



(ACT) – ACTION NEEDED  
(INF) – INFORMATION ONLY  
(DIS) – DISCRETIONARY

## A G E N D A

REGULAR MEETING OF THE CITY COUNCIL,  
CITY OF NEEDLES, CALIFORNIA  
**TUESDAY, APRIL 23, 2019**  
COUNCIL EXECUTIVE SESSION – **5:30 P.M.**  
CITY COUNCIL MEETING – **6:00 P.M.**  
CITY COUNCIL CHAMBERS  
1111 BAILEY AVENUE, NEEDLES

Councilmember Hazlewood will be participating in this meeting via teleconference call from Oak Tree Inn, 1706 N Park Drive, Winslow, AZ 86047.  
The public will be given an opportunity to address the legislative body directly from this teleconference location.

**THE 5:00 P.M. PORTION OF THE CITY COUNCIL MEETING WILL BE RECESSED BY THE CITY CLERK TO 5:30 P.M.**

CALL TO ORDER  
ROLL CALL

PUBLIC COMMENTS PERTAINING TO THE EXECUTIVE SESSION ITEM (A three-minute time limit per person has been established.)

### **RECESS TO EXECUTIVE SESSION**

- a) Conference with labor Negotiator pursuant to California Government Code Section 54957.6 – Personnel – Agency Representative City Manager Rick Daniels – Employee Organizations: Needles Unclassified Employees Association (NUEA) and Teamsters Local 1932

**EXECUTIVE SESSION** – Report by City Attorney

CALL TO ORDER  
ROLL CALL  
INVOCATION  
PLEDGE OF ALLEGIANCE  
APPROVAL OF AGENDA  
CONFLICT OF INTEREST  
CORRESPONDENCE  
INTRODUCTIONS

**As a courtesy to those in attendance, we would ask that cell phones be turned off or set in their silent mode. Thank you.**

**PUBLIC APPEARANCE** – Persons wishing to address the City Council on subjects other than those scheduled are requested to do so at this time. When addressing the Council, please come to the podium and give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the City Council from taking action on a specific item until it appears on the agenda.

**PRESENTATION**

(A ten minute time limit per presentation has been established by Municipal Code Section 2-18.)

- 1) Jerry Telles, Ice House Rd. LLC, regarding his proposal to lower the cannabis tax rate of 10% on gross receipts for the cultivators and distributors (DIS)

**PUBLIC HEARING**

- 2) Public hearing noticed to consider all evidence and testimony for or against approval of the possession, storage, sale, handling and use of specific types of fireworks that comply with California Code of Regulations, Title 19, and labeled "Safe and Sane" by the California State Fire Marshal
  - Staff Report
  - Council Questions of Staff
  - Mayor to open the public hearing
  - Public Comment
  - Mayor to close the public hearing
  - Council Discussion / Deliberation
  - Ordinance No. 616-AC replacing Chapter 9, Article III, entitled "Fireworks" in the Needles Municipal Code (1<sup>st</sup> reading – post) (ACT)

**CONSENT CALENDAR:** All matters listed on the Consent Calendar are considered to be routine and will be enacted by one motion in the form listed. The Mayor or any member of the City Council may pull an item from the Consent Calendar for discussion. Prior to Council action, a member of the public may address the City Council on matters scheduled on the Consent Calendar. A three-minute time limit per person applies. **Recommended Action:** Approve Items 3 through 6 on the Consent Calendar by affirmative roll call vote. (ACT)

- 3) Approve the warrants register through April 23, 2019
- 4) Approve the minutes of July 10 and August 14, 2018
- 5) Waive the reading and adopt Resolution No. 2019-17 confirming and adopting an itemized Statement of Cost for abatement of property located at 1202 West Broadway, Needles, APN 0186-091-11-0000
- 6) Accept the work completed by Robinson Electric Co. in the amount of \$40,647 which consisted of the removal and replacement of lighting for Phase II at the Needles Recreation Center using C.D.B.G. funding, authorize staff to issue a Notice of Completion and record with the San Bernardino County Recorder's office

**End of Consent Calendar**

**REGULAR ITEMS**

- 7) Award a three (3) year contract with California Consulting Inc. at the hourly rate of \$95 for Professional Grant Writing Services due to the resignation of Ms. Harless (ACT)
- 8) Discussion regarding vandalism – graffiti or damage or destruction of public property (DIS)

**CITY ATTORNEYS REPORT**

**CITY MANAGERS REPORT**

**COUNCIL REQUESTS**

Councilmember Gudmundson  
Councilmember Terral  
Councilmember Hazlewood  
Vice Mayor Paget  
Councilmember Belt  
Councilmember Longacre  
Mayor Williams

**ADJOURNMENT**

**INTERNET ACCESS TO CITY COUNCIL AGENDAS AND STAFF REPORT MATERIAL IS AVAILABLE PRIOR TO CITY COUNCIL MEETINGS AT**  
<http://www.cityofneedles.com>

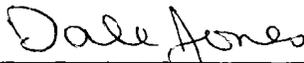
Posted: April 19, 2019

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 326-2113 ext 145. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting.

Dated this 19th day of April 2019.

  
\_\_\_\_\_  
Dale Jones, CMC, City Clerk

**ndlsclerk@citlink.net**

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**From:** Gerald Telles <  
**Sent:** Monday, April 15, 2019 11:52 AM  
**To:** Dale Jones; Rick Daniels  
**Subject:** Gerald Telles - Agenda item request for next council meeting

Hi Dale/ Rick,

Please accept this email as my request to be scheduled on the next council meeting agenda.

I want a few minutes to ask the council to hear my proposal to lower the cannabis tax of 10% on gross receipts for the cultivators and distributors. I will provide some data on the tax rates of other locations in the state where a local cannabis industry has developed.

Reasons for my proposal to lower the cannabis tax are to:

- (1) Keep the local business in Needles competitive with other cannabis business located elsewhere in the state.
- (2) To provide an incentive for local cannabis owners to expand operations in Needles, rather than somewhere else in the State.
- (3) Put Needles back on the map with a competitive advantage that Needles once offered to investors looking for a place to start a cannabis business in the State of California.

Thanks,

Jerry Telles, Ice House Rd, LLC  
1 Ice House Rd.  
Needles, CA 92363

phone



City of Needles, California
Request for City Council Action

[X] CITY COUNCIL [ ] NPUA

[ ] Regular [ ] Special

Meeting Date: April 23, 2019

Title: Hold the Public Hearing regarding Safe and Sane Fireworks Ordinance

Background: At your March 26, 2019 meeting the City Council directed staff and the City Attorney to draft an ordinance allowing the sale and use of "Safe and Sane Fireworks" as licensed by the State Fire Marshall. The City Attorney's Office drafted an ordinance which was reviewed with staff. The draft Ordinance allows the following;

- Sale of Safe and Sane fireworks 10 days before and 2 days after Memorial Day, 4th of July, Labor Day, and New Year's Eve,
• Sale of Safe and Sane fireworks only by up to three City licensed Needles based private, non-profit organizations which shall be determined by lottery,
• Sellers must be at least 18 years old with adult supervision,
• Use of Safe and Sane fireworks may occur any day between 9AM and 11PM, but for New Year's Eve which is extended to 1AM New Year's Day,
• Prohibits use within 10 feet of a residence,
• Allows the establishment of a Safe and Sane fireworks area for those wishing to jointly discharge Safe and Sane firework, and
• Establishes penalties and license terminations for non-compliant users or sellers.

The Fire Chief and Sheriff's Office have cautioned against the risk of fire or injury.

Council action requires 4 votes to approve.

Environmental Impact: None

Fiscal Impact: Minimal sales tax and fee to recover City inspection and processing costs

Recommendation: Ordinance No. 616-AC replacing Chapter 9, Article III, entitled "Fireworks" in the Needles Municipal Code

Submitted By:

[Handwritten signature]

City Management Review:

Date: 4/17/19

Approved: [ ] Not Approved: [ ] Tabled: [ ] Other: [ ]
Agenda Item: 2

**ORDINANCE NUMBER 616-AC**

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF NEEDLES, CALIFORNIA, REPLACING CHAPTER 9, ARTICLE III,  
ENTITLED "FIREWORKS", IN THE NEEDLES MUNICIPAL CODE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEEDLES, SAN BERNARDINO COUNTY, STATE OF CALIFORNIA AS FOLLOWS:

**SECTION 1.**        **CEQA.** Pursuant to Section 15060(c)(2) of the California CEQA Guidelines, adoption of the subject Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment and therefore is not subject to CEQA. Additionally, pursuant to Section 15060(c)(3) the activity is not a "project" as defined in Section 15378 because it has no potential for resulting in physical change to the environment, directly or indirectly.

**SECTION 2.**        **Severability.** The City Council hereby declares that if any provision, section, paragraph, sentence, or word of this Ordinance is rendered or declared to be invalid or unconstitutional by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, such invalidity shall not affect the other provisions, sections, paragraphs, sentences, or words of this Ordinance, and to this end the provisions of this Ordinance are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the Ordinance enforced.

**SECTION 3.**        **Prosecution of Prior Ordinances.** Neither the adoption of this Ordinance nor the repeal of any other ordinance of this City shall in any manner affect the prosecution of any violation of any City ordinance or provision of the City of Needles Municipal Code, committed prior to the effective date hereof, nor be construed as a waiver of any penalty or the penal provisions applicable to any violation thereof.

**SECTION 4.**        **Chapter 9, Article III. FIREWORKS.** The City Council hereby repeals Chapter 9, Article III "Fireworks" from the City of Needles Municipal Code, and replaces it as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

**SECTION 5.**        **Publication.** The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published pursuant to state law within fifteen (15) days after its passage, and this Ordinance shall become effective thirty (30) days after its passage.

**SECTION 6.**            **Effective Date.** The modifications enacted by this Ordinance shall be become effective June 15, 2019.

INTRODUCED AND READ for the first time and ordered posted at a regular meeting of the City Council of the City of Needles, California, held on the 23rd day of April 2019, by the following roll call vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

PASSED, APPROVED AND ADOPTED, at a regular meeting of the City Council of the City of Needles, California, held on the 14th of May, 2019, by the following roll call vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Mayor Jeff Williams

**ATTEST:**

\_\_\_\_\_  
City Clerk Dale Jones, CMC

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Acting City Attorney Lena Wade

**Attachment “A”  
to Ordinance No. 616-AC**

**Article III. FIREWORKS.**

**Sec. 9-23 DEFINITIONS.**

The following words and phrases, as used in this Article, are defined as follows:

- (a) “Dangerous Fireworks” shall meaning defined in Health and Safety Code Sections 12505 and 12561 and the relevant sections of Title 19, Code of Regulations, subchapter 6 which are hereby incorporated by reference.
- (b) “Fireworks” means blank cartridges, toy pistols, toy cannons, toy guns or toy canes in which explosives are used; balloons propelled by combustion; firecrackers; torpedoes; sons o’ guns; sky rockets; roman candles; pinwheels; daygo bombs; or other similar pyrotechnics or devices which consist of or contain any combustible or explosive composition, substance or combination of substances, used, prepared, assembled, or combined for the purpose of providing or producing a visible or audible effect by combustion, explosion, deflagration or detonation.
- (c) “Fireworks Stand” means any building, counter, or other structure of a temporary nature used in the sale, offering for sale, or display for sale of “Safe and Sane Fireworks”.
- (d) “Fireworks Wholesaler” means any person, other than an importer, exporter or manufacturer, who purchases Fireworks from a manufacturer, importer or exporter for resale to a retailer or any other person for resale – or – any person who sells Fireworks to other wholesalers or retailers for resale.
- (e) “Public Display of Fireworks” shall mean an entertainment feature where the public is admitted or permitted to view the display or discharge of Fireworks, including but not limited to, those defined above.
- (f) “Qualified Applicants” shall mean any group or organization which has met all of the following criteria for a continuous period of not less than one full year preceding submittal of an application for a permit to sell required by this Article and which continues to meet the criteria for the duration of any permit to sell issued by the City of Needles pursuant to this Article:
  - i. The organization shall be a nonprofit organization pursuant to the Internal Revenue Code or California Revenue and Taxation Code; or a group which is an integral part of a recognized national organization having such tax-

exempt status or an organization affiliated with and officially recognized by an elementary, junior high and/or high school and/or school district that serves, in whole or in part, the residents of Needles or public and/or private community college, college and/or university which is located within the boundaries of the City of Needles. Only one application per school will be allowed. If an organization is affiliated with a recognized educational institution as defined in this Section, but maintains a separate tax-exempt status with the Internal Revenue Service or the California Franchise Tax Board, said nonprofit organization shall be allowed a separate application;

- ii. The organization shall be organized primarily for veterans, patriotic, welfare, civic betterment, athletic, educational, youth development or charitable purposes;
- iii. The organization must have its principal and permanent meeting place within the City;
- iv. The organization must be one which provides direct and regular community services and benefits to the residents of the City;
- v. Has a minimum bona fide membership of at least ten (10) members who either reside in the City, are employed in the City, or are owners or operators of a business or other establishment located in the City;
- vi. Has not been found by any court of competent jurisdiction or City administrative hearing officer to be in violation of any civil or criminal local, state or federal law relating to Fireworks within twenty-four calendar months prior to the organization's submittal of an application for a permit to sell;
- vii. Has not had a permit to sell revoked within twenty-four months prior to the organization's submittal of an application for a permit to sell.

- (g) "Safe and Sane Fireworks" (a.k.a. "state-approved Fireworks") shall mean "Safe and Sane Fireworks" as set forth in Health and Safety Code sections 12529 and 12562 and the relevant sections of Title 19, Code of Regulations, subchapter 6 which are hereby incorporated by reference.

**Sec. 9-28 SALE, USE, DISCHARGE, ETC., PROHIBITED GENERALLY.**

Except as otherwise specifically provided in this Article, no person shall sell, offer for sale, give away, possess, use or discharge any Fireworks in the City.

**Sec. 9-29 EXCEPTION - SAFE AND SANE FIREWORKS.**

It shall not be unlawful to possess, use, or discharge, within the City, those Fireworks that are defined and classified as "Safe and Sane Fireworks" (a.k.a. "state-approved Fireworks") in the California State Fireworks Law (sections 12500, et seq., of the Health and Safety Code and the relevant sections of Title 19, Code of Regulations, subchapter 6). It shall not be unlawful to sell or display within the City, those Fireworks that are defined and classified as "Safe and Sane Fireworks" during the time period beginning ten (10) days before and ending two (2) days after the following holidays each year: New Year's Eve (December 31), Memorial Day, Independence Day (July 4) and Labor Day ("Enumerated Holidays"). All Fireworks possessed, sold, used, displayed, or discharged within the City must bear the official "Safe and Sane" registered seal and be listed on the annual California Department of Forestry & Fire Protection state approved list of Safe and Sane Fireworks.

**Sec. 9-30 SAFE AND SANE FIREWORKS - PERMITS REQUIRED.**

It shall be unlawful for any person to sell "Safe and Sane Fireworks" within the City without having first applied for and received a permit therefore.

**Sec. 9-31 SAFE AND SANE FIREWORKS - APPLICATION.**

- (a) No nonprofit organization shall submit more than one (1) application for a permit to sell "Safe and Sane Fireworks" within the City. If more than one (1) application is submitted on behalf of any nonprofit organization, including an affiliated organization, all such requests shall be voidable at the discretion of the City Manager. If a question arises as to whether organizations and/or groups are affiliated, the City Council shall have ultimate authority to decide said question. Any attempt to transfer an application shall void any and all applications filed by or on behalf of both the transferor/nonprofit organization and the transferee/nonprofit organization.
- (b) All applications for permits to sell "Safe and Sane Fireworks" shall be in writing to the City Clerk on forms supplied by the City. Applications may be filed beginning March 1 of each year up to and including March 31 of the same year, at which time the filing period for that year will be closed. For the year 2019, applications may be filed beginning June 1, 2019 up to and including June 10, 2019.

Applications shall be accompanied by an assurance that, if the permit is issued to the applicant, the applicant shall, at the time of receipt of such permit, deliver to the City a certificate evidencing an occurrence-based policy of insurance naming the "City of Needles" as an additional insured thereunder, with the following minimum limits: \$1,000,000 public liability and property damage; and general aggregate coverage of \$2,000,000. No policy will be acceptable which contains a provision allowing a deductible amount.

- (c) Applicants for such permits shall be notified by April 7<sup>th</sup> of each calendar year by the City Manager of the approval or disapproval of such applications for such permit. Drawing for such permits will occur on or before April 15<sup>th</sup> of each year. All organizations whose applications have been selected shall have up to and including May 15<sup>th</sup> of that year to submit all information required by section 9-33 of this Article. For the year 2019, the above dates shall be June 12, June 17, and June 21, respectively.
- (d) Every application for a permit shall be accompanied by a non-refundable application fee established by resolution of the City Council. This application fee shall be in addition to any fee or tax imposed by this Article.
- (e) The application shall be made in duplicate. The original of the application shall be retained by the City Clerk and one copy shall be transmitted to the City Manager.
- (f) If the deadline for submitting any type of application, payment of any administrative fine, filing of a notice of appeal, etc. called for within this Article falls on a day City Hall is closed, the deadline shall automatically be extended to the close of business of the next day City Hall is open.

**Sec. 9-32 SAFE AND SANE FIREWORKS - DENIAL OF APPLICATION.**

- (a) The City Manager shall issue a permit to a Qualified Applicant to sell “Safe and Sane Fireworks” unless:
  - i. The City Manager finds, in writing, that the applicant has failed to provide sufficient plans, information or other data necessary to permit a determination respecting compliance with the requirements of this Article;
  - ii. The City Manager finds, in writing, that the applicant is not in compliance with any of the requirements of this Article;
  - iii. The City Manager finds, in writing, that the applicant falls within the provisions of subdivision (c) of section 9-37 of this Article; or
  - iv. The City Manager determines that the number of Qualified Applicants exceeds the number of permissible permits under subdivision (a) of section 9-33. The City Manager must advise, in writing, all Qualified Applicants of this determination no later than April 7<sup>th</sup> as well as advise them of the procedures that the City of Needles must follow, the alternatives available (i.e., joint venture), the category in which the group has been tentatively placed and the date of the drawing before the City Council. For the year 2019, the above date shall be June 12.
- (b) Any denial of a permit pursuant to this section may be appealed pursuant to the procedures set forth in Chapter 2A of the Needles Municipal Code.

**Sec. 9-33 SAFE AND SANE FIREWORKS - PREREQUISITE FOR ISSUANCE OF PERMIT.**

- (a) The maximum number of permits which may be issued to Qualified Applicants and the maximum number of "Safe and Sane Fireworks" stands that will be permitted pursuant to this Article during any one (1) calendar year shall not exceed three (3) permits.

If the number of Qualified Applicants exceeds the number of permissible permits under this section, the City Manager shall select the nonprofit organizations to whom permits shall be issued by conducting a random drawing to determine to whom the available Fireworks Sales Permit shall be issued.

- (b) Two (2) or more eligible nonprofit organizations may jointly submit an application pursuant to this Article and may jointly receive a permit to sell Fireworks pursuant to this Article. In addition, if a Qualified Applicant is selected as a permittee, they may select one or more other Qualified Applicants to join in a joint venture operation in the Fireworks stand and jointly receive a permit to sell Fireworks pursuant to this Article.

- (c) Permits issued pursuant to this section are valid only during the calendar year issued.

- i. On a form provided by the City, set forth the proposed location of the Fireworks stand; the name, address and telephone number of one or more responsible adults who will be in charge of and responsible for the Fireworks stand during the period Fireworks are sold, displayed or stored at such location; and written permission from the owner of record and/or lessor and/or management company of the property upon which said Fireworks stand is proposed to be located;
- ii. A copy of the requisite retail sales permit issued by the Office of the California State Fire Marshal;
- iii. Evidence of a temporary sales tax permit from the California State Board of Equalization;
- iv. Payment of the permit/license fee at the amount established by resolution of the City Council;
- v. Throughout the term of a permit issued pursuant to this Article, each permittee shall pay for and maintain in full force and effect policies of insurance in a form and amount and with coverage types required by the City. The policies of insurance shall name the City, its officers, officials, agents, and employees as additional insureds.

- (d) The continued validity of any City permit issued pursuant to this Article shall be subject to the requirement that at least one or more representatives of each nonprofit organization, including the responsible adults listed in subdivision (c) of this section, shall attend a “Safe and Sane Fireworks” stand operator safety seminar conducted by the fire department and the licensed Fireworks wholesaler that is supplying the “Safe and Sane Fireworks” to the nonprofit organization. The failure of a nonprofit organization to have a responsible individual(s) attend the safety seminar shall result in the revocation of its permit to sell “Safe and Sane Fireworks.”

**Sec. 9.34 SAFE AND SANE FIREWORKS - OPERATION OF FIREWORKS STAND.**

- (a) No person shall knowingly sell Fireworks to any person under the age of eighteen (18). Proof that the Fireworks stand operator/organization demanded, was shown, and acted in reliance upon bona fide evidence of age and identity in any sale of Safe and Sane Fireworks allowed by this Article shall be a defense for any proceedings for suspension or revocation of its “Safe and Sane Fireworks” permit or any criminal proceedings for violations of this Article. For purposes of this section, bona fide evidence of age and identity of purchaser is a document issued by a federal, state, county or municipal government which contains a photograph of the purchaser including, but not limited to, a valid California Driver’s License or Identification Card issued to a member of the Armed Forces.
- (b) The sale of “Safe and Sane Fireworks” shall begin no earlier than 9:00 a.m. and shall not continue after 10:00 pm during the time period beginning ten (10) days before and ending two (2) days after the Enumerated Holidays.
- (c) No person other than the individuals who are members of the permittee and/or joint venture nonprofit organization(s) or the spouses, parents or adult children of such members shall sell or otherwise participate in the sale of “Safe and Sane Fireworks” at such stand.
- (d) No person under the age of eighteen (18) shall sell or participate in the sale of “Safe and Sane Fireworks” within such stand.
- (e) No person shall be paid any consideration by the permittee nonprofit organization(s) or any wholesaler/distributor of “Safe and Sane Fireworks” for selling or otherwise participating in the sale of “Safe and Sane Fireworks” at such stand; provided, however, that compensation may be paid for licensed security personnel during sale or non-sale hours and to the party authorizing the location of the stand on its property. The City Manager may revoke the Fireworks storage permit and/or local business license of any Fireworks wholesaler/distributor violating the terms of this section as set forth in section 9-37.

**Sec. 9.35 SAFE AND SANE FIREWORKS - TEMPORARY FIREWORKS STAND.**

All retail sales of "Safe and Sane Fireworks" shall be permitted from within a temporary Fireworks stand, and the retail sales from any other building or structure is hereby prohibited. Temporary stands shall be subject to NFPA 1124 Code for the Manufacture, Transportation, Storage, and Retail Sales of Fireworks and Pyrotechnic Articles, 2017 Edition.

**Sec. 9-36 SAFE AND SANE FIREWORKS - GENERAL REQUIREMENTS FOR PERMITTEES.**

- (a) All unsold stock of Fireworks in the hands of the permittee after 10:00 pm two (2) days after the Enumerated Holidays shall be returned to the wholesaler/distributor and removed from the City within ten (10) days. On closing of the "Safe and Sane Fireworks" stand, all litter shall be removed from the premises.
- (b) Each "Safe and Sane Fireworks" stand must post its City permit to sell "Safe and Sane Fireworks," its temporary sales tax permit from the California State Board of Equalization, its State Fire Marshal Retail Sales Permit and proof of their required insurance in a prominent place inside the "Safe and Sane Fireworks" stand.

**Sec. 9-37 SAFE AND SANE FIREWORKS - REVOCATION OF PERMIT; APPEAL.**

- (a) The Fire Chief or the Fire Chief's designee, may revoke, immediately and without notice or hearing, the permit of any permittee who violates any of the following provisions of this Article. If the revocation occurs, the Fire Chief shall inform the permittee that the permittee may seek review of the Fire Chief's decision by the City Manager, or the City Manager's designee, on the next business day. At the earliest opportunity on the next business day after the revocation, the Fire Chief shall provide the City Manager with written notice that a Fireworks permit has been revoked, including the name of the permittee and a brief statement of the grounds for revocation. The City Manager, or the City Manager's designee, shall meet with the permittee and the Fire Chief on that day, upon the permittee's request, to review the Fire Chief's decision. The decision of the City Manager shall be final. If the revocation occurs before or after the specified period, the appeal procedures of subdivision (b) shall apply.
- (b) The Fire Chief, or the Fire Chief's designee, may revoke the permit of any permittee who violates any provision of this Article. Such revocation shall not take effect for five (5) days, during which time the permittee may seek review of the Fire Chief's decision by submitting a written request for review to the City Manager. The Fire Chief shall provide the City Manager with written notice that a Fireworks permit has been revoked, including the name of the permittee and a brief statement of the grounds for revocation. The City Manager, or the City Manager's designee, shall meet with the permittee and the Fire Chief to review the Fire Chief's decision. The decision of the City Manager shall be final.

- (c) Any permittee whose permit has been revoked, pursuant to subdivision (a) or (b) hereof, shall be barred from receiving a permit under this Article for up to three (3) years from the date of revocation.

**Sec. 9-38 SAFE AND SANE FIREWORKS - LIMITATION ON PLACES AND HOURS OF DISCHARGE.**

- (a) It shall be unlawful to discharge any “Safe and Sane Fireworks” except during the hours of 9:00 am to 11:00 pm. For purposes of the New Year’s Eve holiday, this period shall be extended to 1:00 a.m. on January 1.
- (b) It shall be unlawful for any person to ignite, discharge, project or otherwise fire or use, any “Safe and Sane Fireworks,” or permit the ignition, discharge, or projection thereof, upon or over or onto, the property of another without his/her consent or to ignite, discharge, project or otherwise fire or make use of any “Safe and Sane Fireworks” within ten (10) feet of any residence, dwelling or other structure used as a place of habitation by human beings. However, the City, after recommendation from the City Manager and the Fire Chief, may designate, from time to time, a safe zone or area in the City at which “Safe and Sane Fireworks” may be ignited, discharged, projected or otherwise fired or used.

**Sec. 9-39 SAFE AND SANE FIREWORKS - SUPERVISION OF MINORS.**

It shall be unlawful for any person having the care, custody, or control of a minor (under 18-years-old) to permit such minor to discharge, explode, fire, or set off any “Dangerous Fireworks,” at any time, or to permit such minor to discharge or set off any “Safe and Sane Fireworks” unless such minor does so under the direct supervision of a person over 18-years-of-age and during the hours and on the days permitted by this Article.

**Sec. 9-40 SAFE AND SANE FIREWORKS - WHOLESALE STORAGE.**

Wholesale storage of “Safe and Sane Fireworks” by Fireworks wholesalers licensed by the Office of the California State Fire Marshal shall be subject to NFPA 1124 Code for the Manufacture, Transportation, Storage, and Retail Sales of Fireworks and Pyrotechnic Articles, 2017 Edition and can be stored year-round in the City by a Fireworks wholesaler licensed by the Office of the California State Fire Marshal so long as said Fireworks wholesaler has not been found to be in violation of the terms of this Article.

**Sec. 9-41 SEIZURE OF FIREWORKS.**

The Fire Chief, or the Fire Chief’s designee, may seize, take, remove or cause to be removed, at the expense of the permittee or licensed Fireworks wholesaler, whichever is applicable, all stock of Fireworks offered or exposed for sale, stored, or held in violation of this Article when such violation creates an imminent threat to public health or safety.

**Sec. 9-42 ADMINISTRATIVE FINES AND PENALTIES.**

- (a) Any violation of this Article by any person responsible for committing, causing, or maintaining such violation shall constitute an infraction violation and the violator shall be subject to the provisions set forth in Chapter 2A of the Needles Municipal Code, including, but not limited to, the imposition of any and all criminal penalties set forth therein.
- (b) At least 50% of the fines collected pursuant to this Article must be placed in a segregated fund entitled "Needles Illegal Fireworks Enforcement Fund." The sole and exclusive purpose of this fund is to pay for increased fire and police deployment, protection and investigation of and against illegal Fireworks in the City.
- (c) Each person who violates any provision of this code as it relates to the possession, use, storage, sale and/or display of "Dangerous Fireworks" shall be subject to the imposition and payment of an administrative fine or fines as provided below:

<b>Number of offense in 1 year period</b>	<b>Amount of Administrative Penalty</b>	<b>Late Charge</b>	<b>Total Amount of Penalty plus Late Charge</b>
First	\$ 1,000	\$ 150	\$ 1,150
Second	\$ 2,000	\$ 250	\$ 2,250
Third	\$ 3,000	\$ 500	\$ 3,500

- (d) Each person who uses "Safe and Sane Fireworks" on or at dates, times and/or locations other than those permitted by this ordinance shall be subject to the imposition and payment of an administrative fine or fines as provided below:

<b>Number of offense in 1 year period</b>	<b>Amount of Administrative Penalty</b>	<b>Late Charge</b>	<b>Total Amount of Penalty plus Late Charge</b>
First	\$ 250	\$ 50	\$ 300
Second	\$ 500	\$ 100	\$ 600
Third	\$ 750	\$ 200	\$ 950

- (e) In the case of a violation of any of the provisions listed above, the administrative fine(s) shall be due and payable within 30 calendar days from the issuance of the administrative fine citation, and the citee shall be required to abate the violation, and surrender all "Dangerous Fireworks" to the Fire Chief, immediately. For penalties not paid in full within that time, a late charge in the amount set forth above is hereby imposed and must be paid to the City by the citee. Fines not paid within the time established by this ordinance shall accrue interest at the prevailing established rate. On the second and each subsequent time that a person is issued a citation for the same violation in any 12-month period, the fine is increased as indicated above and the citee shall be liable for the amount of the new fine until it is paid, in addition to being responsible for payment of previous fines.

- (f) All administrative fines and any late charges and interest due shall be paid to the City at such a location or address as stated on the citation, or as may otherwise be designated by the City Manager. Payment of any fine or fines shall not excuse the citee from complying with the provision of the code so violated. The issuance of the citation and/or payment of any fine shall not bar the City from employing any other enforcement action or remedy to obtain compliance with the provisions of the code so violated including the issuance of additional citations and/or criminal prosecution.

**Sec. 9-43 ADDITIONAL REMEDIES.**

- (a) Any violation of this Article by the holder of Fireworks permits issued pursuant to this Article shall constitute grounds for modification, suspension and/or revocation of said permits.
- (b) Any organization whose Fireworks permits are revoked shall not be eligible for issuance of Fireworks permits the following year.
- (c) Nothing in this Article shall preclude the City from pursuing other remedies provided by the City of Needles Municipal Code or other laws, including, but not limited to, issuance of work orders and injunctive relief.

**Sec. 9-45. EXCEPTIONS TO PROHIBITIONS.**

This Article does not prohibit Public Displays of Fireworks by the City or county, or by fair associations, amusement parks or organizations or groups of individuals upon compliance with the provisions of this Article and such rules and regulations governing Public Displays of Fireworks as from time to time adopted by the California State Fire Marshal.

This Article does not prohibit any resident manufacturer, wholesaler, dealer or jobber from selling at wholesale such Fireworks as are not prohibited in this Article, or the sale of Fireworks for direct shipment out of the city or state; or the use of torpedoes, flares or fuses by railroad or other transportation agencies for signal purposes or illumination; or the sale of blank cartridges for theatrical or ceremonial purposes, athletic or sports events or military ceremonials or demonstrations.



**City of Needles, California  
Request for City Council Action**

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CITY COUNCIL    NPUA    SARDA    Regular    Special

**Meeting Date:**                      April 23, 2019

**Title:**                                      Warrants

**Background:**                          n/a

**Fiscal Impact:**                        n/a

**Recommended Action:**    **APPROVE**, the Warrants Register through April 23, 2019.

**Submitted By:**                        Sylvia Miledi, Director of Finance

City Management Review: *Rick*

Date: 4/16/19

Approved:

Not Approved:

Tabled:

Other:

Agenda Item:   3

CITY OF NEEDLES CITY COUNCIL		WARRANT SUMMARY TOTALS FOR APRIL 12, 2019		YR. TO DATE	
		DEPT. AMT	FUND AMT.	4/12/2019	18-19 BUDGET
FUND 101	GENERAL FUND	\$4,509.03			
101.1015.412	CITY ATTORNEY			\$57,330.03	\$85,000.00
101.1020.413	CITY MANAGER	\$1,024.22		\$86,055.51	\$156,991.00
101.1025.415	FINANCE DEPT.	\$3,482.01		\$166,983.36	\$297,769.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$155.43		\$49,788.10	\$65,388.00
101.1035.416	PLANNING /ZONING	\$535.79		\$37,475.08	\$95,227.00
101.1040.417	ENGINEERING	\$893.49		\$54,385.13	\$144,416.00
101.1060.410	COMMUNITY PROMOTIONS			\$3,760.75	\$21,350.00
101.1070.410	SENIOR CENTER			\$476,856.57	\$912,694.00
101.2010.421	SHERIFF			\$2,073,423.29	\$2,497,833.00
101.2015.422	FIRE				
101.2020.423	ANIMAL SHELTER/CONTROL	\$805.64		\$92,446.34	\$152,779.00
101.2025.424	BUILDING & SAFETY	\$1,805.74		\$119,690.00	\$258,584.00
101.2030.423	CODE ENFORCEMENT	\$3,536.29		\$2,394,160.94	\$3,169,835.00
101.3010.431	PUBLIC WORKS	\$2,556.55		\$257,979.20	\$499,394.00
101.4730.472	SANITATION	\$529.60		\$75,521.66	\$123,099.00
101.5770.452	AQUATICS			\$68,581.36	\$149,719.00
101.5772.452	PARKS	\$2,120.19		\$217,761.04	\$351,757.00
101.5774.452	RECREATION	\$1,619.68		\$459,277.76	\$744,664.00
GENERAL FUND	TOTAL ALL DEPARTMENTS		\$23,373.66	\$3,901,057.13	\$5,835,700.00
FUND 205	CDBG			\$20,863.32	\$121,692.00
FUND 206	CEMETERY		\$661.83	\$62,199.28	\$99,518.00
FUND 209	NARCOTICS FORFEITURE				\$9,777.00
FUND 210	SPECIAL GAS TAX			\$88,966.00	\$199,616.00
FUND 212	AIR QUALITY (MDAQD)			\$16,806.95	\$16,807.00
FUND 214	SANBAG NEW LOCAL MEAS I				\$1,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL			\$85,047.24	\$240,000.00
FUND 233	JACK SMITH PK.MARINA		\$1,670.09	\$60,602.81	\$99,089.00
FUND 235	INTERSTATE COMM/140 J ST.				
FUND 239	CA.CONSERV RECYCLING GRANT			\$3,495.97	\$8,475.00
FUND 240	EL GARCES INTERMODAL				
FUND 243	ACTIVE TRANSPORT PROGRAM			\$419,357.00	\$421,225.00
FUND 270	REDEVELOPMENT AGENCY		\$1,209.52	\$257,249.17	\$309,015.00
FUND 470	RDA CAP PROJ.LOW & MOD.				\$5,000.00
FUND 501	NPUA			\$9,408,227.70	\$13,516,192.00
FUND 502	WATER DEPARTMENT		\$5,215.71	\$927,611.59	\$1,480,434.00
FUND 503	WASTEWATER DEPARTMENT		\$1,575.87	\$716,959.89	\$1,082,771.00
FUND 505	SANITATION			\$781,959.58	\$1,175,000.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$299.12	\$883,436.86	\$784,872.00
FUND 507	GOLF FUND	\$1,111.54		\$382,545.57	\$528,855.00
FUND 507.5761.453	GOLF MAINTENANCE DEPARTMENT	\$3,371.49		\$363,074.78	\$528,855.00
FUND 507.5762.454	GOLF PRO SHOP DEPARTMENT	\$2,684.54		\$505,174.66	\$738,646.00
FUND 507	GOLF FUND TOTAL		\$7,167.57	\$305,849.06	\$737,580.00
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$2,438.22	\$152,036.13	\$321,662.00
FUND 509	MIS			\$50,577.10	\$132,312.00
FUND 510	ADMIN. FACILITY			\$103,984.67	\$158,718.00
FUND 511	FLEET MANAGEMENT		\$2,045.78	\$135,011.45	\$278,735.00
FUND 512	VEHICLE REPLACEMENT			\$233,909.05	\$405,477.00
FUND 520	SR DIAL A RIDE			\$46,153.44	\$211,332.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.			\$21,051.17	\$32,383.00
FUND 525	NEEDLES AREA TRANSIT (NAT)			\$390,248.43	\$538,043.00
FUND 580	ELECTRIC		\$13,790.47	\$4,479,208.35	\$5,829,753.00
FUND 581	NPUA CAPITAL ELECTRIC			\$133,360.00	\$69,304.00
FUND 582	NPUA CAPITAL WATER			\$33,828.06	\$150,064.00
FUND 583	NPUA CAPITAL WASTEWATER			-\$30,107.43	\$7,450.00
FUND 585	HOSPITAL				
FUND 650	IMPACT FEES NORTH NEEDLES			\$4,310.00	\$26,873.00
FUND 651	IMPACT FEES SOUTH AREAS			\$45,310.00	\$65,072.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 59,447.84	\$31,478,639.00	\$45,851,396.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City Council approved and amended FY 2018/2019 Budget.

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Paulsory, City Treasurer

Date

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
7844	3399	00	COURT-ORDERED DEBT COLLECTIONS	04/12/2019	50.24		.00
7845	3634	00	EMPOWER	04/12/2019	299.59		.00
7846	1305	00	GREAT WEST LIFE	04/12/2019	2,165.00		.00
7847	3248	00	PREFERRED BENEFIT INSURANCE ADMIN.	04/12/2019	2,732.00		.00
7848	3834	00	REINA ALCAZAR	04/12/2019	144.00		.00
7849	1199	00	SBPEA TEAMSTERS LOCAL 1932	04/12/2019	681.07		.00
7850	2505	00	CAMPBELL, SHERYL	04/12/2019	33.00		.00
7851	3242	00	SDRMA	04/12/2019	53,342.94		.00
NUMBER OF CHECKS				8	GRAND TOTAL		59,447.84

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7844	3399	COURT-ORDERED DEBT COLLEC	007258		04/12/2019	101-0000-209.01-00	50.24	50.24
							*	50.24
7845	3634	EMPOWER	007318		04/12/2019	101-0000-209.01-00	9.94	
			007319		04/12/2019	101-0000-209.01-00	64.82	
			007320		04/12/2019	580-0000-209.01-00	170.90	
			007321		04/12/2019	580-0000-209.01-00	53.93	
							299.59	299.59
							*	
7846	1305	GREAT WEST LIFE	007335		04/12/2019	101-0000-209.03-01	1,080.00	
			007336		04/12/2019	502-0000-209.03-01	25.00	
			007337		04/12/2019	507-0000-209.03-01	90.00	
			007338		04/12/2019	508-0000-209.03-01	100.00	
			007339		04/12/2019	511-0000-209.03-01	500.00	
			007340		04/12/2019	580-0000-209.03-01	370.00	
							2,165.00	2,165.00
							*	
7847	3248	PREFERRED BENEFIT INSURAN	007259		04/12/2019	101-1020-413.24-10	60.52	
			007260		04/12/2019	101-1025-415.24-10	79.19	
			007261		04/12/2019	101-1030-414.24-10	10.68	
			007262		04/12/2019	101-1035-416.24-10	34.08	
			007263		04/12/2019	101-1040-417.24-10	56.33	
			007264		04/12/2019	101-2020-423.24-10	33.80	
			007265		04/12/2019	101-2025-424.24-10	124.77	
			007266		04/12/2019	101-2030-423.24-10	283.28	
			007267		04/12/2019	101-3010-431.24-10	97.90	
			007268		04/12/2019	101-4730-472.24-10	21.18	
			007269		04/12/2019	101-5772-452.24-10	120.15	
			007270		04/12/2019	101-5774-452.24-10	42.70	
			007271		04/12/2019	206-5771-452.24-10	35.60	
			007272		04/12/2019	233-5772-452.24-10	89.00	
			007273		04/12/2019	270-4631-463.24-10	71.20	
			007274		04/12/2019	502-4710-471.24-10	281.00	
			007275		04/12/2019	503-4720-475.24-10	92.63	
			007276		04/12/2019	506-4713-477.24-10	13.52	
			007277		04/12/2019	507-5761-453.24-10	210.00	
			007278		04/12/2019	507-5762-454.24-10	89.00	
			007279		04/12/2019	508-4810-478.24-10	135.20	
			007280		04/12/2019	511-3020-432.24-10	89.00	
			007281		04/12/2019	580-4750-473.24-10	661.27	
							2,732.00	2,732.00
							*	
7848	3834	REINA ALCAZAR	007176		04/12/2019	101-4730-472.10-10	144.00	144.00
							*	
7849	1199	SBPEA TEAMSTERS LOCAL 193	007322		04/12/2019	101-0000-209.03-01	240.11	
			007323		04/12/2019	233-0000-209.03-01	15.90	
			007324		04/12/2019	502-0000-209.03-01	83.08	
			007325		04/12/2019	507-0000-209.03-01	78.48	
			007326		04/12/2019	508-0000-209.03-01	57.02	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7849	1199	SBPEA TEAMSTERS LOCAL 193	007327		04/12/2019	511-0000-209.03-01	32.88	
			007328		04/12/2019	580-0000-209.03-01	173.60	
							681.07	681.07
7850	2505	SHERYL CAMPBELL	007329		04/12/2019	101-0000-209.03-01	17.00	
			007330		04/12/2019	502-0000-209.03-01	4.00	
			007331		04/12/2019	507-0000-209.03-01	2.00	
			007332		04/12/2019	508-0000-209.03-01	4.00	
			007333		04/12/2019	511-0000-209.03-01	1.00	
			007334		04/12/2019	580-0000-209.03-01	5.00	
							33.00	33.00
7851	3242	SPECIAL DISTRICT RISK	007284		04/12/2019	101-1020-413.24-10	963.70	
			007285		04/12/2019	101-1030-414.24-10	144.75	
			007286		04/12/2019	101-1035-416.24-10	501.71	
			007287		04/12/2019	101-1040-417.24-10	837.16	
			007288		04/12/2019	101-2020-423.24-10	571.84	
			007289		04/12/2019	101-2025-424.24-10	1,680.97	
			007290		04/12/2019	101-2030-423.24-10	3,253.01	
			007291		04/12/2019	101-3010-431.24-10	2,458.65	
			007292		04/12/2019	101-4730-472.24-10	364.42	
			007293		04/12/2019	101-5772-452.24-10	2,000.04	
			007294		04/12/2019	101-5774-452.24-10	1,576.98	
			007295		04/12/2019	101-0000-209.03-01	3,046.92	
			007296		04/12/2019	206-5771-452.24-10	523.99	
			007297		04/12/2019	206-0000-209.03-01	102.24	
			007298		04/12/2019	233-5772-452.24-10	1,288.17	
			007299		04/12/2019	233-0000-209.03-01	1,277.02	
			007300		04/12/2019	270-4631-463.24-10	964.98	
			007301		04/12/2019	270-0000-209.03-01	173.34	
			007302		04/12/2019	502-4710-471.24-10	4,215.81	
			007303		04/12/2019	502-0000-209.03-01	606.82	
			007304		04/12/2019	503-4720-475.24-10	1,245.42	
			007305		04/12/2019	503-0000-209.03-01	237.82	
			007306		04/12/2019	506-4713-477.24-10	228.74	
			007307		04/12/2019	506-0000-209.03-01	56.86	
			007308		04/12/2019	507-5761-453.24-10	3,161.49	
			007309		04/12/2019	507-0000-209.03-01	685.70	
			007310		04/12/2019	507-5762-454.24-10	2,595.54	
			007311		04/12/2019	507-0000-209.03-01	255.36	
			007312		04/12/2019	508-4810-478.24-10	1,595.20	
			007313		04/12/2019	508-0000-209.03-01	546.80	
			007314		04/12/2019	511-3020-432.24-10	1,167.54	
			007315		04/12/2019	511-0000-209.03-01	255.36	
			007316		04/12/2019	580-4750-473.24-10	10,241.77	
			007317		04/12/2019	580-0000-209.03-01	2,114.00	
			007341		04/12/2019	101-1025-415.24-10	3,402.82	
							53,342.94	53,342.94

BANK/CHECK TOTAL 59,447.84 59,447.84

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
ALL BANKS/CHECKS TOTAL								
							59,447.84	59,447.84

ALL BANKS/CHECKS TOTAL      59,447.84      59,447.84

CITY OF NEEDLES CITY COUNCIL					
WARRANT SUMMARY TOTALS FOR APRIL 23, 2019					
		DEPT. AMT.	FUND AMT.	YR. TO DATE	
FUND 101	GENERAL FUND			4/23/2019	18-19 BUDGET
101.1015.412	CITY ATTORNEY			\$57,330.03	\$85,000.00
101.1020.413	CITY MANAGER	\$1,139.48		\$100,359.57	\$156,991.00
101.1025.415	FINANCE DEPT.	\$15,360.24		\$181,936.28	\$297,769.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$2,441.20		\$52,769.90	\$67,388.00
101.1035.416	PLANNING /ZONING	\$220.55		\$44,835.10	\$95,227.00
101.1040.417	ENGINEERING	\$1,299.48		\$61,762.31	\$144,416.00
101.1060.410	COMMUNITY PROMOTIONS			\$3,760.75	\$21,350.00
101.1070.410	SENIOR CENTER	\$2,461.33		\$525,836.56	\$912,694.00
101.2010.421	SHERIFF			\$2,073,423.29	\$2,497,833.00
101.2015.422	FIRE				
101.2020.423	ANIMAL SHELTER/CONTROL	\$394.71		\$105,838.05	\$152,779.00
101.2025.424	BULDING & SAFETY	\$635.17		\$139,486.67	\$256,584.00
101.2030.423	CODE ENFORCEMENT	\$593.08		\$2,446,177.47	\$3,169,635.00
101.3010.431	PUBLIC WORKS	\$3,948.04		\$277,550.01	\$499,394.00
101.4730.472	SANITATION	\$114.12		\$82,940.35	\$123,099.00
101.5770.452	AQUATICS	\$1,959.21		\$73,566.59	\$149,719.00
101.5772.452	PARKS	\$8,918.14		\$231,081.49	\$351,757.00
101.5774.452	RECREATION	\$2,566.21		\$493,960.66	\$744,664.00
GENERAL FUND	TOTAL ALL DEPARTMENTS		\$43,665.80	\$4,088,768.15	\$5,835,700.00
FUND 205	CDBG			\$20,863.32	\$121,692.00
FUND 206	CEMETERY		\$126.48	\$65,228.20	\$99,518.00
FUND 209	NARCOTICS FORFEITURE				\$9,777.00
FUND 210	SPECIAL GAS TAX			\$100,087.00	\$199,616.00
FUND 212	AIR QUALITY (MDAQD)			\$16,606.95	\$16,607.00
FUND 214	SANBAG NEW LOCAL MEAS I				\$1,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL			\$85,047.24	\$240,000.00
FUND 233	JACK SMITH PK.MARINA		\$96.40	\$66,962.34	\$99,089.00
FUND 235	INTERSTATE COMM/40 J ST.				
FUND 239	CA. CONSERV RECYLING GRANT			\$3,495.97	\$8,475.00
FUND 240	EL GARCES INTERMODAL				
FUND 243	ACTIVE TRANSPORT PROGRAM			\$419,357.00	\$421,225.00
FUND 270	REDEVELOPMENT AGENCY		\$1,273.88	\$269,168.28	\$309,015.00
FUND 470	RDA CAP PROJ.LOW & MOD.				\$5,000.00
FUND 501	NPUA		\$664.62	\$10,349,209.69	\$13,516,192.00
FUND 502	WATER DEPARTMENT		\$29,280.94	\$1,008,500.98	\$1,460,434.00
FUND 503	WASTEWATER DEPARTMENT		\$17,444.51	\$738,022.78	\$1,082,771.00
FUND 505	SANITATION		\$76,208.28	\$801,959.58	\$1,175,000.00
FUND 506	ALL AMERICAN CANAL PROJ.			\$688,017.32	\$764,872.00
FUND 507	GOLF FUND		\$17,794.67	\$382,545.57	\$528,855.00
FUND 507.5761.453	GOLF MAINTENANCE DEPARTMENT			\$408,368.31	\$528,855.00
FUND 507.5762.454	GOLF PRO SHOP DEPARTMENT			\$543,744.62	\$738,646.00
FUND 507	GOLF FUND TOTAL			\$305,849.06	\$737,580.00
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$368.07	\$172,842.91	\$321,662.00
FUND 509	MIS		\$11,396.42	\$50,577.10	\$132,312.00
FUND 510	ADMIN. FACILITY		\$663.85	\$103,984.67	\$158,718.00
FUND 511	FLEET MANAGEMENT		\$5,021.26	\$145,403.26	\$278,735.00
FUND 512	VEHICLE REPLACEMENT			\$233,909.05	\$405,477.00
FUND 520	SR DIAL A RIDE			\$46,741.44	\$211,332.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.			\$21,326.17	\$32,383.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$298.30	\$391,080.43	\$538,043.00
FUND 580	ELECTRIC		\$87,006.99	\$4,619,115.89	\$5,829,753.00
FUND 581	NPUA CAPITAL ELECTRIC			\$133,360.00	\$69,304.00
FUND 582	NPUA CAPITAL WATER		\$5,650.00	\$24,197.46	\$150,064.00
FUND 583	NPUA CAPITAL WASTEWATER			-\$30,107.43	\$7,450.00
FUND 585	HOSPITAL				
FUND 650	IMPACT FEES NORTH NEEDLES			\$4,310.00	\$26,873.00
FUND 651	IMPACT FEES SOUTH AREAS			\$4,310.00	\$65,072.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 296,960.47	\$33,235,466.39	\$45,853,396.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City Council approved and amended FY 2018/2019 Budget.

Rick Daniels, City Manager Date *[Signature]*  
Sylvia Miledi, Director of Finance Date *[Signature]* 4/16/19  
Kippy Paulson, City Treasurer Date *[Signature]* 4/15/19

PROGRAM: GM348U  
 CITY OF NEEDLES  
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING DISBURSEMENT PERIOD 10/2019

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
7852	1924	00	AHA MACAV POWER SERVICE	04/23/2019	1,013.77		.00
7853	3833	00	ANDREA HARRISS	04/23/2019	538.40		.00
7854	2629	00	BARON PEST CONTROL	04/23/2019	170.00		.00
7855	3603	00	BARON SECURITY SOLUTIONS	04/23/2019	75.00		.00
7856	454	00	BINGHAM EQUIPMENT COMPANY	04/23/2019	170.20		.00
7857	3392	00	BUG EMERGENCY INC.	04/23/2019	40.00		.00
7858	1	00	CACEO	04/23/2019	200.00		.00
7859	3289	00	CALIF. BUILDING STANDARDS COMM.	04/23/2019	58.50		.00
7860	2450	00	CALPERS	04/23/2019	468.09		.00
7861	2403	00	CDW GOVERNMENT INC.	04/23/2019	218.94		.00
7862	3319	00	CITY EMPLOYEES ASSOCIATES	04/23/2019	40.00		.00
7863	3136	00	CITY OF NEEDLES	04/23/2019	65,995.95		.00
7864	3136	00	CITY OF NEEDLES	04/23/2019	2,464.00		.00
7865	2320	00	COUNTY OF SAN BERNARDINO	04/23/2019	3,775.09		.00
7866	2934	00	DANA KEPNER COMPANY INC.	04/23/2019	666.94		.00
7867	440	00	DECO FOODSERVICE INCORP.	04/23/2019	126.80		.00
7868	428	00	DEPT. OF CONSERVAFON	04/23/2019	199.67		.00
7869	3580	00	DIAMOND PURE WATER	04/23/2019	72.00		.00
7870	1282	00	DOUBLE TREE SECURITY INC.	04/23/2019	121.00		.00
7871	3341	00	EDWARD T. PAGET M.D.	04/23/2019	284.95		.00
7872	2681	00	EMPIRE MACHINERY LLC	04/23/2019	3,562.22		.00
7873	3682	00	ERIC ENGINEERING	04/23/2019	1,100.00		.00
7874	3717	00	EZLINKS GOLF LLC	04/23/2019	295.00		.00
7875	3108	00	FASTENAL COMPANY INCORP.	04/23/2019	85.31		.00
7876	3812	00	FECHTER & COMPANY, CPAS	04/23/2019	4,900.00		.00
7877	3314	00	FINDLAY MOTOR COMPANY	04/23/2019	172.37		.00
7878	1296	00	FRONTIER	04/23/2019	234.10		.00
7879	3568	00	GALAXY CO.	04/23/2019	130.35		.00
7880	324	00	GAINGER PART OPERATIONS INC.	04/23/2019	182.45		.00
7881	1	00	GREENTECH MEDIA, INC.	04/23/2019	1,795.00		.00
7882	2612	00	HARDWARE EXPRESS INCORP.	04/23/2019	247.49		.00
7883	3712	00	HENDERSON CHEVROLET COMPANY	04/23/2019	146.31		.00
7884	1	00	JODELE GONZALES	04/23/2019	200.00		.00
7885	2334	00	KERN TURF SUPPLY INC.	04/23/2019	445.98		.00
7886	3502	00	POULSON, KIPPY	04/23/2019	275.00		.00
7887	1	00	KRAMER, WAYNE	04/23/2019	134.99		.00
7888	3572	00	LILY MESA, DVM	04/23/2019	157.64		.00
7889	3283	00	LOWE'S	04/23/2019	1,994.61		.00
7890	3607	00	MATHER BROS. ICE, INC.	04/23/2019	87.00		.00
7891	178	00	BITG O TIRRES & AUTO PARTS	04/23/2019	399.89		.00
7892	199	00	NEEDLES GLASS & MIRROR CO.	04/23/2019	172.40		.00
7893	218	00	NEWS WEST PUBLISHING CO.	04/23/2019	298.30		.00
7894	1786	00	NPVA	04/23/2019	VOID		.00
7895	1786	00	NPVA	04/23/2019	VOID		.00
7896	1786	00	NPVA	04/23/2019	37,253.87		.00
7897	3324	00	OFFICE EXPRESS	04/23/2019	76.19		.00
7898	3315	00	ONLINE INFORMATION SERVICE	04/23/2019	316.22		.00
7899	740	00	OUR TOWN MAGAZINE	04/23/2019	331.50		.00
7900	1	00	PARTON, MARK AND BARBARA	04/23/2019	23.46		.00
7901	1503	00	PHILLIP J. LEJUNE	04/23/2019	1,013.46		.00
7902	239	00	PHILLIPS EXCAVATING INC.	04/23/2019	5,650.00		.00

PROGRAM: GM348U

CITY OF MEDDLES

BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

DISBURSEMENT PERIOD 10/2019

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/TAKEN	RETAINAGE
7903	1989	00	POSTER COMPLIANCE CENTER	04/23/2019	16.20		.00
7904	15	00	QUILL CORP.	04/23/2019	400.02		.00
7905	818	00	R & R PRODUCTS INC.	04/23/2019	59.57		.00
7906	309	00	REPUBLIC SERVICES #785	04/23/2019	72,433.19		.00
7907	3558	00	DANIELS, RICK	04/23/2019	590.85		.00
7908	258	00	ROBERT S. LYNCH	04/23/2019	12.91		.00
7909	1	00	ROCKWOOD, CATRINA	04/23/2019	289.84		.00
7910	2468	00	RON'S TIRE PRO'S	04/23/2019	510.54		.00
7911	2148	00	S.B.CO. DEPT. OF PUBLIC HEALTH	04/23/2019	249.00		.00
7912	456	00	SAN BERNARDINO COUNTY	04/23/2019	1,405.00		.00
7913	2589	00	SAN BERNARDINO COUNTY	04/23/2019	4,660.43		.00
7914	3354	00	SHAWN GUDMUNDSON	04/23/2019	310.60		.00
7915	3344	00	SLOVAK BARON & EMPREY LLP	04/23/2019	12,610.80		.00
7916	3698	00	SOUTH POINT PRINTING	04/23/2019	338.00		.00
7917	284	00	SOUTHWEST GAS CORP.	04/23/2019	99.82		.00
7918	3605	00	STATEWIDE TRAFFIC SAFETY & SIGNS	04/23/2019	376.18		.00
7919	1	00	SUMNER JACKSON	04/23/2019	176.00		.00
7920	3705	00	SUPERION, LLC	04/23/2019	5,000.00		.00
7921	1872	00	THE ROOFING COMPANY	04/23/2019	1,700.00		.00
7922	3832	00	TM TERRAL	04/23/2019	405.95		.00
7923	3832	00	TM TERRAL	04/23/2019	768.34		.00
7924	1	00	TRACY, THOMAS	04/23/2019	216.33		.00
7925	3014	00	TRI STATE FIRE SYSTEMS, INC.	04/23/2019	355.51		.00
7926	3266	00	TRI STATE TOOL REPAIR	04/23/2019	396.80		.00
7927	772	00	TRI-STATE BUILDING MATERIALS INC.	04/23/2019	113.26		.00
7928	2798	00	U.S. DEPARTMENT OF ENERGY	04/23/2019	41,806.57		.00
7929	3825	00	ULTRA PEST CONTROL, LLC	04/23/2019	40.00		.00
7930	315	00	UNDERGROUND SERVICE ALERT/SC	04/23/2019	113.00		.00
7931	3830	00	UNIFIRST CORPORATION	04/23/2019	540.82		.00
7932	1741	00	V & I LASER LLC	04/23/2019	85.00		.00
7933	2469	00	VERIZON WIRELESS	04/23/2019	88.20		.00
7934	3651	00	WELLS FARGO	04/23/2019	4,646.79		.00
7935	326	00	WESTERN ALARM SERVICE INC.	04/23/2019	60.00		.00
7936	3528	00	WESTERN ENVIRONMENTAL TESTING LAB.	04/23/2019	775.80		.00
7937	1023	00	XEROX	04/23/2019	611.24		.00
7938	3828	00	3D-NETWORKS L.L.C.	04/23/2019	6,317.50		.00

NUMBER OF CHECKS 87

GRAND TOTAL

296,960.47

PROGRAM: GM346L  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC./RETAIN)	CHECK TOTAL
7852	1924	AHA MACAV POWER SERVICE	006995		04/23/2019	580-4750-473.63-12	9.16	
			006996		04/23/2019	580-4750-473.63-12	54.61	
			007240		04/23/2019	580-4750-473.61-21	950.00	
							1,013.77	1,013.77
7853	3833	ANDREA HARLESS	007282		04/23/2019	101-5772-452.31-90	403.80	
			007283		04/23/2019	101-5770-452.31-90	134.60	
							538.40	538.40
7854	2629	BARON PEST CONTROL	006998		04/23/2019	510-4410-405.43-01	170.00	
7855	3803	BARON SECURITY SOLUTIONS	007179		04/23/2019	101-1070-410.43-01	170.00	
							75.00	75.00
7856	454	BINGHAM EQUIPMENT COMPANY	006999		04/23/2019	507-5761-453.43-04	170.20	
							170.20	170.20
7857	3392	BUG EMERGENCY INC.	006997		04/23/2019	503-4720-475.43-02	40.00	
							40.00	40.00
7858	1	CACEO	007000		04/23/2019	101-2030-423.56-00	200.00	
							200.00	200.00
7859	3289	CALIF. BUILDING STANDARDS	007083		04/23/2019	101-2025-424.59-51	58.50	
							58.50	58.50
7860	2450	CALPERS	007238		04/23/2019	101-1020-413.25-00	468.09	
							468.09	468.09
7861	2403	CDW GOVERNMENT	007180		04/23/2019	101-0000-204.20-00	218.94	
							218.94	218.94
7862	3319	CITY EMPLOYEES ASSOCIATES	007008		04/23/2019	101-0000-201.01-00	40.00	
							40.00	40.00
7863	3136	CITY OF NEEDLES	007002		04/23/2019	503-4720-475.80-41	3,545.27	
			007003		04/23/2019	502-4710-471.80-41	9,630.60	
			007004		04/23/2019	503-4720-475.80-43	6,608.33	
			007005		04/23/2019	580-4750-473.80-43	35,808.50	
			007006		04/23/2019	502-4710-471.80-43	10,403.25	
							65,995.95	65,995.95
7864	3136	CITY OF NEEDLES	007007		04/23/2019	502-4710-471.59-80	2,464.00	
							2,464.00	2,464.00
7865	2320	COUNTY OF SAN BERNARDINO	007001		04/23/2019	505-4730-472.74-40	3,775.09	
							3,775.09	3,775.09
7866	2934	DANA KEPNER COMPANY INC.	007010		04/23/2019	502-4710-471.60-55	666.94	
							666.94	666.94

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER  
 ACCOUNTING PERIOD 2019/10  
 REPORT NUMBER 59

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/REPAID)	CHECK TOTAL
7866	2934	DANA KEPNER COMPANY INC.	007181		04/23/2019	507-5762-454.61-06	666.94	666.94
7867	440	DECO FOODSERVICE INCORP.	007182		04/23/2019	507-5762-454.61-06	51.30	
							75.50	
							126.80	126.80
7868	428	DEPT. OF CONSERVATION	007082		04/23/2019	101-2025-424.59-50	199.67	199.67
7869	3580	DIAMOND PURE WATER	007011		04/23/2019	510-4410-405.61-01	27.00	
			007012		04/23/2019	503-4720-475.43-02	21.00	
			007013		04/23/2019	101-5774-452.60-24	9.00	
			007342		04/23/2019	101-5770-452.61-01	10.00	
			007343		04/23/2019	101-5774-452.60-24	5.00	
							72.00	72.00
7870	1282	DOUBLE TREE SECURITY INC.	007086		04/23/2019	507-5761-453.43-40	34.00	
			007087		04/23/2019	503-4720-475.43-40	43.00	
			007088		04/23/2019	101-5772-452.43-40	44.00	
							121.00	121.00
7871	3341	EDWARD T. PAGET M.D.	007245		04/23/2019	101-1030-414.55-00	284.95	284.95
7872	2681	EMPIRE MACHINERY LLC	007183		04/23/2019	511-3021-432.43-26	3,562.22	3,562.22
7873	3682	EPIC ENGINEERING	007014		04/23/2019	101-0000-204.03-01	540.00	
			007015		04/23/2019	101-0000-204.81-00	560.00	
							1,100.00	1,100.00
7874	3717	EZLINKS GOLF LLC	007184		04/23/2019	507-5762-454.53-00	295.00	
7875	3108	PASTENAL COMPANY INCORP.	007016		04/23/2019	503-4720-475.43-02	295.00	295.00
7876	3812	PECHTER & COMPANY, CPAS	007107		04/23/2019	101-1025-415.31-49	85.31	85.31
			PI1257		04/23/2019	101-1025-415.31-49	2,694.74	
			PI1258		04/23/2019	270-4631-463.31-49	1,273.88	
			PI1259		04/23/2019	502-4710-471.31-49	269.47	
			PI1260		04/23/2019	503-4720-475.31-49	269.47	
			PI1261		04/23/2019	580-4750-473.31-49	391.96	
							4,900.00	4,900.00
7877	3314	FINDLAY MOTOR COMPANY	007185		04/23/2019	511-3021-432.43-38	76.36	
			007186		04/23/2019	511-3021-432.43-26	96.01	
							172.37	172.37
7878	1296	FRONTIER	007187		04/23/2019	101-5772-452.52-10	132.75	132.75

PROGRAM: GM346L  
 CITY OF NEEDLES  
 BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7878	1296	FRONTIER	007188		04/23/2019	510-4410-405.52-10	101.35	234.10
7879	3568	GALAXY CO.	007017 007189		04/23/2019	101-5772-452.60-40 507-5762-454.61-06	47.95 82.40 130.35	130.35
7880	324	GRAINGER PART OPERATIONS	007172 007173 007174 007175		04/23/2019	503-4720-475.61-21 503-4720-475.43-02 503-4720-475.43-02 503-4720-475.43-02	137.50 91.39 21.19 25.25	182.45
7881	1	GREENTECH MEDIA, INC.	007081		04/23/2019	580-4750-473.31-40	1,795.00	1,795.00
7882	2612	HARDWARE EXPRESS INCORP.	007018 007019 007020 007021 007022 007022 007192 007192 007194 007195 007196 007197 007198		04/23/2019	101-5772-452.43-18 507-5761-453.63-00 101-5770-452.43-04 101-5770-452.43-04 101-5770-452.43-02 101-5770-452.43-02 101-5772-452.61-12 101-5772-452.61-12 101-3010-431.43-02 101-3010-431.61-33 101-3010-431.60-12 101-3010-431.60-12 101-3010-431.60-12	30.49 9.16 51.08 26.16 19.44 5.86 20.47 10.23 7.16 12.28 43.78 11.38	247.49
7883	3712	HENDERSON CHEVROLET COMPA	007190 007191		04/23/2019	511-3021-432.43-38 511-3021-432.43-26	65.05 81.26	146.31
7884	1	JODELL GONZALES	007023		04/23/2019	502-4710-471.54-21	200.00	200.00
7885	2334	KERN TURF SUPPLY INC.	007199		04/23/2019	101-3010-431.60-12	445.98	445.98
7886	3502	KIPPY POUISON	007024		04/23/2019	101-1025-415.31-90	275.00	275.00
7887	1	KRAMER, WAYNE	007		04/23/2019	501-0000-211.00-00	134.99	134.99
7888	3572	LILLY MESA, DVM	007085		04/23/2019	101-2020-423.58-00	157.64	157.64
7889	3283	LOWE'S	007249		04/23/2019	580-4750-473.54-62	1,308.74	1,308.74

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7889	3283	LOWE'S	007250		04/23/2019	580-4750-473.54-62	716.18	
			007251		04/23/2019	580-4750-473.54-62	7.06	
			007252		04/23/2019	580-4750-473.54-62	5.25	
			007253		04/23/2019	580-4750-473.54-62	18.00	
							1,994.61	1,994.61
7890	3607	MATHER BROS. ICE, INC.	007200		04/23/2019	507-5762-454.60-50	87.00	87.00
7891	178	NAPA AUTO PARTS	007027		04/23/2019	507-5761-453.43-04	27.35	
			007201		04/23/2019	511-3021-432.43-38	12.38	
			007202		04/23/2019	511-3020-432.43-57	42.08	
			007203		04/23/2019	511-3020-432.43-57	12.43	
			007204		04/23/2019	511-3021-432.43-26	31.93	
			007205		04/23/2019	511-3021-432.43-36	1.85	
			007206		04/23/2019	511-3020-432.61-28	26.97	
			007207		04/23/2019	511-3021-432.43-36	2.19	
			007208		04/23/2019	511-3021-432.43-36	61.12	
			007209		04/23/2019	507-5762-454.60-16	116.96	
			007210		04/23/2019	507-5761-453.43-04	26.39	
			007354		04/23/2019	511-3021-432.43-38	38.24	
							399.89	399.89
7892	199	NEEDLES GLASS & MIRROR CO	007211		04/23/2019	511-3021-432.43-26	172.40	172.40
7893	218	NEWS WEST PUBLISHING CO.	007026		04/23/2019	525-4770-461.53-00	298.30	298.30
7894	1786	NPWA	007108		04/23/2019	101-5772-452.41-10	29.82	VOIDED
7895	1786	NPWA	007109		04/23/2019	503-4720-475.41-10	30.43	VOIDED
7896	1786	NPWA	007110		04/23/2019	503-4720-475.41-10	4,801.96	VOIDED
			007111		04/23/2019	503-4720-475.41-20	273.41	
			007112		04/23/2019	503-4720-475.41-10	54.10	
			007113		04/23/2019	503-4720-475.41-20	188.19	
			007114		04/23/2019	503-4720-475.41-10	37.61	
			007115		04/23/2019	503-4720-475.41-20	41.38	
			007116		04/23/2019	101-5772-452.41-10	29.82	
			007117		04/23/2019	101-5772-452.41-10	61.13	
			007118		04/23/2019	101-5772-452.41-10	104.28	
			007119		04/23/2019	101-5772-452.41-10	39.56	
			007120		04/23/2019	101-5772-452.41-10	174.49	
			007121		04/23/2019	101-5772-452.41-10	45.47	
			007122		04/23/2019	101-5772-452.41-10	63.56	
			007123		04/23/2019	101-5772-452.41-10	42.14	
			007124		04/23/2019	101-5772-452.41-10	40.67	
			007125		04/23/2019	101-5772-452.41-10	184.44	
			007126		04/23/2019	503-4720-475.41-10	55.89	

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7896	1786	NPUA	007127		04/23/2019	503-4720-475.41-20	215.27	
			007128		04/23/2019	502-4710-471.41-10	3,687.46	
			007129		04/23/2019	502-4710-471.41-10	29.82	
			007130		04/23/2019	502-4710-471.41-10	617.75	
			007131		04/23/2019	502-4710-471.41-10	29.82	
			007132		04/23/2019	502-4710-471.41-10	55.97	
			007133		04/23/2019	233-5772-452.41-10	36.40	
			007134		04/23/2019	101-5772-452.41-20	326.57	
			007135		04/23/2019	101-5772-452.41-20	1,197.99	
			007136		04/23/2019	101-5772-452.41-10	274.36	
			007137		04/23/2019	101-5772-452.41-10	38.39	
			007138		04/23/2019	101-5772-452.41-20	199.76	
			007139		04/23/2019	101-5772-452.41-10	43.28	
			007140		04/23/2019	101-5772-452.41-20	198.58	
			007141		04/23/2019	101-5772-452.41-10	30.29	
			007142		04/23/2019	101-5772-452.41-20	260.32	
			007143		04/23/2019	101-5772-452.41-20	72.56	
			007144		04/23/2019	101-5772-452.41-20	373.80	
			007145		04/23/2019	101-5772-452.41-10	300.45	
			007146		04/23/2019	101-5772-452.41-10	53.79	
			007147		04/23/2019	101-5772-452.41-20	233.86	
			007148		04/23/2019	101-5772-452.41-10	901.66	
			007149		04/23/2019	101-5772-452.41-20	13.92	
			007150		04/23/2019	101-5772-452.41-10	424.55	
			007151		04/23/2019	101-5772-452.41-20	825.04	
			007152		04/23/2019	101-5772-452.41-30	72.50	
			007153		04/23/2019	101-5772-452.41-20	188.04	
			007154		04/23/2019	101-5772-452.41-30	72.50	
			007155		04/23/2019	101-5772-452.41-10	47.39	
			007156		04/23/2019	101-5772-452.41-20	74.35	
			007157		04/23/2019	101-3010-431.41-20	41.67	
			007158		04/23/2019	101-3010-431.41-20	509.83	
			007159		04/23/2019	101-3010-431.41-10	269.17	
			007160		04/23/2019	101-3010-431.41-10	53.72	
			007161		04/23/2019	101-3010-431.41-30	362.50	
			007162		04/23/2019	507-5761-453.41-20	42.87	
			007163		04/23/2019	507-5761-453.41-20	48.55	
			007164		04/23/2019	507-5761-453.41-20	12,333.48	
			007165		04/23/2019	507-5761-453.41-10	83.61	
			007166		04/23/2019	507-5761-453.41-20	46.55	
			007167		04/23/2019	502-4710-471.41-10	31.19	
			007168		04/23/2019	580-4750-473.43-13	32.90	
			007169		04/23/2019	580-4750-473.43-13	31.19	
			007170		04/23/2019	580-4750-473.43-13	32.90	
			007171		04/23/2019	580-4750-473.43-13	36.42	
			007172		04/23/2019	580-4750-473.43-13	51.09	
			007173		04/23/2019	101-5772-452.41-10	62.66	
			007213		04/23/2019	101-5772-452.41-10	52.29	
			007214		04/23/2019	101-5772-452.41-20	156.94	
			007215		04/23/2019	502-4710-471.41-10	167.10	
			007216		04/23/2019	507-5762-454.41-10	663.70	

PROGRAM: GM346L  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7896	1786	NPWA	007217		04/23/2019	507-5762-454.41-12	2,234.88	
			007242		04/23/2019	101-1070-410.41-10	362.53	
			007243		04/23/2019	101-1070-410.41-20	251.30	
			007244		04/23/2019	101-1070-410.41-30	72.50	
			007347		04/23/2019	101-5774-452.41-10	43.21	
			007348		04/23/2019	101-5774-452.41-20	59.53	
			007349		04/23/2019	101-5774-452.41-10	479.25	
			007350		04/23/2019	101-5770-452.41-10	945.60	
			007351		04/23/2019	101-5770-452.41-20	450.83	
			007352		04/23/2019	101-5770-452.41-30	72.50	
							37,253.87	37,253.87
7897	3324	OFFICE EXPRESS	007219		04/23/2019	507-5762-454.61-01	76.19	
							76.19	76.19
7898	3315	ONLINE INFORMATION SERVIC	007028		04/23/2019	508-4810-478.31-46	198.71	
			007029		04/23/2019	508-4810-478.31-46	117.51	
							316.22	316.22
7899	740	OUR TOWN MAGAZINE	007218		04/23/2019	507-5762-454.53-00	331.50	
							331.50	331.50
7900	1	PARFON, MARK AND BARBARA	VT		04/23/2019	501-0000-211.00-00	23.46	
							23.46	23.46
7901	1503	PHILLIP J. LEJEUNE	007080		04/23/2019	580-4750-473.31-40	1,013.46	
							1,013.46	1,013.46
7902	239	PHILLIPS EXCAVATING INC.	PI1262		04/23/2019	583-4720-475.31-90	5,650.00	
							5,650.00	5,650.00
7903	1989	POSTER COMPLIANCE CENTER	007353		04/23/2019	101-3010-431.61-21	16.20	
							16.20	16.20
7904	15	QUILL CORP.	007030		04/23/2019	101-5772-452.61-01	148.66	
			007031		04/23/2019	101-5772-452.61-01	106.64	
			007032		04/23/2019	508-4810-478.61-01	32.31	
			007033		04/23/2019	510-4410-405.61-01	39.85	
			007034		04/23/2019	510-4410-405.61-01	222.08	
			007241		04/23/2019	101-1030-414.61-01	63.76	
							400.02	400.02
7905	818	R & R PRODUCTS INC.	007221		04/23/2019	507-5762-454.61-06	59.57	
							59.57	59.57
7906	309	REPUBLIC SERVICES #78	007373		04/23/2019	505-4730-472.31-87	72,433.19	
							72,433.19	72,433.19
7907	3558	RICK DANIELS	007257		04/23/2019	101-1020-413.55-00	590.85	
							590.85	590.85

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7908	258	ROBERT S. LYNCH	007025		04/23/2019	580-4750-473.31-50	12.91	12.91
7909	1	ROCKWOOD, CATRINA	UT		04/23/2019	501-0000-211.00-00	289.84	289.84
7910	2468	RON'S TIRE PRO'S	007220		04/23/2019	511-3021-432.43-36	510.54	510.54
7911	2148	S.B.CO. DEPT. OF PUBLIC HE	007344		04/23/2019	101-5770-452.57-01	249.00	249.00
7912	456	SAN BERNARDINO COUNTY	007009		04/23/2019	101-1030-414.31-70	1,405.00	1,405.00
7913	2589	SAN BERNARDINO COUNTY	007095		04/23/2019	101-2020-423.62-00	71.22	71.22
			007096		04/23/2019	101-2025-424.62-00	138.46	138.46
			007097		04/23/2019	101-2030-423.62-00	172.54	172.54
			007098		04/23/2019	101-3010-431.62-00	1,023.12	1,023.12
			007099		04/23/2019	101-4730-472.62-00	114.12	114.12
			007100		04/23/2019	101-5772-452.62-00	433.44	433.44
			007101		04/23/2019	206-5771-452.62-00	126.48	126.48
			007102		04/23/2019	502-4710-471.62-00	634.88	634.88
			007103		04/23/2019	503-4720-475.62-00	177.76	177.76
			007104		04/23/2019	507-5761-453.62-00	435.30	435.30
			007105		04/23/2019	580-4750-473.62-00	1,141.55	1,141.55
			007106		04/23/2019	511-3020-432.72-17	191.56	191.56
7914	3354	SHAWN GUDDMUNDSON	007247		04/23/2019	101-1040-417.55-00	4,660.43	4,660.43
7915	3344	SLOVAK BARON EMBRY MURPHY	007035		04/23/2019	101-1025-415.31-50	310.60	310.60
			007036		04/23/2019	507-5762-454.31-50	7,006.00	7,006.00
			007037		04/23/2019	101-1025-415.31-50	12,610.80	12,610.80
			007038		04/23/2019	101-1025-415.31-50		
7916	3698	SOUTH POINT PRINTING	007039		04/23/2019	101-1020-413.61-01	47.32	47.32
			007040		04/23/2019	101-1030-414.61-01	54.08	54.08
			007041		04/23/2019	101-1035-416.61-01	47.32	47.32
			007042		04/23/2019	101-1040-417.61-01	47.32	47.32
			007043		04/23/2019	101-2020-423.61-01	47.32	47.32
			007044		04/23/2019	101-2025-424.61-01	47.32	47.32
			007045		04/23/2019	101-2030-423.61-01	338.00	338.00
7917	284	SOUTHWEST GAS CORP.	007254		04/23/2019	101-3010-431.41-60	29.88	29.88
			007255		04/23/2019	510-4410-405.41-60	37.15	37.15
			007256		04/23/2019	507-5761-453.41-50	32.79	32.79

PROGRAM: GM346L  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL
7917	284	SOUTHWEST GAS CORP.					99.82	99.82
7918	3605	STATEWIDE TRAFFIC SAFETY	007223		04/23/2019	101-3010-431.61-05	376.18	376.18
7919	1	SUMMER JACKSON	007084		04/23/2019	101-0000-204.06-00	176.00	176.00
7920	3705	SUPERION, LLC	007178		04/23/2019	509-4910-479.43-05	5,000.00	5,000.00
7921	1872	THE ROOFING COMPANY	007047		04/23/2019	101-1070-410.43-01	1,700.00	1,700.00
7922	3832	TIM TERRAL	007246		04/23/2019	101-1030-414.55-00	405.95	405.95
7923	3832	TIM TERRAL	007248		04/23/2019	101-1040-417.55-00	768.34	768.34
7924	1	TREACY, THOMAS	UNT		04/23/2019	501-0000-211.00-00	216.33	216.33
7925	3014	TRI STATE FIRE SYSTEMS, I	007225		04/23/2019	101-5774-452.43-18	355.51	355.51
7926	3266	TRI STATE TOOL REPAIR	007224		04/23/2019	101-5772-452.43-04	396.80	396.80
7927	772	TRI-STATE BUILDING MATERI	007048		04/23/2019	503-4720-475.60-32	113.26	113.26
7928	2798	U.S. DEPARTMENT OF ENERGY	007063		04/23/2019	580-4750-473.63-10	23,163.99	
			007064		04/23/2019	580-4750-473.63-10	6,407.50	
			007065		04/23/2019	580-4750-473.63-10	12,235.08	
							41,806.57	41,806.57
7929	3825	ULTRA PEST CONTROL, LLC	007062		04/23/2019	101-5774-452.43-18	40.00	40.00
7930	315	UNDERGROUND SERVICE ALERT	007089		04/23/2019	502-4710-471.49-14	9.04	9.04
			007090		04/23/2019	503-4720-475.49-14	9.02	9.02
			007091		04/23/2019	580-4750-473.49-14	9.04	9.04
			007092		04/23/2019	503-4720-475.49-14	28.62	28.62
			007093		04/23/2019	580-4750-473.49-14	28.64	28.64
			007094		04/23/2019	580-4750-473.49-14	113.00	113.00
7931	3830	UNIFIRST CORPORATION	007049		04/23/2019	503-4720-475.61-04	11.04	11.04
			007050		04/23/2019	101-3010-431.61-04	36.67	36.67

CITY OF NEEDLES CITY COUNCIL					
WARRANT SUMMARY TOTALS FOR APRIL 23, 2019					
		DEPT. AMT.	FUND AMT.	YR. TO DATE 4/23/2019	18-19 BUDGET
FUND 101	GENERAL FUND	\$69.52			
101.1015.412	CITY ATTORNEY	\$36.81		\$57,330.03	\$85,000.00
101.1020.413	CITY MANAGER			\$100,359.57	\$156,991.00
101.1025.415	FINANCE DEPT.			\$181,936.28	\$297,769.00
101.1030.414	CITY CLERK/COUNCIL/MAYOR	\$100.00		\$52,769.90	\$67,388.00
101.1035.416	PLANNING /ZONING			\$44,835.10	\$95,227.00
101.1040.417	ENGINEERING			\$61,762.31	\$144,416.00
101.1060.410	COMMUNITY PROMOTIONS			\$3,760.75	\$21,350.00
101.1070.410	SENIOR CENTER			\$525,836.56	\$912,694.00
101.2010.421	SHERIFF			\$2,073,423.29	\$2,497,833.00
101.2015.422	FIRE				
101.2020.423	ANIMAL SHELTER/CONTROL	\$75.00		\$105,838.05	\$152,779.00
101.2025.424	BULDING & SAFETY			\$139,486.67	\$256,584.00
101.2030.423	CODE ENFORCEMENT			\$2,446,177.47	\$3,169,635.00
101.3010.431	PUBLIC WORKS	\$100.00		\$277,550.01	\$499,394.00
101.4730.472	SANITATION			\$82,940.35	\$123,099.00
101.5770.452	AQUATICS			\$73,566.59	\$149,719.00
101.5772.452	PARKS	\$488.67		\$231,081.49	\$351,757.00
101.5774.452	RECREATION	\$85.00		\$493,960.66	\$744,664.00
GENERAL FUND	TOTAL ALL DEPARTMENTS		\$955.00	\$4,088,768.15	\$5,835,700.00
FUND 205	CDBG			\$20,863.32	\$121,692.00
FUND 206	CEMETERY			\$65,228.20	\$99,518.00
FUND 209	NARCOTICS FORFEITURE				\$9,777.00
FUND 210	SPECIAL GAS TAX			\$100,087.00	\$199,616.00
FUND 212	AIR QUALITY (MDAQD)			\$16,606.95	\$16,607.00
FUND 214	SANBAG NEW LOCAL MEAS I				\$1,000.00
FUND 225	COPS-AB 3229 SUPPLEMENTAL			\$85,047.24	\$240,000.00
FUND 233	JACK SMITH PK.MARINA			\$66,962.34	\$99,089.00
FUND 235	INTERSTATE COMM/40 J ST.				
FUND 239	CA.CONSERV RECYLING GRANT			\$3,495.97	\$8,475.00
FUND 240	EL GARCES INTERMODAL				
FUND 243	ACTIVE TRANSPORT PROGRAM			\$419,357.00	\$421,225.00
FUND 270	REDEVELOPMENT AGENCY			\$269,168.28	\$309,015.00
FUND 470	RDA CAP PROJ.LOW & MOD.				\$5,000.00
FUND 501	NPUA			\$10,349,209.69	\$13,516,192.00
FUND 502	WATER DEPARTMENT		\$53.77	\$1,008,500.98	\$1,460,434.00
FUND 503	WASTEWATER DEPARTMENT		\$218.26	\$738,022.78	\$1,082,771.00
FUND 505	SANITATION			\$801,959.58	\$1,175,000.00
FUND 506	ALL AMERICAN CANAL PROJ.		\$13.80	\$688,017.32	\$764,872.00
FUND 507	GOLF FUND			\$382,545.57	\$528,855.00
FUND 507.5761.453	GOLF MAINTENANCE DEPARTMENT	\$100.00		\$408,366.31	\$528,855.00
FUND 507.5762.454	GOLF PRO SHOP DEPARTMENT	\$75.00		\$543,744.62	\$738,646.00
FUND 507	GOLF FUND TOTAL		\$175.00	\$305,849.06	\$737,580.00
FUND 508	CUST.SVC/UT BUSINESS OFFICE		\$17.75	\$172,842.91	\$321,662.00
FUND 509	MIS		\$138.75	\$50,577.10	\$132,312.00
FUND 510	ADMIN. FACILITY		\$2.72	\$103,984.67	\$158,718.00
FUND 511	FLEET MANAGEMENT		\$235.61	\$145,403.26	\$278,735.00
FUND 512	VEHICLE REPLACEMENT			\$233,909.05	\$405,477.00
FUND 520	SR DIAL A RIDE		\$5,207.34	\$46,741.44	\$211,332.00
FUND 521	DIAL-A-RIDE MEDICAL TRANS.		\$2,463.38	\$21,326.17	\$32,383.00
FUND 525	NEEDLES AREA TRANSIT (NAT)		\$26,434.57	\$391,080.43	\$538,043.00
FUND 580	ELECTRIC		\$865.35	\$4,619,115.89	\$5,829,753.00
FUND 581	NPUA CAPITAL ELECTRIC			\$133,360.00	\$69,304.00
FUND 582	NPUA CAPITAL WATER			\$24,197.46	\$150,064.00
FUND 583	NPUA CAPITAL WASTEWATER			-\$30,107.43	\$7,450.00
FUND 585	HOSPITAL				
FUND 650	IMPACT FEES NORTH NEEDLES			\$4,310.00	\$26,873.00
FUND 651	IMPACT FEES SOUTH AREAS			\$4,310.00	\$65,072.00
TOTAL	ALL FUNDS & DEPARTMENTS		\$ 36,781.30	\$33,235,466.39	\$45,853,396.00

I certify that the expenditures/purchases to be paid by the warrants on this list have complied with the provisions of the City Code Chapter 8, Article II, Purchasing; and further, the funds to cover these purchases/expenditures, as City Audited, are included within the City Council approved and amended FY 2018/2019 Budget.

Rick Daniels, City Manager

Date

Sylvia Miledi, Director of Finance

Date

Kippy Paulson, City Treasurer

Date



BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NUMBER	VENDOR NUMBER	SEQ#	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DISCOUNTS/RETAINAGE TAKEN		
7939	1213	00	CALIF. DEPT. OF TAX & FEE ADMIN.	04/23/2019	256.06	.00		
7940	1488	00	CALIFORNIA STATE WTR. RESOURCE	04/23/2019	125.00	.00		
7941	3796	00	GOLDEN VALLEY CABLE & COMM INC.	04/23/2019	1,207.22	.00		
7942	2981	00	MCDONALD TRANSIT ASSOC. INC.	04/23/2019	34,105.29	.00		
7943	3651	00	WELLS FARGO	04/23/2019	1,087.73	.00		
NUMBER OF CHECKS						5	GRAND TOTAL	36,781.30

PREPARED 04/15/2019, 10:49:10

ACCOUNTS PAYABLE CHECK REGISTER BY BANK NUMBER

PAGE 2  
ACCOUNTING PERIOD 2019/10  
REPORT NUMBER 61

PROGRAM: GM3461  
CITY OF NEEDLES  
BANK 04 WELLS FARGO BANK - CITY GENERAL CHECKING

CHECK NO	VENDOR NO	VENDOR NAME	VOUCHER NO	P.O. NO	DATE	ACCOUNT	REMITTANCE AMOUNT (NET OF DISC/RETAIN)	CHECK TOTAL	
7943	3651	WELLS FARGO	007399		04/23/2019	580-4750-473-61-21	219.95		
			007400		04/23/2019	580-4750-473-43-12	605.92		
			007401		04/23/2019	511-3021-432-43-38	221.66		
			007402		04/23/2019	101-5772-452-43-18	40.20		
							1,087.73	1,087.73	
BANK/CHECK TOTAL								36,781.30	36,781.30
ALL BANKS/CHECKS TOTAL								36,781.30	36,781.30



City of Needles, California
Request for City Council Action

[X] CITY COUNCIL [ ] NPUA

[X] Regular [ ] Special

Meeting Date: April 23, 2019

Title: City Council Resolution No. 2019-17
A Resolution of the City Council of the City of Needles, California Confirming and Adopting an Itemized Statement of Cost for Abatement of Property located at 1202 West Broadway, Needles, CA 92363, also known as APN 0186-091-11-0000

Background: On April 2 at 9 p.m. there was a structure fire at 1202 W. Broadway Street, Needles, CA. The fire destroyed the residence on the Property and, devastatingly, one of the occupants perished and the second occupant suffered severe burns on her body.

On April 5, 2019, after Code Enforcement received notification from local law enforcement and fire officials that their on-site investigation of the fire and damage on the Property had concluded the Code Enforcement Officer had declared the Property to contain "Unsafe Structures" pursuant to section 108.1.1 of the International Property Maintenance Code ("IPMC").

On April 9, 2019 the Property was demolished and all debris was removed by Phillips Construction.

Fiscal Impact: The potential City reimbursement in the amount of \$7,500.94

Environmental Impact: N/A

Recommended Action: I make a motion to: Approve City Council Resolution 2019-17, Confirming and adopting an itemized statement of cost for abatement of property located at 1202 West Broadway, Needles, CA 92363, also known as APN 0186-091-11-0000 file said resolution with the County Recorder placing a lien on the property.

Submitted By: Patrick Martinez, Director of Development Services

City Management Review: [Signature] Date: 4/17/19

Approved: [ ] Not Approved: [ ] Tabled: [ ] Other: [ ]
Agenda Item: 5

**RESOLUTION 2019-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEEDLES  
CALIFORNIA, CONFIRMING AND ADOPTING AN ITEMIZED  
STATEMENT OF COST FOR ABATEMENT OF PROPERTY  
LOCATED AT 1202 WEST BROADWAY STREET (ASSESSOR'S  
PARCEL NO. 0186-091-11-0000)**

**WHEREAS**, pursuant of Section 115 of the 2006 International Building Codes, property Located at 1202 West Broadway Street (Assessor's Parcel No. 0186-091-11-0000) was declared to be a threat to life and safety and presented an imminent danger to the public, due to the fact the structure is on the corner of the main boulevard in the downtown area of the City; and

**WHEREAS**, On April 2 at 9 p.m. there was a structure fire at 1202 West Broadway Street, Needles, CA. The fire destroyed the residence on the Property and, devastatingly, the property owner perished; and

**WHEREAS**, On April 5, 2019, Code Enforcement Officer received confirmation from Investigator Tate that local law enforcement and fire officials have concluded their on-site investigation of the fire and damage on the Property; and

**WHEREAS**, On April 5, 2019, Code Enforcement Officer inspected the Property and noted that the main structure, an out building and an SUV on the Property have been destroyed as a result of the fire; and

**WHEREAS**, On April 5, 2019, Code Enforcement Officer based on his experience declared the Property to contain "Unsafe Structures" pursuant to section 108.1.1 of the International Property Maintenance Code ("IPMC") and thereby on April 9, 2019 the City of Needles commenced to do the work with a total cost of seven thousand five hundred dollars and ninety-four cents (\$7,500.94) being charged to the property, or by the beneficiary of any trust deed or by any other interest party; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Needles California, hereby confirms and adopts the itemized statement in the amount of seven thousand five hundred dollars and ninety-four cents (\$7,500.94) for the work performed by the City of Needles. The City Council further resolves that the statement shall be paid by the owner of the premises, beneficiary of any trust deed concerning the premises, or any other party interested in the property; and

**BE IT FURTHER RESOLVED**, that if the said statement is not paid, said changes shall constitute a lien on the real property upon which the public nuisance was abated and shall be collected as a special assessment against the real property; and

**BE IT FURTHER RESOLVED**, that the property in this Resolution is located in the City of Needles, State of California, and more particularly described as Assessor's Parcel No. 0186-091-11-0000, record of San Bernardino County; and

**BE IT FURTHER RESOLVED**, that the Director of Development Services is hereby directed to file with the Assessor and Tax Collector of San Bernardino County, certified copies of this Resolution, and further the Director of Development Services shall record said Resolution with the San Bernardino County Recorder; and

**BE IT FURTHER RESOLVED**, that the Director of Development Services should direct the San Bernardino County Assessor to enter the amount of the charge against the real property described in this Resolution on the current assessment rolls; and

**BE IT FURTHER RESOLVED**, that the San Bernardino County Tax Collector shall add the amount of the assessment to the next regular tax bill against the property for municipal purposes.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the City Council of the City of Needles, California, held on the 23<sup>th</sup> day of April 2019, by the following roll call vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Mayor

(Seal)

**Attest:**

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney



# City of Needles

817 Third Street • Needles, California 92363  
(760) 326-2113 • FAX (760) 326-6765  
[www.cityofneedles.com](http://www.cityofneedles.com)

Mayor Edward T. Paget, M.D.  
Vice Mayor Jeff Williams  
Councilmember Louise Evans  
Councilmember Shawn Gudmundson  
Councilmember Tona Belt  
Councilmember Clayton Hazlewood  
Councilmember Tom Darcy  
City Manager Rick Daniels

## NOTICE OF LIEN

Pursuant to the authority vested by the provisions of (Section 10, et. Seq., Chapter 20, Title 5,) of the Needles Municipal Code, the City Manager of the City of Needles, (or his designated representative) did, on or about April 5, 2019, cause the premises hereinafter described to be rehabilitated, or the building or structure on the property hereinafter described to be repaired or demolished, in order to abate a public nuisance on said real property; and the City Council of the City of Needles, did, on the 9<sup>th</sup> day of April 2019, assesses the cost of such rehabilitation, repair or demolition upon said real property hereinafter described; and the same has not been paid nor nay part thereof; and said City of Needles does hereby claim a lien on such rehabilitation, repair, or demolition, in the amount of said assessment, to wit: The sum of \$7,500.94; and the same shall be in a lien upon said property until the same has been paid in full and discharged of record.

The real property above mentioned, and upon which a lien is claimed, is the certain parcel of land located at 1202 West Broadway Street, also known as 0186-091-11-0000, laying and being within the City of Needles, County of San Bernardino, State of California, and more particularly described as follows:

Legal Description:

**MC WILLIAMS SUR LOTS 23 AND 24 BLK 10**

Dated this 17 day of April, 2019

CITY OF NEEDLES

  
\_\_\_\_\_  
Rick Daniels, City Manager

**RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO:**

City of Needles  
Director of Code Enforcement  
817 Third Street  
Needles, California 92363

(Above Space for Recorder's Use Only)

(EXEMPT FROM RECORDING FEES PURSUANT TO GOVERNMENT CODE SECTIONS 6103 AND 27383)

**NOTICE OF LIEN**

WHEREAS, a duly noticed public hearing was conducted by the City Manager of the City of Needles on the question of whether or not a nuisance in violation of the Needles Municipal Code Section 14-32 existed; and

WHEREAS, it was determined that such violation did exist and such violation was ordered and abated by the City on April 5, 2019; and

WHEREAS, the City Council of the City of Needles approved Resolution No. 2019-17 confirming and adopting an itemized Statement of Costs in the amount of \$ 7,500.94 for such abatement.

NOW, THEREFORE be it known that an Abatement Lien exists on the property owned by: Jean E Jones 1202 West Broadway Street Needles, CA, 92363, and described as follows:

PROPERTY DESCRIPTION: MC WILLIAMS SUR LOTS 23 AND 24 BLK 10 Also known as,

Street Address: 1202 West Broadway Street Needles, CA, 92363

Assessor's Parcel Number: 0186-091-11-0000

The amount of said lien shall be \$ 7,500.94 Plus interest and other costs which may thereafter become due.

  
\_\_\_\_\_  
Rick Daniels, City Manager

04/17/2019  
\_\_\_\_\_  
Date

STATE OF California

COUNTY OF San Bernardino

On April 17, 2010 before me, \_\_\_\_\_,  
(Date) (Name and title of the officer)

Personally appeared Rick Daniels, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to be within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signatures(s) on the instrument the person(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

**WITNESS my hand and official seal.**

\_\_\_\_\_, A Notary Public



1202 W Broadway Street

EMPLOYEE	POSITION	REASON	TIME	RATE	COST
Bernie Hatz	Sr. Code Enforcement	Initial Reporting	3	\$ 58.43	\$ 175.29
Jessie Fragoso	Equipment Operator	Initial Reporting	6	\$ 83.73	\$ 502.38
Patrick Martinez	Director of Dev. Services	Staff Report and Demo Coordination	1.5	\$ 108.96	\$ 163.44
Rick Daniels	City Manager	Called to the scene	1.5	\$ 209.75	\$ 314.63
Justin Scott	Line Crew Supervisor	Called to scene to shut off electrical	2	\$ 152.14	\$ 304.28
Jim Willis	Powerline Tech	Called to scene to shut off electrical	2	\$ 139.25	\$ 278.50
Michael Willis	Powerline Apprentice	Called to scene to shut off electrical	2	\$ 81.21	\$ 162.42
Phillips Excavating Inc.	Demo Company	Demolished 1202 W Broadway Street	N/A	N/A	\$ 5,600.00
					\$ 7,500.94



# Request for Council Action City of Needles, California



CITY COUNCIL    UTILITY BOARD    NPUA

Regular    Special

**Meeting Date:** April 23, 2019

**Title:** Accept the work completed by ROBINSON ELECTRIC CO for the Removal & Replacement of lighting for Phase II at the Needles Recreation Center.

**Background:** The work consisted of removing and replacing the Gymnasium Lighting at the Needles Recreation Center. The work was completed April 15, 2019 by Robinson Electric Co.

**Fiscal Impact:** Total Project Cost of \$40,647 was funded by C.D.B.G.

**Recommendation:** Accept the work completed by ROBINSON ELECTRIC CO in the amount of \$40,647 which consisted of the Removal & Replacement of lighting for Phase II at the Needles Recreation Center using C.D.B.G funding, authorize staff to issue a Notice of Completion and record with the San Bernardino County recorder's office.

**Submitted By:** Tammy Ellmore, Engineering Tech II

**City Management Review:** *Rick*

**Date:** 4/17/19



Approved:

Not Approved:

Tabled:

Other:

RECORDING REQUESTED BY:

City of Needles  
817 Third Street  
Needles, CA 92363

AND WHEN RECORDED MAIL TO:

City of Needles  
817 Third Street  
Needles, CA 92363

No fee per Govt. Code § 27383

~ SPACE ABOVE FOR RECORDER'S USE ONLY ~

## NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

The undersigned is OWNER or AGENT OF THE OWNER of the interest or estate stated below in the property hereinafter described.

The full NAME of the OWNER is

CITY OF NEEDLES

The ADDRESS of the OWNER is

817 THIRD STREET, NEEDLES, CA 92363

The NATURE OF THE INTEREST or estate of the undersigned is

In FEE

Street Address / APN (if applicable)

1705 J STREET, NEEDLES CALIFORNIA

The full name(s) and address(es) of all persons, if any, who hold such interest or estate with the undersigned as joint tenants or as tenants in common are:

Contractor's Name

Contractor's Address:

ROBINSON ELECTRIC CO

PO BOX 30389, LAUGHLIN, NV 89028

The property on which said work of improvement was completed is in the City of **Needles**, County of **San Bernardino**, State of **California**, and was approved by the Needles City Council by minute action at the **04/23/2019** meeting and is DESCRIBED AS FOLLOWS:

Improvement on the property hereinafter described and COMPLETED on April 15, 2019

Improvements described as Remove and Replace Gymnasium lights in the Needles Recreation Center

I, RICK DANIELS am the  
*(Name of below signor)*

CITY MANAGER  
*(Owner, President, Authorized Agent, Partner, etc.)*

the declarant of the foregoing Notice of Completion. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 04/24/2019

Signature: \_\_\_\_\_

*Signature of Owner or Agent of Owner*



# City of Needles, California Request for Council Action

CITY COUNCIL       NPUA       BOARD OF PUBLIC UTILITIES  
 Regular       Special

**Meeting Date:** April 23, 2019

**Title:** Grant Writing Professional Services Contract

**Background:** In November, 2018 the City published an invitation for sealed bids for Professional Services for Grant Writing. The following eight (8) bids were received;

Andrea Harless	\$20.00/hr
California Consulting Inc.	\$95.00/hr
Gary Bess Associates	\$110-120.00/hr
Beck Consulting	\$130.00/hr
Owen Consulting	\$130.00/hr
CDI Consulting	\$105.00-130.00/hr
Grant Management Associates	\$165.00/hr
Resource Associates	\$500.00 minimum - \$7,500 per proposal

Of the eight (8) bids, all were large firms with the exception of one local bid. Ms. Harless is an individual located within the area with an economic development background. Ms. Harless has experience in identifying; needs, opportunities for growth or improvement, and grant writing skills.

On December 11, 2018 City Council elected to award the bid to Andrea Harless. On April 15, 2019 Ms. Harless requested to terminate her term. The next lowest bid is California Consulting Inc. at \$95.00 per hour.

**Fiscal Impact:** Estimating 60 hours a grant application (\$5,700.00) however, some grants will require additional time up to 120 hours (estimate). Each corresponding department will be separately depending on time spent.

**Recommended Action:** *Award* a three (3) year term with California Consulting Inc. for Grant Writing Services.

**Submitted By:** Rainie Torrance, Senior Accountant

**City Management Review:** *Pick*      **Date:** 4/17/19

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>7</u>



# CITY OF NEEDLES

817 Third Street • Needles, California 92363  
(760) 326-2113 • FAX (760) 326-6765

## SEALED BID OPENING

### Professional Grant Writing Services November 30, 2018 @ 3:30 p.m.

Recorded by: Beck

BIDDER	TOTAL BID
Owen Consulting	130.00 / hour
GDI Consulting	135.00/hour Onsite 105.00/hour Offsite
Resource Associates	500.00 Minimum + Multiple breakdown - See b
Gary Bess Associates	Lead Writer 120.00/hour Section Writer 110.00/hour
California Consulting Inc.	95.00 / hour
<del>Stewart</del> Beck Consulting	130.00 / hour estimated 40 hrs month
Grant Management Associates	165.00 / hour
Andrea Harless	20.00 / hour

Present at opening:

Tammy Ellmore  
Andrea Harless

Dale Jones  
Beck

# Bid Form

TO: CITY  
CITY OF NEEDLES  
817 Third Street  
Needles, CA 92363

DATE: 11-30-2018

In compliance with the Invitation for Sealed Bids for **Professional Grant Writing Services** the undersigned, as Bidder, hereby offers to sell to the City, in accordance with the terms, conditions, requirements and specifications set forth in the Bid documents for the price quoted on this Bid Form for **Professional Grant Writing Services**.

**TOTAL BID PRICE \$ (include hourly rate) \$95.00 hourly**

The undersigned certifies under penalty of perjury that the quotation on this Bid Form constitutes a bona-fide offer to sell, that he/she is an authorized representative of the company listed, that the quotation is in no way sham or collusive, and that issuance of a Purchase Order by City constitutes acceptance of bidder's offer on the terms and conditions stated in the Bid documents, and forms a contract. Bidder will not withdraw its Bid for at least ninety (90) calendar days from the date and time of the bid opening.

BIDDER'S COMPANY

California Consulting Inc.

PRINT NAME - AUTHORIZED

Steve Samuelian

ADDRESS

214 Main Street, Suite 102

AUTHORIZED SIGNATURE



TELEPHONE NUMBER

(323) 728-9002

**ARE YOU CLAIMING A LOCAL BUSINESS PREFERENCE? YES \_\_\_ NO X**

If yes submit written proof of the address of your principle place of business and a copy of your current City business license.

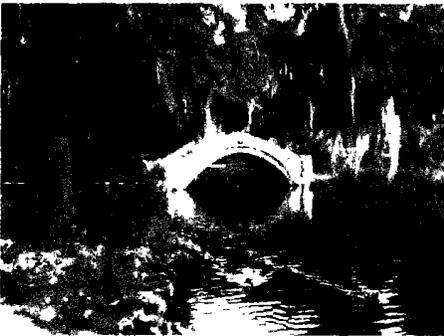
**THIS PAGE MUST BE COMPLETED AND RETURNED WITH BID PROPOSAL FORMS**



TRANSPORTATION



HOUSING AND COMMUNITY



PARKS and RECREATION



WATER



FIRE and POLICE



**Invitation for Sealed Bids  
for  
Professional Services for Grant Writing**

Submitted  
November 30, 2018

[www.californiaconsulting.org](http://www.californiaconsulting.org)

214 Main Street, Suite 102  
El Segundo, CA 90245  
(323) 728-9002



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**Cover Letter**

City of Needles  
City Clerk  
817 Third Street  
Needles, California 92220

Dear City Clerk,

California Consulting, Inc. is pleased to provide this response to the Invitation for Sealed Bids for Professional Services for Grant Writing and to introduce our proven expertise to the City of Needles.

Since inception in 2004, California Consulting has developed an expertise in representing public agencies, private companies, and non-profit organizations. California Consulting has a proven track record of writing successful grant applications, writing over 900 successful grant applications totaling over \$210 million and is the largest grant writing firm in California.

We have secured over \$1.6 billion for our clients since inception through grant writing and governmental affairs efforts combined. California Consulting continues to grow and the majority of our new clients come from referrals from existing clients. We have built this solid reputation by effectively communicating with our clients and working hard for them. Our aggressive, hard-working, and results-oriented style has translated into millions of dollars for our clients. Our grant writers are diligent and current on every Federal, State, Private Foundation, and Local grants available on a myriad of different topics and public policy areas.

The Contact Person authorized to bind the firm in contract is Steve Samuelian, CEO. He may be reached at (323) 728-9002 or via email at [steve@californiaconsulting.org](mailto:steve@californiaconsulting.org). The contact person regarding this Bid is Dan Rodriguez, Director of Operations. He may be reached at (323) 728-9002 or [dan@californiaconsulting.org](mailto:dan@californiaconsulting.org). The contract shall be for one year with an option to extend year-to-year for up to three (3) years from date of award at the same hourly rate and conditions. Any option to extend shall be at the sole discretion of the City of Needles.

Warmest regards,

Steve Samuelian, CEO

## ***Firm's Qualifications***

Founded in 2004, California Consulting has offices in Northern, Central, and Southern California. We currently have approximately over 80 clients statewide consisting of 40 cities, almost 30 school districts, and several nonprofit, and private sector clients that we provide grant writing services to. We have 30 members of our team from Chico in the North, to Los Angeles in the South that provide and maintain client's accounts. California Consulting continues to grow and the majority of our new clients come from referrals from existing clients. We have built this solid reputation by effectively communicating with our clients and working hard for them. California Consulting is the largest grant writing firm in California. We have secured over \$1.6 billion for our clients since inception through grant writing and governmental affairs efforts combined. The California Consulting team boasts over 25 grant writers.

California Consulting is a full service grant writing firm. We are experts in the fields of grant research and identification, preparing comprehensive and concise grant application packages, submitting grants in a timely fashion and follow through after the grant has been submitted to determine the status of the grant. California Consulting subscribes to a wide range of grant sites that allows us to track current and upcoming grants in order to let our client's know what is available and what we recommend would fit their situation. By regularly tracking grant announcements we are able to present these grant opportunities to our clients.

Through years of experience our grant writers have a proven track record of success and have mastered their skills of identifying, researching, and obtaining funding for significant projects at every level of government. Our aggressive, hard-working, and results-oriented style has translated into millions of dollars for our clients. Our grant writers are diligent and stay current on every Federal, State, and private foundation grant available on a myriad of different topics and public policy areas. We have written over 900 successful grant applications totaling over \$210 million for our clients.

California Consulting is the leader in the grant writing industry. We have set the standard for the following:

- Thorough knowledge of policy and grant writing expertise
- Hands on approach by the CEO, Steve Samuelian, on strategic planning and client care
- Grant advocacy for each client
- Collaborative team approach to grant writing for every client
- Maintain extensive grant administration, portfolio management experience to various grant programs offered through Federal, State, and local agencies such as, but not limited to the following:
  - ✓ Water improvements
  - ✓ Sewer improvements
  - ✓ Street improvements



- ✓ Park improvements
- ✓ Municipal facility improvements (i.e. buildings, fuel stations, etc.)

California Consulting staff is experienced in all facets of grant research, grant writing, and grant management. We have a thorough understanding of our client's needs through open and continual communication. Our grant writers have over 75 years of grant writing experience combined. California Consulting works collaboratively with our clients to create a strategy identifying funding opportunities that align with the client's needs, whether it's at the Federal, State, or Private Foundation level.

California Consulting works collaboratively with its clients to create a strategy identifying funding opportunities that align with the client's needs, whether it's at the Federal, State or Private Foundation level. California Consulting is committed to the following:

- Identifying client projects and pairing those projects with funding opportunities
- Developing quality grant applications
- Advocating for your grant application during the selection process
- Following up with grant agency to ensure timely fund distribution

California Consulting Staff meets personally with clients to conduct needs assessment at the outset of the contract in order to identify the client goals. We are extensively experienced and very capable of arranging and attending any meetings on behalf of the City. The California Consulting project manager assigned to the City of Needles will be the main points of contact. They will meet with the City immediately and continue to meet with City Staff monthly to ensure an accurate and quality work product. As well, California Consulting will submit a monthly report on the first day of each month to the City. This report will outline all activities conducted by California Consulting for the City of Needles during the prior month.

## ***Staffing***

### **Management Team**

California Consulting CEO Steve Samuelian has held various leadership posts during a career spanning almost 34 years. He began as a volunteer for a political campaign and founded a political foundation where he served as president in high school and college. Steve graduated from California State Polytechnic University at Pomona with a degree in Political Science. In January 1995, he was appointed as Field Director for a U.S. Congressman. He was later promoted to District Director overseeing the 19<sup>th</sup> Congressional District Office staff and District operations for the Congressman, where he served in this capacity for 8 years. Steve served on the board of a Chamber of Commerce, on the board of Crime Stoppers, and on the board of a County United Way. A tireless worker for Armenian-American issues nationwide, Steve has traveled twice to Armenia. He traveled as an international election observer as part of the Office Organization of Security and Cooperation in Europe (OSCE) delegation to observe the adoption of Armenia's first Constitution. His election observation report was later filed in the US Congress Congressional Record. In 2002, Steve was elected to the California State Assembly representing the 29<sup>th</sup> Assembly District. He was appointed to the Assembly Appropriations Committee by the Speaker and served as the Vice-Chairman of the Assembly Elections and Redistricting Committee. Currently Steve is the Co-Chair of the USC Unruh Institute Ambassador Program <http://dornsife.usc.edu/unruh/ambassador-press-release/> and is elected to the Board of Directors of the L.A. County Business Federation (BizFed) where he is an elected Executive Committee Member serving as an Officer for one of the largest business organizations in the U.S. Steve has been the keynote speaker, a panelist and has participated in many forums, conferences, and events throughout California. He has been a guest speaker for League of Cities division meetings, Contract Cities, and other municipal and education groups. He has been interviewed by local, State and National Television, Radio and Newspaper outlets on a variety of issues related to local government.

**Holly Bachman** is the Statewide Senior Director. Her responsibilities include overseeing client relations and business development throughout California. Holly has over 16 years of marketing, PR, events and business development. Her experiences include serving as a Membership Consultant and Co-Chair of LA Area Chamber of Commerce's new nonprofit council where she assists in growing membership and consults with various sized businesses and organizations in the greater community. Holly received her B.A. in Sociology/Social Psychology from the University of Minnesota. Holly believes in the importance of giving back to the community through mentoring and organizing various local and national events that promote identity, diversity, and unity. Holly is also a member of the Beverly Hills Chamber of Commerce, Los Angeles Football Club (LAFC), and University of Minnesota Alumni Association.



**Danielle Sotelo** is our Senior Project Manager and assists with keeping our grant program running smoothly. Danielle has been with California Consulting for 8 years. She has constructed over 270 federal, state and private foundation grants for school districts, cities and non-profit organizations. Danielle is directly responsible for writing and submitting grants that has resulted over \$7 million in awarded grants for our clients. She has administered state and federal grants to meet all reporting requirements. Danielle earned her Bachelor of Arts degree in International Relations with an emphasis in Political Science and a minor in Philosophy from Pepperdine University. She has worked in the office of a U.S. Congressman, has worked in Washington D.C. for the Guatemala Human Rights Commission, and has taught at San Joaquin Valley College in Fresno.

### **Project Managers**

At California Consulting, we operate using a collaborative approach to grant writing. All individuals listed below are highly successful grant writers with an excellent track record. Holly Bachman, Statewide Grants Director along with Danielle Sotelo, Senior Project Manager, will oversee all grant writing efforts for the City of Needles and will assist whenever necessary.

**David Marquez** *will be assigned to work with the City of Needles.* He is a Project Manager and has been with California Consulting for over 6 years. He is focused on developing capacity building and community development related services on behalf of non-profit agencies, local government, and the private sector to serve the diverse communities of Los Angeles. He has extensive experience and familiarity in the area of community and economic development, social and health services and planning and land use issues. He has combined his knowledge of varied issues with his experience in policy development, coalition building, grant management, fund development and local government to develop both strategies for issue oriented advocacy and program sustainability for his clients. David served as Chief Deputy of Legislation and Policy for former Los Angeles Councilmember Mike Hernandez, where he managed the legislative and planning staff. He began his career as a community organizer, nearly twenty years ago in East Los Angeles. He considers his experience and education as a community organizer as the foundation of his present work. David was born in East Los Angeles. He graduated from the University of La Verne with a Bachelor of Arts in History and International Studies.

**Karen Simpson** is a Project Manager and has been with California Consulting for over four (4) years. She has served within municipal government for almost 30 years for the Cities of Los Angeles and Pomona. Ms. Simpson has garnered her grant-writing skills for federal and state funding opportunities from multiple community and economic development programs. She has extensive knowledge and training in grant program management, grant research, grant writing, and post-award program compliance. Ms. Simpson is skilled in building collaboration between community based organizations, faith-based entities, educational entities, and social institutions, which resulted in Federal grant awards totaling \$10.4 million in less than seven years. She has written grants addressing at-risk children and youth, K-12 education, job training, homeless assistance, economic development, housing improvement, and lead-hazard control. Ms. Simpson



is also a grant consultant for non-profit organizations providing grant writing services, capacity building, and funding strategies to help meet needs in underserved neighborhoods.

**Ilya Malinsky** is a Project Manager and has over a decade of professional writing experience, he has authored a wide range of successful grant proposals focusing on social services and education. During the last fiscal year, Mr. Malinsky helped secure nearly \$1 million in grant funding for his clients. Previously, Ilya has written grants for After-School All-Stars, Los Angeles Unified School District, and Jewish Family Service, as well as articles and content for organizations including AOL, Nielsen Business Media, and Audible.com. Ilya has secured funding for a number of publicly and privately funded projects serving low-income communities and student populations. Projects have included educational and skill-building programs in underserved urban communities, programs for pregnant & parenting high school students, and comprehensive after-school programs for middle school students in cities including Los Angeles, Chicago, and Washington, DC. Ilya earned his Bachelor's Degree in Journalism from Boston University.

## ***References***

Below is a list of references with services similar in scope to this proposal who are current clients of California Consulting. California Consulting is privileged to have clients as our references.

1. Client Name: City of Huntington Park  
Project Description: Land Water Conservation Fund  
Contact Name: Ricardo Reyes, City Manager  
Contact Number: (323) 584-6223  
E-Mail: [RReyes@hpcg.gov](mailto:RReyes@hpcg.gov)
  
2. Client Name: City of Lynwood  
Project Description: Urban Greening Program Grant – Urban Bicycle Trail Project  
Contact Name: Jose Ometeotl, City Manager  
Contact Number: (310) 603-0220 ext. 200  
E-mail: [jometeotl@lynwood.ca.us](mailto:jometeotl@lynwood.ca.us)
  
3. Client Name: City of Patterson  
Project Description: Urban Greening Program Grant – Urban Bicycle Trail Project  
Contact Name: Ken Irwin, City Manager  
Contact Number: (209) 895-8010  
E-mail: [kirwin@ci.patterson.ca.us](mailto:kirwin@ci.patterson.ca.us)

## **Methodology**

**California Consulting is a full service grant writing firm.** We are experts in the fields of grant research and identification, preparing comprehensive and concise grant application packages, submitting grants in a timely fashion, and follow through after the grant has been submitted to determine the status of the grant.

California Consulting has a fundamental business philosophy founded on open communication and tailoring the grants we go after to fit the client's needs.

1. **Funding Needs Analysis:** *(In-Depth Meeting with Department Heads to review priorities and funding needs).* We learn about the client at the outset of the contract by conducting an in-depth Needs Assessment at the City. Each client is assigned to a lead Project Manager and they meet with the client regularly and continue dialog with them on an ongoing basis. This relationship building is the key to keeping the grants pursued on target with the client's overall goals.

### **Sample questions asked during the Needs Assessment:**

- a) *List and describe any program initiatives or priority projects.*
  - b) *What needs, projects, or content areas would you like to target for funding? Client can list specific projects or general areas in which you have funding needs.*
  - c) *List any grants for which you are considering applying or have decided to apply. In addition, please list what kind of grant-writing support would be helpful for each grant.*
  - d) *List past grants that have been funded.*
  - e) *List past grant applications you would like to revise and submit again.*
- *The Client will provide an established point of contact for California Consulting Project Manager to contact regarding the grant.*
  - *California Consulting will have reasonable access to the required information and documentation required to complete the grant on behalf of the Client.*
  - *The Client will provide the required information and documentation in a timely manner in order for California Consulting to submit the grant by deadline.*
  - *California Consulting will provide a monthly report listing the Grant Opportunities we recommend for the Client based on the input from the Staff through ongoing communication.*
  - *At the discretion of the Client, we will present a report to the City Council once per quarter, or as often as requested by the Client. The report will provide an update on grants written, grant in progress, and provide the Council Members an opportunity to offer their input on the direction of the grant research and identification conducted.*
  - *We will provide the Client with monthly reports on grants written, grants in progress, along with upcoming grant opportunities.*

- *We will provide training to City Staff in preparation of successful grant proposals and applications.*
2. **Grant Funding Research and Identification:** Our Project Managers are experts in grant identification. They conduct thorough research on an ongoing basis. We have several grant related search engine and List Service websites we subscribe to in order to research all current and upcoming Federal, State, and Private Foundation grants. We track current and upcoming grants in order to let our clients know what is available and what we recommend would fit their situation. The Project Manager will assist the Client in deciding which grants fit best with the Client's projects that was identified at the Needs Assessment. The Project Manager will be able to advise the Client on the strength of the Client's project when competing for the grant and will make recommendations based on the Client's budget and ability to meet the grant requirements, as well as any other factors regarding grant agency guidelines. We will focus our grant research and identification in the following areas but not limited to:
- ✓ Community Development
  - ✓ Economic Development
  - ✓ City Infrastructure
3. **Grant Proposal Development:** We will write all sections of the grant application. Once a grant has been identified, we work with staff to interpret guidelines and gather information necessary for a strong proposal and application. We take your thoughts and ideas and turn them into reality. By learning about the Client's history, needs, and how the award will positively impact the Client's project, we are able to communicate that information with a clear and concise grant package to get the agency's attention. When your staff and California Consulting agree to develop a grant proposal, we will develop a checklist and schedule. The checklist and schedule will include what items the Client will be responsible for and a timeline as to when we will need them submitted to our office. The only reason the Client will have to be involved in the grant preparation process is when our Project Managers do not have access to the required information needed. California Consulting retains copies of all grants we have submitted. If a similar grant application was previously approved, we will use this application as a guide when creating the Client's application.

**Below is a list of general tasks for our grant process:**

- a. *Create a task timeline with due dates*
- a. *Ensure the proposed project meets the grant agency's requirements*
- b. *Review similar successful grant applications and apply where possible*
- c. *Collect information on the project*
- d. *Meet with staff to create an accurate scope of work, budget, timeline, narratives, and cost analysis*
- e. *Attend pre-proposal conferences, webinars, as necessary*
- f. *Coordinate with local agencies and organizations as needed when applying for collaborative grants*
- g. *Obtain letters of support, when necessary*
- h. *Work with staff to determine if City Council approval is required for submission and work with staff to prepare staff report for City Council*
- i. *Draft proposals and send to staff for review*
- j. *Incorporate staff edits in final drafts*

- k. Ensure grant application is in the appropriate format with the required number of copies and all other grant requirements are met*
  - l. Submit completed application timely*
  - m. Monitor funding agency until grant awards are announced*
  - n. Obtain agency feedback if grant is not awarded and provide Client with findings and advice on future applications*
4. **Preparation of Grant Application Documentation:** The Project Manager will be responsible for preparing any associated exhibits and presentations related to the grant application being prepared. The Project Manager will prepare any studies required of the grant application. If the study requires the services of a sub-consultant, the Project Manager will assist the Client in developing an RFP/Q in an effort to obtain a qualified sub-consultant for these services. The Project Manager will review and assist the Client in the preparation of plans, specifications, bid documents, and other documents prepared by the Client or other consultants to ensure grant requirements are in compliance.
  5. **Grant Review and Approval Process:** California Consulting takes pride in our impeccable grant applications. We have been successful in this area due to our thorough quality assurance measures. Our Grant Managers conduct group meetings with all Project Managers twice each month. In addition, our Grant Managers meet individually with each Project Manager regularly to review each client. These meetings thoroughly discuss the client's needs, what grants are being worked on and what additional grants may be a good fit. The review processes ensures the best quality product prior to final submission.
  6. **Timely Submission:** We create a precise timeline to ensure the grant is submitted on time. This timeline not only captures the submission deadline, but establishes internal deadlines in order to obtain the information needed for a quality submissions.
  7. **Grant Administration:** Some grants require post award compliance, reporting and administration. California Consulting will prepare required agency reports and submit them by the required due date. We propose that to the extent legally allowed, the Client hire California Consulting as grant administrators when dollars are available from within the grant (at no additional cost to the Client). When grant dollars from the grant are not available for administration, reporting, and evaluation purposes we have the ability to provide these services at an hourly rate.
  8. **Progress Reports:** California Consulting will prepare a monthly report for the Client reflecting grants in progress, grants submitted, and grants awarded. This will provide the Client with a clear return on investment. Our staff is more than happy to present this information to the Council as requested by the Client. Our Project Managers along with the Statewide Senior Director will participate and attend monthly meetings to report on work and provide updates as required by the Client.
  9. **Identify Opportunities to train City Staff on grants management** When grant dollars from the grant are not available for management, reporting, and evaluation purposes we have the ability to provide these training services at an hourly rate.

## ***Grants Funded (partial list)***

Since opening the firm, California Consulting has written every type of grant available through federal, state, and private foundations. Below is a sampling of some of the grants California Consulting Grant Writers have successfully written and been awarded to include Urban Greening grants for its municipal clients and special districts.

<b><i>Grant Name</i></b>	<b><i>Client Name</i></b>	<b><i>Award Amount</i></b>
Urban Greening Grant	City of Lynwood	\$2,853,000
Prop 1 Storm Water Grant Program (Round 1)	City of Hermosa Beach	\$3,099,400
CalFire Urban Forest Management & Expansion	City of Carson	\$270,000
Rubberized Asphalt Concrete (RAC) Program	City of Monterey Park	\$66,218
Firesubs Public Safety Grant	City of Vacaville	\$24,806
CalFire Urban & Community Grant Program	City of Maywood	\$201,000
Urban Greening Grant	City of Westminster	\$2,324,140
Caltrans Active Transportation Program (ATP) Cycle 3 Grant	City of Patterson	\$907,000
Rivers and Mountains Conservancy (RMC)	City of Lynwood	\$1,692,575
Pre- Disaster Flood Mitigation Assistance - FEMA	City of Lynwood	\$51,562
WaterSmart Small scale efficiency	City of Coachella	\$75,000
FEMA Staffing for Adequate Fire & Emergency Response (SAFER)	Cosumnes CSD Fire Department	\$1,947,191
CA State Parks/OGALS Land Water Conservation Fund	City of Oakley	\$413,515
HCD Housing Related Parks Program	City of San Fernando	\$193,950
CalTrans Systemic Safety Analysis Report Program	City of Hermosa Beach	\$93,500
HCD Housing Related Parks Program (HCD)	City of Lompoc	\$307,450

HCD Housing Related Parks Program (HCD)	City of Lynwood	\$516,150
OTS Pedestrian/Bicycle Safety Grant	City of Lompoc	\$25,000
DBW Non-Motorized Boat Launching Grant	City of Waterford	\$470,290
FEMA Staffing for Adequate Fire & Emergency Response (SAFER) Grant	City of Upland	\$2,499,627
CalRecycle Tire Derived Product Grant	City of San Joaquin	\$149,865
CalTrans Active Transportation Program (ATP) Cycle 2	City of Rosemead	\$702,000
Caltrans Highway Safety Improvement Program (HSIP) Cycle 7	City of Monterey Park	\$312,160
Caltrans Highway Safety Improvement Program (HSIP) Cycle 7	City of Pismo Beach	\$163,260
CalTrans Active Transportation Program (ATP) Cycle 2 - StanCOG Local Solicitation	City of Patterson	\$594,000
USDOJ COPS Hiring	City of San Fernando	\$125,000
CA State Parks Land & Water Conservation Fund (LWCF)	City of Huntington Park	\$650,000
CalFire Urban & Community Forestry Management for GHG Reduction Grant	City of Patterson	\$150,400
HUD Lead Based Paint Abatement Program	City of Huntington Park	\$1,057,000
USDOJ COPS Hiring Program	City of Orange Cove	\$125,000
USDOJ COPS Hiring Program	City of Chowchilla	\$189,100
CalTrans Active Transportation Program (ATP) Grant Cycle 1	City of Chowchilla	\$550,000
FEMA Assistance to Firefighters Grant (AFG)	City of Orange Cove	\$269,388
Energy Conservation Assistance Act Low Interest Loan	City of Patterson	\$2,876,172
CNRA Prop 84 California River Parkways Grant	City of Waterford	\$1,478,340
CalEMA (CalOES) Law Enforcement Specialized Units Grant	City of Orange Cove	\$536,937

**Cost of Proposed Services**

**California Consulting is a full service grant writing firm.** We are experts in the fields of grant research, grant writing, and grant administration. California Consulting can offer services as detailed in this RFP Response for the City of Needles at the rate of \$95 per hour plus reimbursement of out of pocket expenses. The \$95 hourly rate is for all grant writing services performed by one of our Project Managers.

Staff Name/Position	Hourly Rate
Steve Samuelian, CEO	\$250.00 per hour
Holly Bachman, Statewide Senior Director	\$150.00 per hour
Danielle Sotelo, Senior Project Manager	\$110.00 per hour
David Marquez, Karen Simpson, Ilya Malinsky – Project Managers	\$95.00 per hour

Reimbursable Expenses	Rate
Mileage (Current IRS Rate)	\$0.545 per mile
Travel Expenses (Tolls, Lodging)	Cost
Copies	\$0.20 per page (Black/White)
	\$0.40 per page (Color)
Courier Service	Cost
Postage, Binding, Conference Calls, Overnight Courier	Cost

*\*Costs incurred for copies, binding, and overnight courier are only incurred if the granting agency requires the application be submitted as a hard copy rather than submitted online.*



# City of Needles, California Request for City Council Action

CITY COUNCIL  NPUA

Regular  Special

**Meeting Date:** April 23, 2019

**Title:** Vandalism

**Background:** Vandalism whether graffiti or damage or destruction of public property costs the City of Needles thousands of dollars each year. Vandalism is a crime.

The City's operating policy is to immediately correct or repair the situation and report it to law enforcement for prosecution.

A recent rash of graffiti at the skate park resulted in damage to the restroom on two consecutive days with graffiti and damaged and plugged the fixtures. After repairing the damage, the incident was reported to the Sheriff's Office. Staff met with the Sheriff's Office to boost enforcement. The result is containing the unregulated sale of spray paints, additional Deputy visits to Duke Watkins Park and the skate park, installation of cameras, and a proactive community meeting with skate park users. Since that time no additional vandalism incidents. The San Bernardino County Sherriff's Office reports that there have been 50 vandalism reports taken in the City since July 1, 2018 through today.

When graffiti is discovered Public Works or Code Enforcement documents it, removes it and reports to the Sheriff's Office. If it involves private property, the property owner is contacted.

The State criminal code specifies the penalties for vandalism which are attached.

**Fiscal Impact:** FY 2019 \$2,479

**Recommended Action:** Review and Discuss

**Submitted By:** Rick Daniels, City Manager

**City Management Review:** *[Signature]* for Rick Daniels Date: 4/19/19

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: <u>8</u>

**State of California**

**PENAL CODE**

**Section 594**

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594. (a) Every person who maliciously commits any of the following acts with respect to any real or personal property not his or her own, in cases other than those specified by state law, is guilty of vandalism:

- (1) Defaces with graffiti or other inscribed material.
- (2) Damages.
- (3) Destroys.

Whenever a person violates this subdivision with respect to real property, vehicles, signs, fixtures, furnishings, or property belonging to any public entity, as defined by Section 811.2 of the Government Code, or the federal government, it shall be a permissive inference that the person neither owned the property nor had the permission of the owner to deface, damage, or destroy the property.

(b) (1) If the amount of defacement, damage, or destruction is four hundred dollars (\$400) or more, vandalism is punishable by imprisonment pursuant to subdivision (h) of Section 1170 or in a county jail not exceeding one year, or by a fine of not more than ten thousand dollars (\$10,000), or if the amount of defacement, damage, or destruction is ten thousand dollars (\$10,000) or more, by a fine of not more than fifty thousand dollars (\$50,000), or by both that fine and imprisonment.

(2) (A) If the amount of defacement, damage, or destruction is less than four hundred dollars (\$400), vandalism is punishable by imprisonment in a county jail not exceeding one year, or by a fine of not more than one thousand dollars (\$1,000), or by both that fine and imprisonment.

(B) If the amount of defacement, damage, or destruction is less than four hundred dollars (\$400), and the defendant has been previously convicted of vandalism or affixing graffiti or other inscribed material under Section 594, 594.3, 594.4, 640.5, 640.6, or 640.7, vandalism is punishable by imprisonment in a county jail for not more than one year, or by a fine of not more than five thousand dollars (\$5,000), or by both that fine and imprisonment.

(c) Upon conviction of any person under this section for acts of vandalism consisting of defacing property with graffiti or other inscribed materials, the court shall, when appropriate and feasible, in addition to any punishment imposed under subdivision (b), order the defendant to clean up, repair, or replace the damaged property himself or herself, or order the defendant, and his or her parents or guardians if the defendant is a minor, to keep the damaged property or another specified property in the community free of graffiti for up to one year. Participation of a parent or guardian is not required under this subdivision if the court deems this participation to be detrimental to the defendant, or if the parent or guardian is a single parent who must

care for young children. If the court finds that graffiti cleanup is inappropriate, the court shall consider other types of community service, where feasible.

(d) If a minor is personally unable to pay a fine levied for acts prohibited by this section, the parent of that minor shall be liable for payment of the fine. A court may waive payment of the fine, or any part thereof, by the parent upon a finding of good cause.

(e) As used in this section, the term "graffiti or other inscribed material" includes any unauthorized inscription, word, figure, mark, or design, that is written, marked, etched, scratched, drawn, or painted on real or personal property.

(f) The court may order any person ordered to perform community service or graffiti removal pursuant to paragraph (1) of subdivision (c) to undergo counseling.

(g) This section shall become operative on January 1, 2002.

(Amended by Stats. 2011, Ch. 15, Sec. 406. (AB 109) Effective April 4, 2011. Operative October 1, 2011, by Sec. 636 of Ch. 15, as amended by Stats. 2011, Ch. 39, Sec. 68. Note: This section was amended on March 7, 2000, by initiative Prop. 21. )



Department of Public Works Vandalism Staff and Material Cost

Date	Location	COST
Nov-18	Duke Watkins	\$ 379.12
Feb-19	Duke Watkins	\$ 1,569.00
Apr-19	Graffiti L Street Underpass	\$ 177.07
Apr-19	Graffiti J Street Underpass	\$ 177.07
Apr-19	Graffiti Lilly Hill	\$ 177.07
		\$ 2,479.32