

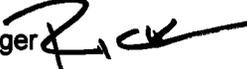
CITY OF NEEDLES

817 Third Street • Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765

Mayor Edward T. Paget, M.D.
Vice Mayor Jeff Williams
Councilmember Tony Frazier
Councilmember Tom Darcy
Councilmember Robert Richardson, M.D.
Councilmember Louise Evans
Councilmember Shawn Gudmundson
City Manager Rick Daniels

MEMORANDUM

TO: Honorable Mayor & Council Members

FROM: Rick Daniels, City Manager 

SUBJECT: Manager's Report

DATE: June 26, 2015

City Mgr: ** ** Received Notice of Golf Course Turf Removal Project approval. Finalizing project design and implementation plan.
** Reviewing phone system upgrade options.

City Clerk: ** Processing business license renewals

Utilities: ** Filed Senate Bill 1 - Solar Program Status Report for CY 2014 with the California Energy Commission and for the first time since the program commenced on 1/1/2008 the annual budget of \$50,000 was not fully expended. There were only two solar PV installations with rebates totaling \$22,850.87 or 44.5% of budget

** Water - fire department reported low pressure during the fire on I Street. Attached is the last fire flow test for this hydrant.
** Installed booster pump at Lily Hill booster station
** Working on the CCR reports and backflow testing.

Planning: ** Sent eight certified letters to property owners who have administrative liens on property, asking if they have an interest in participating in the City's lien payment program
** Preparation of Planning Commission packet that includes special use permit for new storage business in northwest Needles.
** Conducted site plan review meeting for proposed second dwelling unit in North Needles
** Discussion with property owner for the activation of the former Sage Motel as an assisted living facility

Engineering: ** Finalizing the Measure I 10 year delivery plan with SANBAG and Engineer
** Preparing documents for installation of handicap doors at city office
** Preparing documents for California Ave Relief Sewer Project for Utility Board & Council to award bid
** Collecting monthly transient occupancy taxes (TOT)

Bldg/Code Enf: ** Implementation of collection program for parking tickets and code violation citations.
** Change policy for issuance of building permits in trailer parks
** Change policy on repeat failed inspection fees in the building dept

- Bldg/Code Enf (cont) **** Opened eight new code enforcement cases**
**** Issued five construction permits**
**** Cleaning up old files, following through with incomplete cases and permits**
- Golf: **** June comparisons:**
 2014 -- 1st -25th -- total revenue \$14,526; total rounds 820
 2015 -- 1st -25th -- total revenue \$10,224; total rounds 528
 In 2014 -- did not close at 11:00 am, and did not close on Mondays
**** Jr. golf program continuing, good participation each week. Final days for this program are July 14-15**
- Golf Mntnc / Cemetery / Parks: **** Continuing to work on sand traps at the golf course and fertilizing greens**
**** Routine maintenance at cemetery and parks.**
**** Implemented water reduction at all "green" locations**
- Recreation: **** Peewee basketball is now full with 10 teams to begin playing on July 6.**
**** Summer camp begins June 29 running Monday thru Thursday 1:00 -5:00 p.m.**
- Aquatics: **** This is the last weekend the pool will be open for open swim due to the cost savings study from 2012. Only open weekends in June. Attendances are comparable and revenue is up from last year.**
**** State inspection is set for July 8.**
- Animal Cntrl: **** Shelter operating at maximum capacity in both cat and dog areas. Working on transferring some animals to other adoption facilities in California.**
**** Theft at animal shelter facility, subject was arrested by the Sheriff's Dept.**

attachment

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FIRE FLOW TEST COMPUTATIONS

Broadway and I St

TIME: 6:00 AM

TEST #1

TEST #2

STATIC PRESSURE	95.0	STATIC PRESSURE	0.0
RESIDUAL PRESSURE	94.0	RESIDUAL PRESSURE	0.0
SIZE OF OUTLET	2.5	SIZE OF OUTLET	0.0
PITOT READING	90.0	PITOT READING	0.0
OUTLET COEFFICIENT	0.9	OUTLET COEFFICIENT	0.0
OBSERVED FLOW GPM	1591.8	OBSERVED FLOW GPM	0.0
DESIRED PRESSURE	20.0	DESIRED PRESSURE	0.0
FLOW AT DESIRED PSI	16384.4	FLOW AT DESIRED PSI	#DIV/0!