energy sources, energy efficiency, and/or water conservation improvements that are permanently fixed to real property, as specified.

Since it first became available in late 2011, a public-private partnership called HERO, or Home Energy Renovation Opportunity, has become the nation's largest PACE financing program. Adopted in over 450 California localities, HERO has helped more than 118,000 property owners make more than \$2.8 billion in improvements to their homes, which are reducing energy and water consumption and are projected to save homeowners billions of dollars over the expected useful lifetime of the products installed. It is estimated that the improvements financed through HERO have created or sustained more than 26,000 local jobs.

HERO Financing was developed as a turn-key program to save other California jurisdictions the time and resources of developing a standalone program. Jurisdictions only need to adopt the form of resolution accompanying this staff report and approve an amendment to the joint exercise of powers agreement to begin the process.

HERO Financing allows property owners in participating cities and counties to finance renewable-energy, and energy- and water-efficiency improvements on their property. If a property owner chooses to participate, the improvements to be installed on such owner's property will be financed by the issuance of bonds by a joint power authority, California State Communities Development Authority ("CSCDA") secured by a voluntary contractual assessment levied on such owner's property. Participation in the program is 100% voluntary. Property owners who wish to participate agree to repay the money through the voluntary contractual assessment collected together with their property taxes.

* 6



City of Needles, California Request for Board Action

Benefits to the property owner may include:

- **Enhanced Consumer and Senior Protections:** HERO offers safeguards that go beyond those found with other forms of home-improvement financing. All contractors must have an active license and be in good standing with relevant state licensing boards – as well as maintain insurance and an ability to meet bonding requirements. HERO's new data-driven contractor quality rating system also tracks customer satisfaction and removes contractors that don't maintain good ratings to ensure consumers receive top-quality service and fair market pricing.
- **Greater Options:** For some homeowners, few financial options exist for making renewable-energy/energy-efficiency/water-efficiency improvements, and if they do exist, they do not require the use of efficient products. HERO PACE financing gives households more control over their monthly energy costs.
- **Utility Savings:** Every year, one in six homeowners replaces a system that affects energy consumption, but the vast majority choose an inefficient option that could end up costing more money in the long run. As energy prices continue to rise, selecting energy-efficient, water-saving and renewable-energy models can help lower utility bills.
- **100% Voluntary:** Property owners can choose to participate in the program at their discretion based on what makes sense for their home.
- **Pre- and Post-Funding Customer Support:** Unlike other forms of financing, HERO offers free assistance with workmanship and marketing complaints against the independent home improvement contractor, as well as personalized support when it is time to sell or refinance the home. What's more, HERO requires home-improvement contractors to agree to not be paid until homeowners sign off that the work was done to their satisfaction.

Potential benefits to the City include:

- **Clean-energy job creation and economic impact:** PACE spurs demand for contractor services, which, in turn, creates jobs for local contractors and small businesses that cannot be automated or outsourced.
- **Increased home values:** recent studies show that, at resale, energy-efficient and renewable-energy improvements financed through PACE recover the investment or increase in value.
- **Real-time tracking of positive environmental and economic impacts** at the community level on HERO Gov.



City of Needles, California Request for Board Action

- As in conventional assessment financing, the City is not obligated to repay the bonds or to pay the assessments levied on the participating properties.
- All HERO-financed projects and assessment administration, bond issuance and bond administration functions are handled by Renovate America, the provider of HERO Financing. Little, if any, City staff time is needed to participate after the adoption of the program.
- The City can provide access for its residents to HERO Financing without the higher staff costs that an independent program established by the City would require.

The proposed resolution enables HERO Financing to be available to owners of property within our City to finance renewable-energy, energy-and water-efficiency improvements, and electric vehicle charging infrastructure.

The Board of Public Utilities approved Resolution No. 2-19-19 BPU recommending approval of this Resolution.

Fiscal Impact: There is no negative fiscal impact to the City's general fund incurred by consenting to the inclusion of properties within the City limits in HERO Financing. All HERO administrative costs are covered through an initial administrative fee included in the property owner's voluntary contractual assessment and an annual administrative fee, which is also collected on the property owner's tax bill.

Environmental Impact: N/A

Recommended Action: *Move to* approve Resolution No.2019-9.

Submitted By: Rainie Torrance, Senior Accountant

City Management Review: *Rick* **Date:** *2/20*

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u><i>6</i></u>

RESOLUTION NO. 2019-9

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA, CONSENTING TO THE INCLUSION OF PROPERTIES WITHIN THE TERRITORY OF THE CITY OF NEEDLES, CALIFORNIA IN THE CSCDA OPEN PACE PROGRAMS; AUTHORIZING THE CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY TO ACCEPT APPLICATIONS FROM PROPERTY OWNERS, CONDUCT CONTRACTUAL ASSESSMENT PROCEEDINGS AND LEVY CONTRACTUAL ASSESSMENTS WITHIN THE TERRITORY OF THE CITY OF NEEDLES, CALIFORNIA AND AUTHORIZING RELATED ACTIONS

WHEREAS, the California Statewide Communities Development Authority (the “Authority”) is a joint exercise of powers authority, the members of which include numerous cities and counties in the State of California, and

WHEREAS, the Authority is implementing Property Assessed Clean Energy (PACE) programs, which it has designated CSCDA Open PACE, consisting of CSCDA Open PACE programs each administered by a separate program administrator (collectively with any successors, assigns, replacements or additions, the “Programs”), to allow the financing or refinancing of renewable energy, energy efficiency, water efficiency and seismic strengthening improvements, electric vehicle charging infrastructure and such other improvements, infrastructure or other work as may be authorized by law from time to time (collectively, the “Improvements”) through the levy of contractual assessments pursuant to Chapter 29 of Division 7 of the Streets & Highways Code (“Chapter 29”) within counties and cities throughout the State of California that consent to the inclusion of properties within their respective territories in the Programs and the issuance of bonds from time to time; and

WHEREAS, the program administrators currently active in administering Programs are the AllianceNRG Program, CounterPointe Energy Solutions (CA) LLC, PACE Funding Group LLC, CaliforniaFirst (Renew Financial Group LLC), CleanFund Commercial PACE Capital and Renovate America, Inc. and the Authority will notify the City of Needles in advance of any additions or changes; and

WHEREAS, Chapter 29 provides that assessments may be levied under its provisions only with the free and willing consent of the owner or owners of each lot or parcel on which an assessment is levied at the time the assessment is levied; and

WHEREAS, the City of Needles desires to allow the owners of property (“Participating Property Owners”) within its territory to participate in the Programs and to allow the Authority to conduct assessment proceedings under Chapter 29 within its territory and to issue bonds to finance or refinance Improvements; and

WHEREAS, the territory within which assessments may be levied for the Programs shall include all of the territory within the City of Needles official boundaries; and

WHEREAS, the Authority will conduct all assessment proceedings under Chapter 29 for the Programs and issue any bonds issued in connection with the Programs; and

WHEREAS, the City of Needles will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale or administration of any bonds issued in connection with the Programs;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Needles, California as follows:

Section 1. This City of Needles hereby finds and declares that properties in the territory of the City of Needles will benefit from the availability of the Programs within the territory of the City of Needles and, pursuant thereto, the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 and the issuance of bonds to finance or refinance Improvements.

Section 2. In connection with the Programs, the City of Needles hereby consents to the conduct of special assessment proceedings by the Authority pursuant to Chapter 29 on any property within the territory of the City of Needles and the issuance of bonds to finance or refinance Improvements; provided, that

(1) The Participating Property Owners, who shall be the legal owners of such property, execute a contract pursuant to Chapter 29 and comply with other applicable provisions of California law in order to accomplish the valid levy of assessments; and

(2) The City of Needles will not be responsible for the conduct of any assessment proceedings; the levy of assessments; any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale or administration of any bonds issued in connection with the Programs.

Section 3. The appropriate officials and staff of the City of Needles are hereby authorized and directed to make applications for the Programs available to all property owners who wish to finance or refinance Improvements; provided, that the Authority shall be responsible for providing such applications and related materials at its own expense. The following staff persons, together with any other staff persons chosen by the City of Needles from time to time, are hereby designated as the contact persons for the Authority in connection with the Programs: Patrick Martinez, Director of Development Services and Rainie Torrance, Senior Accountant.

Section 4. The appropriate officials and staff of the City of Needles are hereby authorized and directed to execute and deliver such certificates, requisitions, agreements and related documents as are reasonably required by the Authority to implement the Programs.

Section 5. The City Council hereby finds that adoption of this Resolution is not a "project" under the California Environmental Quality Act, because the Resolution does not involve any commitment to a specific project which may result in a potentially significant

physical impact on the environment, as contemplated by Title 14, California Code of Regulations, Section 15378(b)(4).

Section 6. This Resolution shall take effect immediately upon its adoption. The City of Needles is hereby authorized and directed to transmit a certified copy of this resolution to the Secretary of the Authority at: Secretary of the Board, California Statewide Communities Development Authority, 1400 K Street, Sacramento, CA 95814.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 26th day of February 2019 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST: _____

Secretary

City of Needles, California

Request for City Council Action

CITY COUNCIL NPUA

Regular Special

Meeting Date: February 26, 2019

Title: City Council Resolution No. 2019-10
A Resolution of the City Council of the City of Needles,
Approving Final Parcel Map No. 19932, Subdividing 3.166 Acres into
two (2) Parcels, Parcel one is 1.77 acres and parcel two is 1.89 acres,
Located at 3502 Needles Highway, also known as APN 0660-161-13

Background: Applicant Lucas Phillips submitted an application for Final Parcel Map No. 19932 to subdivide a 3.66+/- acre site into two (2) residential parcels. Parcel one is 1.77 acres, and parcel two is 1.89 acres. The tentative map received City Council approval on December 11, 2018.

Amendments have been made to two (2) "conditions of approval" placed on the project during Tentative map approval: 1) A statement indicating the parcels are located in a FEMA flood plain; 2) Property monuments that were initially required to be in place prior to final parcel map approval, will be amended to require completion prior to map recording so that map approval is not delayed.

Public Notification: N/A

Critical Timeline: N/A

Fiscal Impact: Potential revenue through residential projects

Environmental: N/A

Recommendation: Approve Final Parcel Map No. 19932 with the conditions identified above, as well as those conditions received as part of the Tentative Map approval.

Submitted By: Patrick Martinez, Development Director

City Management Review: Rick **Date:** 2/26/19

Attachments: Final Parcel Map No. 19932

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u> 7 </u>

RESOLUTION NO. 2019-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES, CALIFORNIA APPROVING FINAL PARCEL MAP NO. 19932 KNOWN AS ASSESSOR'S PARCEL NO. 0660-161-13

WHEREAS, Applicant Lucas Phillips has requested approval of Final Parcel Map No. 19932, a division of approximately 3.166+/- acres into two parcels, Parcel one is 1.77 acres and parcel two is 1.89 acres, located at 3502 Needles Highway, also known as Assessor's Parcel No. 0660-161-13; and

WHEREAS, approval of the map is predicated on the completion of corrections identified in the letter from the City Engineer's Office, Epic Engineering, to City of Needles, dated February 21, 2019 and attached as Exhibit "A"; and

WHEREAS, Tentative Parcel Map No. 19932 received City Council approval on December 11, 2018 with the following conditions:

1. Tentative Parcel Map 19932 shall be completed in substantial conformance with the parcel map received and dated **11-26-2018**, subject to the conditions contained herein, the Needles Zoning Ordinance and all other applicable regulations.
2. The size of lots shall comply with Municipal Code Section 19-17(b).
3. NOTES TO BE PLACED ON FINAL PARCEL MAP:
 - a. Cannot further subdivide until such time as city services, including water and sewer, are available for hookup.
 - b. The owner shall comply with all local, state, and federal laws, and the owner shall pay for all fees and cost of utilities and cost of improvements.
4. Prior to issuance of building permit, the following is required:
 - a. **Parcels are located in a FEMA flood plain.** Hydrology study to analyze and determine on-site and off-site water drainage, flood plain elevations and appropriate mitigation measures.
 - b. On-site development plans including grading & drainage plans are required per 2007 California Code of Regulations (Title 24) prior to issuance of a building permit.
 - c. Site Designer Certification required to satisfy National Pollution Discharge Elimination System, (NPDES).

- d. Design of septic tank and leach field for parcel(s) shall be based upon percolation test performed by a qualified firm submitted to and approved by the city engineer prior to issuance of building permits.
 - e. Each parcel shall be serviced by its own sewage disposal system and on-site water supply
 - f. On-site wastewater disposal system plans to satisfy city of needles requirements and County of San Bernardino Department of Public Health, Division of Environmental Health Services (DEHS). If treatment is required, treatment facilities require the approval of the Regional Water Quality Control Board.
 - g. On-site potable water supply system plans to satisfy Needles Public Utility Authority (NPUA) requirements and County of San Bernardino Department of Public Health, Division of Environmental Health Services (DEHS)
 - h. Off-site development/improvement plans as required to satisfy City of Needles, County of San Bernardino, and utilities.
 - i. San Bernardino County Fire Department to approve proposed development/improvement plans.
 - j. All electrical plans to be approved by Needles Public Utility Authority (NPUA).
 - k. Parcel access to be all weather surfacing for emergency vehicles, 20' minimum width, as approved by San Bernardino County Fire Dept., Exhibit "A", attached.
5. The owner shall comply with all Federal, State and local laws relative to the approved use including but not limited to the requirements of the Planning Department, Engineering Dept., Building, Fire and Sheriff Departments.
6. Approval of Tentative Parcel Map 19932 shall not waive compliance with all sections of the City Code, all other applicable City ordinances and regulations, in effect at the time of the approval.
7. All conditions of Tentative Parcel Map 19932 must be complied with to the satisfaction of the City Engineer, prior to final approval of associated maps; building permits, occupancy permits, or any other appropriate request.
8. The owner shall pay for any installation of electrical power extension to the property per City Standards and specifications by the Electric Department Manager.

ENGINEERING

9. All on-site drainage to remain on-site which includes running on-site water to the Colorado River.

10. A Preliminary Soils Engineering Report is required for the proposed development and a Finals Soils Report is required prior to issuance of a building permit.
11. The developer's engineer or surveyor shall set durable monuments to the satisfaction of the City Engineer in conformance with Section 66495 of the Subdivision Map Act prior to **final map recording**.
12. Easements for all utilities shall be provided on the Final Parcel Map.
13. Prior to recordation of final map, show all easements of record per title report.
14. All proposed facilities for electric, telephone etc. shall be placed underground.
15. Final Parcel Map shall identify Ordinary High Water Mark using Army Corps of Engineers regulatory guidance letter.

FIRE

16. Prior to any construction occurring on any parcel, the applicant shall contact the fire department for verification of current fire protection requirements. All new construction shall comply with the current Uniform Fire Code requirements and all statutes, codes, ordinances and standards of the Fire Department.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Needles, California, hereby approves Resolution No. 2019-10 approving Final Parcel Map No. 19932 and directs the City Clerk to sign the map and cause the Parcel Map to be forwarded to the County for recording.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Needles, California, held on the 26th day of February, 2019 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

 Mayor

Attest:

 City Clerk

(Seal)

Approved as to form:

 City Attorney



Exhibit "A"

50 East 100 South
Heber, Utah 84032

February 21, 2019

3341 South 4000 West
West Valley City, Utah 84120

12277 Apple Valley Road #289
Apple Valley, CA 92308

City of Needles

ATTN: Mr. Patrick J. Martinez
817 Third Street
Needles, CA 92363

SUBJECT: Final Parcel Map 19932, First Review

Dear Patrick,

We have completed our first review of the Final Parcel Map 19932 for Lucas Phillips. The map consisted of three sheets; the first a legal description, the second a signature page, and the third a map. Our comments are as follows:

1. The written legal descriptions on page 3 of the parcel map close mathematically, but do not match the dimensions on page 2. See markups on attached drawing.
2. The resolution has a requirement that the notes be added to the final parcel map as outlined in Section 5, Condition 3 as follows:
 - a. Cannot further subdivide until such time as city services including water and sewer, are available for hookup.
 - b. The owner shall comply with all local, state, and federal laws, and the owner shall pay for all fees and cost of utilities and cost of improvements.
3. The ordinary high water mark needs to be added to the map.

We find the rest of the information provided is acceptable. Please contact our office, if you have any questions.

Sincerely
Epic Engineering, PC

Don Olsen, PE
City Engineer

PARCEL MAP 19932

A DIVISION OF THE SOUTHEAST 1/4 OF SECTION 13,
TOWNSHIP 9 NORTH, RANGE 22 EAST, SAN BERNARDINO BASE AND MERIDIAN,
IN THE CITY OF NEEDLES, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,
DECEMBER, 2017

METES AND BOUNDS PARCEL 1

Commencing at the South quarter corner of Section 13, Range 9 North, Township 22 East which is a GLO brass cap dated 1923;

thence North 89° 54' 55" East a distance of 878.13' to a 1/2" rebar;

thence North 37° 39' 44" West a distance of 152.79' to a 1/2" rebar which is the true point of beginning;

thence North 89° 54' 55" West a distance of 99.56' to a 1/2" rebar;

thence North 00° 21' 53" East a distance of 597.73' to a 1/2" rebar;

thence North 89° 54' 55" East a distance of 130.18' to a point;

thence South 22° 38' 05" East a distance of 97.98' to a point;

thence South 65° 22' 45" West a distance of 159.47' to a point;

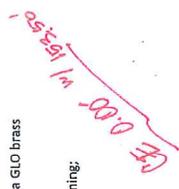
thence South 65° 22' 45" West a distance of 153.50' to a point; *150.75' outside plat*

thence South 87° 30' 27" West a distance of 5.08' to a 1/2" rebar;

thence South 87° 30' 27" West a distance of 481.39' to a 1/2" rebar;

thence North 71° 25' 47" West a distance of 75.94' to a 1/2" rebar which is the true point of beginning.

Parcel 1 contains 1.77 Acres.



METES AND BOUNDS PARCEL 2

Commencing at the South quarter corner of Section 13, Range 9 North, Township 22 East which is a GLO brass cap dated 1923;

thence North 89° 54' 55" East a distance of 878.13' to a 1/2" rebar which is the true point of beginning;

thence North 37° 39' 44" West a distance of 152.79' to a 1/2" rebar;

thence North 71° 25' 47" East a distance of 75.94' to a 1/2" rebar;

thence North 87° 30' 27" East a distance of 481.39' to a 1/2" rebar;

thence North 65° 22' 45" East a distance of 5.08' to a point;

thence North 65° 22' 45" East a distance of 153.50' to a point; *150.75' on the plat*

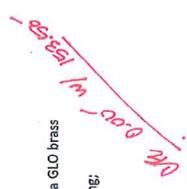
thence South 22° 38' 05" East a distance of 198.02' to a point;

thence South 89° 54' 55" West a distance of 90.14' to a point;

thence South 89° 54' 55" West a distance of 147.52' to a PK Nail and Washer in a block wall;

thence South 89° 54' 55" West a distance of 442.27' to a 1/2" rebar which is the true point of beginning.

Parcel 2 contains 1.89 Acres.



LEGAL DESCRIPTION (ORIGINAL PROPERTY)

PARCEL NO. 1:

THE SOUTHERLY 200 FEET OF THE SOUTH ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER OF SECTION 13, TOWNSHIP 9 NORTH, RANGE 22 EAST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT THEREOF.

EXCEPT A 100 FOOT STRIP OF LAND, 50 FEET ON EACH SIDE OF THE FOLLOWING CENTER LINE:

BEGINNING AT A POINT IN THE SOUTH LINE OF SAID PARCEL 158.83 FEET, MORE OR LESS, FROM THE SOUTHWEST CORNER OF SAID PARCEL:

THENCE RUNNING NORTH 37° 55' WEST 257.76 FEET, MORE OR LESS, TO A POINT ON THE WEST LINE OF SAID PARCEL, DISTANT 203.12 FEET, MORE OR LESS, FROM AFORESAID SOUTHWEST CORNER THEREOF.

ALSO, EXCEPTING THEREFROM A STRIP OF LAND 25 FEET IN WIDTH FOR A RIGHT OF WAY AS SHOWN IN THAT CERTAIN DEED FROM CHARLES A. COLE, A SINGLE MAN, TO THE NEEDLES GAS AND ELECTRIC COMPANY, A CALIFORNIA CORPORATION, DATED MAY 18, 1938, AND RECORDED JUNE 6, 1938, IN BOOK 1276, PAGE(S) 347, OF OFFICIAL RECORDS.

ALSO EXCEPT THAT PORTION OF SAID LAND LYING WITHIN THE COUNTY HIGHWAY.

THE PROPERTY AS HEREIN DESCRIBED DOES NOT APPEAR TO FALL ON A PUBLIC ROAD. HOWEVER, THE CONVEYANCE OF THE 25 FOOT STRIP OF LAND SEPARATING THE PROPERTY IN QUESTION FROM THE HIGHWAY CONTAINS THE FOLLOWING RECITAL:

"THE GRANTOR HEREIN RESERVED IN THE LAND HEREIN CONVEYED THE RIGHT TO ENTER UPON SAID LAND TO CROSS OVER SAID LAND, FOR ANY PURPOSES AND IN ANY MANNER NOT INCONSISTENT WITH THE USE AND ENJOYMENT OF SAID LAND BY SAID GRANTEE."

PARCEL NO. 2:

THAT PORTION OF THE SOUTH ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER OF SECTION 13, TOWNSHIP 9 NORTH, RANGE 22 EAST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT THEREOF, LYING SOUTHWESTERLY OF THE HIGH WATER LINE OF THE COLORADO RIVER.

PARCEL MAP 19932

A DIVISION OF THE SOUTHEAST 1/4 OF SECTION 13,
TOWNSHIP 9 NORTH, RANGE 22 EAST, SAN BERNARDINO BASE AND MERIDIAN,
IN THE CITY OF NEEDLES, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,
JANUARY, 2019

OWNER'S STATEMENT

WE HEREBY CERTIFY THAT WE ARE ALL AND THE ONLY PARTIES HAVING A RECORD TITLE INTEREST IN THE LAND SUBDIVIDED AS SHOWN ON THIS MAP AND WE CONSENT TO THE PREPARATION AND RECORDED OF THIS PARCEL MAP. WE HEREBY IRREVOCABLY OFFER TO DEDICATE TO THE SEVERAL PUBLIC UTILITY COMPANIES WHICH ARE AUTHORIZED TO SERVE IN SAID SUBDIVISION THE PUBLIC UTILITY EASEMENTS SHOWN HEREON.

LUCAS SHAHE PHILLIPS

DATED: _____

ASHLEY NICOLE PHILLIPS

DATED: _____

NOTARY ACKNOWLEDGEMENT

STATE OF CALIFORNIA
COUNTY OF SAN BERNARDINO

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE INSTRUMENT AND DOES NOT GUARANTEE THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

ON _____ BEFORE ME, _____ A NOTARY PUBLIC, PERSONALLY APPEARED LUCAS SHAHE PHILLIPS AND ASHLEY NICOLE PHILLIPS, WHO PROVED TO BE THE PERSONS WHOSE NAMES ARE SET FORTH IN THE FOREGOING PARAGRAPH, AND WHOSE IDENTIFICATION CAPACITIES, AND THAT BY THEIR SIGNATURES ON THE INSTRUMENT THE PERSONS OR THE ENTITY UPON BEHALF OF WHICH THE PERSONS ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE: _____

NAME PRINTED: _____

MY COMMISSION NUMBER AND EXPIRE DATE: _____

THE COUNTY OF MY PRINCIPAL PLACE OF BUSINESS: _____

AUDITORS' CERTIFICATE

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THIS OFFICE AS OF THIS DATE, THERE ARE NO LENS AGAINST THE REAL PROPERTY SHOWN UPON THIS MAP FOR UNPAID STATE, COUNTY, MUNICIPAL, OR LOCAL TAXES, SPECIAL ASSESSMENTS, NOT YET PAYABLE, ESTIMATED TO \$ _____.

DATE: _____

ESTER WASSON
AUDITOR-CONTROLLER / TREASURER / TAX COLLECTOR
COUNTY OF SAN BERNARDINO

BY: _____

DEPUTY _____

SURVEYORS' CERTIFICATE

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF KEVIN AND PAUL OSTBY IN APRIL, 2014, AND THAT ALL MONUMENTS AND BOUNDARIES SHOWN ON THIS MAP WERE MEASURED AND LOCATED BY ME OR UNDER MY DIRECTION AND SUPERVISION. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY.

JAMES MCCANN PLS 8119

EXP. DATE: 3/31/2020

DATE: _____



CITY ENGINEER'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP AND THAT THE SUBDIVISION SHOWN THEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP. IF REQUIRED, AND ANY APPROVED ALTERATIONS THEREOF, AND THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCES HAVE BEEN COMPLIED WITH, AND ALL CONDITIONS FOR THE FINAL MAP HAVE BEEN MET OR WAIVED BY THE CITY COUNCIL.

DATE: _____

CITY ENGINEER

CITY SURVEYORS' CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP AND I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.

DATE: _____

CITY CLERK'S CERTIFICATE

I HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF NEEDLES, BY A MOTION SECONDED AND PASSED, APPROVED THIS PARCEL MAP ONLY ON THE DATES OF _____, 20____, AND RECALLED THIS MAP TO BE CONSISTENT WITH THE APPLICABLE GENERAL OR SPECIFIC PLANS OF EASEMENTS AND EASEMENTS IN BEHALF OF THE SEVERAL PUBLIC UTILITY COMPANIES THE CITY COUNCIL ACCEPTS AS THE PUBLIC UTILITY EASEMENTS SHOWN HEREON.

DATE: _____

DALE JONES, CMC
CITY CLERK, CITY OF NEEDLES

BOARD OF SUPERVISORS' CERTIFICATE

I HEREBY CERTIFY A BOND IN THE SUM OF \$ _____ HAS BEEN EXECUTED AND FILED WITH THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, CONDITIONED UPON PAYMENT OF ALL TAXES, STATE, COUNTY, MUNICIPAL, OR LOCAL, AND ALL SPECIAL ASSESSMENTS COLLECTED AS TAXES, WHICH AT THE TIME OF FILING OF THIS MAP WITH THE COUNTY RECORDER, ARE ALIEN AGAINST SAID PROPERTY, AND NOT BE PAYABLE AND THAT THE SUBDIVIDER HAS FILED WITH ME A BOND IN THE SUM OF \$ _____ OR OTHER GIVING HIS ESTIMATE OF THE AMOUNT OF SAID TAXES AND SPECIAL ASSESSMENTS, AND SAID BOND IS HEREBY ACCEPTED.

DATE: _____

BY: LAURA H. WELCH
CLERK OF THE BOARD OF SUPERVISORS
COUNTY OF SAN BERNARDINO

SAN BERNARDINO COUNTY RECORDER'S CERTIFICATE

THIS MAP HAS BEEN FILED UNDER DOCUMENT NUMBER _____

THIS _____ DAY OF _____, 20____, AT _____ M. IN

BOOK _____ OF _____ AT PAGE _____ AT THE

REQUEST OF _____

IN THE AMOUNT OF \$ _____

BOB DUTTON
ASSASSOR-RECORDER
COUNTY OF SAN BERNARDINO

BY: _____

DEPUTY RECORDER

PARCEL MAP 19932

PAGE 3 OF 3

A DIVISION OF THE SOUTHEAST 1/4 OF SECTION 13,
TOWNSHIP 9 NORTH, RANGE 22 EAST, SAN BERNARDINO BASE AND MERIDIAN,
IN THE CITY OF NEEDLES, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,
DECEMBER, 2017

METES AND BOUNDS PARCEL 1

LEGAL DESCRIPTION (ORIGINAL PROPERTY)

Commencing at the South quarter corner of Section 13, Range 9 North, Township 22 East which is a GLO brass cap dated 1923:

thence North 89° 54' 55" East a distance of 878.13 to a 1/2" rebar;
thence North 37° 39' 44" West a distance of 152.79 to a 1/2" rebar which is the true point of beginning;
thence North 37° 39' 44" West a distance of 99.56 to a 1/2" rebar;
thence North 89° 54' 55" East a distance of 597.73 to a 1/2" rebar;
thence North 00° 21' 53" East a distance of 130.18 to a point;
thence North 89° 55' 33" East a distance of 97.98 to a point;
thence South 22° 38' 05" East a distance of 159.47 to a point;
thence South 65° 22' 45" West a distance of 153.50 to a point;
thence South 65° 22' 45" West a distance of 5.08 to a 1/2" rebar;
thence South 87° 30' 27" West a distance of 481.39 to a 1/2" rebar;
thence North 71° 25' 47" West a distance of 75.94 to a 1/2" rebar which is the true point of beginning.
Parcel 1 contains 1.77 Acres.

METES AND BOUNDS PARCEL 2

Commencing at the South quarter corner of Section 13, Range 9 North, Township 22 East which is a GLO brass cap dated 1923:

thence North 89° 54' 55" East a distance of 878.13 to a 1/2" rebar which is the true point of beginning;
thence North 37° 39' 44" West a distance of 152.79 to a 1/2" rebar;
thence South 71° 25' 47" East a distance of 75.94 to a 1/2" rebar;
thence North 87° 30' 27" East a distance of 481.39 to a 1/2" rebar;
thence North 65° 22' 45" East a distance of 5.08 to a point;
thence North 65° 22' 45" East a distance of 153.50 to a point;
thence South 22° 38' 05" East a distance of 198.02 to a point;
thence South 89° 54' 55" West a distance of 90.14 to a point;
thence South 89° 54' 55" West a distance of 147.57 to a PK Nail and Washer in a block wall;
thence South 89° 54' 55" West a distance of 442.27 to a 1/2" rebar which is the true point of beginning.
Parcel 2 contains 1.89 Acres.

PARCEL NO. 1:

THE SOUTHERLY 200 FEET OF THE SOUTH ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER OF SECTION 13, TOWNSHIP 9 NORTH, RANGE 22 EAST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT THEREOF, EXCEPT A 100 FOOT STRIP OF LAND, 50 FEET ON EACH SIDE OF THE FOLLOWING CENTER LINE:

BEGINNING AT A POINT IN THE SOUTH LINE OF SAID PARCEL 158.89 FEET, MORE OR LESS, FROM THE SOUTHWEST CORNER OF SAID PARCEL;
THENCE RUNNING NORTH 37° 55' WEST 257.76 FEET, MORE OR LESS, TO A POINT ON THE WEST LINE OF SAID PARCEL, DISTANT 203.12 FEET, MORE OR LESS, FROM AFORESAID SOUTHWEST CORNER THEREOF.

ALSO, EXCEPTING THEREFROM A STRIP OF LAND 25 FEET IN WIDTH FOR A RIGHT OF WAY AS SHOWN IN THAT CERTAIN DEED FROM CHARLES A. COLE, A SINGLE MAN, TO THE NEEDLES GAS AND ELECTRIC COMPANY, A CALIFORNIA CORPORATION, DATED MAY 18, 1938, AND RECORDED JUNE 6, 1938, IN BOOK 1278, PAGE(S) 347, OF OFFICIAL RECORDS.

ALSO EXCEPT THAT PORTION OF SAID LAND LYING WITHIN THE COUNTY HIGHWAY.

THE PROPERTY AS HEREIN DESCRIBED DOES NOT APPEAR TO FALL ON A PUBLIC ROAD. HOWEVER, THE CONVEYANCE OF THE 25 FOOT STRIP OF LAND SEPARATING THE PROPERTY IN QUESTION FROM THE HIGHWAY CONTAINS THE FOLLOWING RECITAL:
"THE GRANTEE HEREBY RESERVED IN THE LAND HEREIN CONVEYED THE RIGHT TO ENTER UPON SAID LAND TO CROSS OVER SAID LAND, FOR ANY PURPOSES AND IN ANY MANNER NOT INCONSISTENT WITH THE USE AND ENJOYMENT OF SAID LAND BY SAID GRANTEE."

PARCEL NO. 2:

THAT PORTION OF THE SOUTH ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER OF SECTION 13, TOWNSHIP 9 NORTH, RANGE 22 EAST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT THEREOF, LYING SOUTHWESTERLY OF THE HIGH WATER LINE OF THE COLORADO RIVER.



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA SARDA Regular Special

Meeting Date: February 26, 2019

Title: Increase appropriation for legal bills related to Code Enforcement matters

Background: A budget increase is requested due to unanticipated legal bills relating to numerous Code Enforcement matters. This item was known at the time of the mid-year budget revision report to Council on February 12, 2019 but was discovered as an oversight to our totals when staff was about to enter the revisions.

Fiscal Impact: Approximately \$54,000 has been incurred in legal bills for Code Enforcement this fiscal year; more bills are anticipated.

Recommendation: Approve the increase of appropriations for \$46,782, to be deducted from reserves. The new reserve amount is \$757,000

Submitted By: Sylvia Miledi, Director of Finance

City Management Review: *Rick*

Date: 2/20/19

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>8</u>



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA RDA

Regular Special

Meeting Date: February 26, 2019

Title: Employee Appreciation Event

Background: Councilmember Belt requested this item be placed on the agenda to discuss the City hosting an Employee Appreciation Event, the budget and the date of the event. Last year the event was held on Saturday April 21 with an approximate cost of \$2,500.

Fiscal Impact: General Fund Expenditure

Recommendation: Discretionary

Prepared By:

City Management Review: Rick

Date: 2/20/19

Approved:

Not Approved:

Tabled:

Other:

Agenda Item: 9



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA SARDA

Regular Special

Meeting Date: February 26, 2019

Title: California Cannabis Control event

Background: Mayor Williams requested this item be placed on the agenda. Attached is the agenda for the California Cannabis Control event in Sacramento April 10-11, 2019. Tuesday, April 9 is a regular council meeting night so those who are interested would have to leave Las Vegas at 10:05 pm arriving at 11:35 pm or if you fly out Wednesday morning you would have to leave at 5:30 am arriving in Sacramento at 6:55 am (both nonstop).

Patrick Martinez, Director of Development Services and Adrian Chavez, Senior Code Enforcement Officer are attending.

Fiscal Impact: The cost for the event is \$695, airfare approximately \$450, hotel approximately \$275 plus mileage to Las Vegas - \$1600 per person

Critical Timeline: The registration deadline will be open until sold out

Recommended Action: Motion to:
Authorize _____ to
attend the California Cannabis Control event in Sacramento April 10-11, 2019.

Prepared By: City Clerk Jones

City Management Review: Rick

Date: 2/20/19

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>10</u>



CALIFORNIA
CANNABIS CONTROL
REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

Wednesday, April 10, 2019

Summit Day 1

7:30 – 8:30 *Registration and Networking Breakfast*

8:30 – 8:45 **Opening Remarks & Welcome Message by Chair**

Greg Felix, VP of Strategic Solution Sales, ACCELA



General Session: Regulatory Implementation at the State, County, and City Level

8:45 – 9:15 **Presentation: Cannabis and California: Why Regulate**

9:15 – 10:15 **Panel Discussion and Q & A: State of the California Regulatory Regime**

Representatives from each of the state cannabis regulatory agencies will discuss lessons learned in the first year of cannabis legalization and the future outlook for the industry in the world's largest cannabis market.

Panelists:

Richard Parrott, Director, CalCannabis Cultivation Licensing, CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

Rasha Salama, Assistant Branch Chief, Manufactured Cannabis Safety Branch, CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

Additional Panelists To Be Announced

10:15 – 10:45 *Networking Break*

10:45 – 12:00 **Panel Discussion and Q & A: Implementing Cannabis Regulation in Your Municipality**

Municipal officials with extensive experience regulating the cannabis industry in California will review best practices, the various types of regulatory frameworks, and which best fits your community.

Moderator:

Senior Representative, ROGOWAY LAW GROUP

Panelists:

Joseph Devlin, Chief, Office of Cannabis Policy & Enforcement, CITY OF SACRAMENTO

Nicole Elliott, Director, Office of Cannabis, CITY OF SAN FRANCISCO

Greg Minor, Assistant to the City Administrator, Nuisance Abatement/Special Activity Permits Division, CITY OF OAKLAND

Cat Packer, Executive Director & General Manager, Department of Cannabis Regulation, CITY OF LOS ANGELES

Tim Ricard, Cannabis Program Manager, SONOMA COUNTY ECONOMIC DEVELOPMENT BOARD



CALIFORNIA CANNABIS CONTROL

REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

12:00 – 1:30 *Group Luncheon*

Concurrent Breakout Sessions: Cannabis Administration and Enforcement

Choose a panel from either the Administration or Enforcement track:

1:30-3:00	<p>Administration: Track 1</p> <p>Panel Discussion and Q&A: Understanding the State Regulatory Framework – Licensing, Compliance, and Enforcement</p> <p>Misinformation about California state cannabis regulations abounds amongst not only operators, but municipal officials tasked with developing and enforcing regulations of their own. Take a deep dive on the minutiae of licensing, compliance and regulatory enforcement with representatives from state agencies and learn how your municipality can streamline coordination with them.</p> <p>Panelists: <i>Senior Representative, CalCannabis Cultivation Licensing, CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE</i> <i>Senior Representative, CALIFORNIA DEPARTMENT OF PUBLIC HEALTH</i></p>
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OR

1:30-3:00	<p>Enforcement: Track 2</p> <p>Panel Discussion and Q&A: Laws and Regulations: Enforcement of Cannabis Operations</p> <p>Touching on hot-button issues such as cannabis delivery operations and cannabis-impaired driving, this panel of experts will focus on strategies and best practices to enforce laws and regulations in the California cannabis market.</p> <p>Moderator: Ken Corney, <i>Chief of Police, CITY OF VENTURA & Marijuana Policy Committee Member, CALIFORNIA POLICE CHIEFS ASSOCIATION</i></p> <p>Panelists: Art Sanchez, <i>City Attorney, CITY OF LONG BEACH</i> Stacy Spell, <i>Captain, LOS ANGELES POLICE DEPARTMENT</i> Sergeant Michael Varga, <i>Special Investigations Unit, CHULA VISTA POLICE DEPARTMENT</i> Helena Williams, <i>Captain, Drug Evaluation & Classification Program, CALIFORNIA HIGHWAY PATROL</i></p>
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3:00 – 3:30 *Networking Break*



CALIFORNIA
CANNABIS CONTROL
REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

Choose a panel from either the Administration or Enforcement track:

3:30-5:00	Administration: Track 1 Case Study: The Santa Rosa Experience Hear the first-hand experience from a municipality about lessons learned from the challenges of developing and implementing cannabis regulation, and the practices used to overcome them. Panelists: Clare Hartman , Deputy Director of Planning, CITY OF SANTA ROSA Chris Rogers , City Council Member, CITY OF SANTA ROSA Sue Gallagher , City Attorney, CITY OF SANTA ROSA
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OR

3:30-5:00	Enforcement: Track 2 Panel Discussion and Q&A: Civil Litigation and the Cannabis Industry The newly legalized and regulated cannabis market poses a new set of challenges for municipal attorneys. From work labor laws to license applicant litigation, this panel will discuss strategies implemented in the first year of legal cannabis in California. Moderator: Senior Representative , ROGOWAY LAW GROUP Panelists: Alexander Freedman , City Attorney, CITY OF LOS ANGELES Megan McClurg , Deputy City Attorney, CITY OF CHULA VISTA <i>Additional Panelists To Be Announced</i>
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5:00 Summit Day 1 Adjourns



CALIFORNIA
CANNABIS CONTROL
 REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

Thursday, April 11, 2019

Summit Day 2

7:30 – 8:25 *Registration and Networking Breakfast*

8:25 – 8:30 **Opening Remarks & Welcome Message by Chair**

Greg Felix, VP of Strategic Solution Sales, ACCELA



Choose a panel from either the Administration or Enforcement track:

8:30-9:45	<p>Administration: Track 1</p> <p>Panel Discussion and Q & A: Developing Public Policy for Cannabis From what types of cannabis operations to permit in your community to tax rates and licensing fees, there are many factors to consider when crafting public policy for cannabis. This panel will focus on the challenges faced and lessons learned municipal officials in the past year of legalization.</p> <p>Panelists: Kelley Bacon, Deputy City Manager, CITY OF CHULA VISTA Jennifer Berry, City Attorney, CITY OF SAN DIEGO Randall Fulmer, Policy Analyst, LOS ANGELES COUNTY DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS Jay Schenirer, Council Member, SACRAMENTO CITY COUNCIL</p>
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OR

8:30-9:45	<p>Enforcement: Track 2</p> <p>Panel Discussion and Q & A: Public Health Considerations and Inspection of Regulated Cannabis Permitting cannabis operations in your community is a major concern for public health officials. From the health risks associated with cannabis to restricting visibility and access to minors, as well as inspection and enforcement concerns, this presentation will provide valuable insights and lessons learned.</p> <p>Panelists: Mohanned Mahli, Principal Environmental Health Inspector, Cannabis Program, SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH Douglas Obana, Senior Environmental Health Inspector, Medical Cannabis Dispensary and NonPotable Water Programs, SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH <i>Additional Panelists To Be Announced</i></p>
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CALIFORNIA
CANNABIS CONTROL
REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

Choose a panel from either the Administration or Enforcement track:

9:45-10:30	Administration: Track 1 Presentation and Q&A: Designing a Licensing Program for Your Municipality There are various types of licensing programs used by municipalities across California. Understand the licensing programs that have been implemented and the details like tax rates and licensing fees that make them effective.
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OR

9:45-10:30	Enforcement: Track 2 Presentation and Q&A: Enforcing Cannabis Regulation at the State Level Hear about the challenges of cannabis enforcement from the state perspective and how to apply lessons learned to your municipality. Helena Williams, Captain, Drug Evaluation & Classification Program, CALIFORNIA HIGHWAY PATROL
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10:30 – 11:00 *Networking Break*

Choose a panel from either the Administration or Enforcement track:

11:00-11:45	Administration: Track 1 Presentation and Q&A: Software and Technology Solutions for Municipal Licensing Programs Tracking and maintaining a licensing database can be a challenge. Hear about software solutions that can streamline your licensing process and how to utilize them. Greg Felix, VP of Strategic Solution Sales, ACCELA
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OR

11:00-11:45	Enforcement: Track 2 Presentation and Q & A: Licensing Fees and Taxes-The Effects of Regulated Cannabis on the Local Economy Learn about the economic effects of the regulated cannabis industry in your community. This presentation will touch on licensing and permitting, tax structures, and workforce development and implementation. Nicolas Maduros, Director, CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
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CALIFORNIA
CANNABIS CONTROL
REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

Choose a panel from either the Administration or Enforcement track:

11:45-12:30	Administration: Track 1 Co- Presentation and Q & A: California Cannabis Equity Act of 2018: How Social Equity Programs Can Catalyze a Local Cannabis Market Social equity programs are a great way to give back to communities that were disproportionately affected by past cannabis laws. Learn about various programs in the works, the benefits, and the hurdles of implementing an equity program in your community. Greg Minor , Assistant to the City Administrator, Nuisance Abatement/Special Activity Permits Division, CITY OF OAKLAND Cat Packer , Executive Director & General Manager, Department of Cannabis Regulation, CITY OF LOS ANGELES
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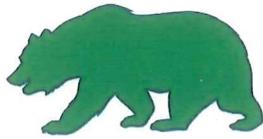
OR

11:45-12:30	Enforcement: Track 2 <i>Presentation and Q&A: Strategies for Criminal Prosecution In Cannabis Markets</i> With a newly legalized and regulated cannabis market comes a new set of issues for municipal attorneys. This presentation will focus on criminal enforcement in both the black and newly regulated cannabis market. Alexander Freedman , City Attorney, CITY OF LOS ANGELES
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12:30 – 2:00 Group Luncheon

Choose a panel from either the Administration or Enforcement track:

2:00-3:30	Administration: Track 1 Panel Discussion and Q & A: Determining Municipal Planning and Zoning - Land Use, Fire, and Building Code There is no one size fits all solution when it comes to municipal planning in the Golden State. Urban and rural municipalities may have very different concerns to consider when developing fire, building, zoning, and land use code. This panel gathers expertise from municipal officials from across the diverse landscape of California to offer their unique insights on inspection and enforcement. Panelists: Kelly Broughton , Development Services Director, CITY OF CHULA VISTA Michael Christensen , Senior Planner, CITY OF SAN FRANCISCO Jennifer Mizrahi , City Attorney, CITY OF DESERT HOT SPRINGS Michael Sapunor , Resource Planner, Cannabis Licensing Office, SANTA CRUZ COUNTY
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CALIFORNIA
CANNABIS CONTROL
REGULATION, CODES, AND ENFORCEMENT

April 10 - 11, 2019 | Holiday Inn Sacramento Downtown Arena | Sacramento, CA

OR

2:00-3:30	<p>Enforcement: Track 2</p> <p><i>Panel Discussion and Q&A: Fire and Building Code: Inspection and Enforcement</i> Familiarizing yourself with machinery and equipment used in the cannabis industry is just one of many key points to successfully enforcing fire and building code. Hear lessons learned and insights from first-hand inspector experiences.</p> <p>Panelists: Matthew Dutcher, <i>Fire Prevention Officer</i>, SACRAMENTO FIRE DEPARTMENT Anne Kirkpatrick, <i>Chief of Police</i>, OAKLAND POLICE DEPARTMENT Scott Moon, <i>Division Chief Fire Marshal</i>, SANTA ROSA FIRE DEPARTMENT</p>
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3:00

Summit Adjourns



City of Needles, California Request for City Council Action

CITY COUNCIL NPUA SARDA

Regular Special

Meeting Date: February 26, 2019

Title: City / County Conference

Background: The annual City/County Conference is scheduled for Thursday, April 18 and Friday, April 19, 2019 at the Lake Arrowhead Resort.

This conference is a good opportunity to network with other cities and various county representatives. This is a very popular event and is sold out quickly.

Fiscal Impact: The cost for the conference registration is \$200.00 plus \$159.00 plus tax for the hotel plus travel expenses – Budgeted general fund

Critical Timeline: The registration deadline is March 18, 2019

Recommended Action: Motion to:
Authorize _____ to
attend the 2019 City/County Conference scheduled for April 18-19, 2019 in Lake Arrowhead.

Prepared By: City Clerk Jones

City Management Review: Rick

Date: 2/20/19

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>11</u>