



CITY OF NEEDLES

817 Third Street • Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765

Mayor Edward T. Paget, M.D.
Vice Mayor Jeff Williams
Councilmember Tony Frazier
Councilmember Tom Darcy
Councilmember Robert Richardson, M.D.
Councilmember Louise Evans
Councilmember Shawn Gudmundson
City Manager Rick Daniels

MEMORANDUM

TO: Honorable Mayor & Council Members
FROM: Rick Daniels, City Manager *Rick*
SUBJECT: Manager's Report
DATE: May 13, 2016

City Mgr: ** Working with PG&E to utilize local businesses for the Chromium-6 cleanup project
** Working with Supervisor Lovingood to establish a lifeline service for transportation to courts and medical services
** Attended Fish and Wildlife Public Hearing to object to proposed boating limitations between Topock and Lake Havasu
** Presented 1500 MW Solar/Hydrogen Project Feasibility and Risk Management Report to the Utility Board. Board accepted report and authorized further study as long as costs are funded by developer
** Attended SCAG Annual Conference which addressed water conservation, economic development, disaster planning, housing affordability, and alternative transportation planning.
** Attended reception celebrating establishment of Mohave Trails National Monument
** Amtrak Grand Opening
** Concluded auction of City surplus property with \$1.1M of offers received. Sale process underway.
** Finalizing first draft of NPUA and City annual Operating Budgets and Capital Budgets
** Responded to incidents of vandalism at the Bush Street Subdivision and the skate park
** Working on Medical Marijuana facility permitting and utility service planning
** Issued bids for the turf removal project at the golf course
** Soliciting proposals for additional technical assistance for processing medical marijuana applications and impacts to youth and public safety.

City Clerk: ** Preparing minutes
** Preparing November 2016 election resolutions
** Record requests
** Working with Frontier Communications for the installation of the city's new phone system
** Working with the Dept of Justice for our Live Scan application and assisting in the cooperative permit application

Finance: ** NPUA budget draft prepared and going before the Board of Public Utilities
** General fund and other draft budgets being prepared for Council

- Utilities:
- ** Electric: Continuing with the Rainbo Beach underbuild
 - ** Repaired storm damage caused by high winds the week of May 2
 - ** Continuing to identify transmission and substation upgrade needs for the projected new electric load of new medical marijuana businesses
 - ** Have begun design process for work to begin the relocation of Bush Street substation

 - ** Water: Taylor Miller has passed his Grade 2 distribution certification and now is system operator
 - ** All repairs to the Clary reservoirs (east/west tanks) are completed, samples have been pulled and ready to be put back in service
 - ** Consumer Water Quality Reports are complete and are being mailed to the customers
 - ** Did hot tap for fire department new building for their fire service line

 - ** Business Office: See attached service orders for the period February 1 thru April 30
- Engineering:
- ** Run for the Wall event will be May 18 - 12:00 – 3:00 Santa Fe Park
 - ** ADA improvements at City Hall have been completed. Work included: door opener, railing & striping & markings on the pathway to the doors
 - ** S Street Channel Cure-in-Place-Pipe Project - This project will be rebid due to lack of bidders and over budgeted amount. Rebid will be April 27, 2016 with a bid open date of May 26
 - ** K Street Underpass Concrete project was awarded to HS Brown Construction at the City Council meeting of April 26. Work to be completed includes removing existing road surface and placing a new concrete surface under the underpass. Construction is underway with the underpass closed. Contractor is estimated to be complete by May 23.
 - ** River's Edge Cart Barn Re-build Project ready for bidding process. Awaiting final approvals to proceed.
 - ** El Garces East Side Floor Repair Project is estimated to start construction May 23
 - ** Needles Hwy project that will be completed by the County of San Bernardino has designed for two phase this far. Segment N (Beginning at N Street – Balboa St) is anticipated to start the bidding process in fall 2016 and complete in spring 2017, Segment 1A (Balboa St – Park Rd) is anticipated to start the bidding process in winter 2016 and complete in summer 2017.
 - ** I-40 Connector Project is anticipating to be in the construction phase by summer 2016 and completed by winter. Secured additional right of way. Waiting for final approval to enter construction phase.
 - ** Initiated design of Safe Routes to School Sidewalks Project which will be replacing or adding sidewalk on portions of Lilly Hill Drive, Bailey Ave, Washington St, Park Ave, Highland Street, L Street, W. Broadway, Cibola & E. Broadway.
 - ** Engineering currently in design on capital projects for K Street Lift Station Rebuild and Golf Course Turf Removal
- Golf:
- ** April comparisons:
 - 2015 - total revenue \$40,789; total rounds 1,488
 - 2016 - total revenue \$20,888; total rounds 791
- Parks:
- ** On-going routine maintenance
- Cemetery:
- ** Preparing the cemetery grounds for Memorial Day
 - ** On-going routine maintenance
- Recreation:
- ** Finishing up the after school program as the school year ends on June 3
 - ** Taking applications for summer camp and pee wee basketball league
 - ** The Rodeo Association will again be sponsoring 34 teams for all of our youth sports.

** Park rentals January 2016 – April 2016:

JSP: Warsick 2 hrs @ \$16 hr
Ward 3 hrs @ \$16 hr
Chamber of Commerce 2 full days @ \$150 a day (1/2 price non-profit)
Boat Show Event
Colorado River Medical Center 1 full day rental @ \$300
Chamber of Commerce 1 full day @ \$150 a day (1/2 price non- profit)
3 Pete's Event
Yazzie 2 hrs @ \$16 hr
Treshonda 4 hrs @ \$16 hr
Duke Watkins Park: Medley 3 hrs @ \$16 hr
Santa Fe Park: River's Edge Church 3 hrs @ \$20 hr

Aquatics: ** Head lifeguard II, Katelyn Pletcher, is now certified as a lifeguard/CPR instructor. This will allow the City to train and test lifeguards. There has not been an instructor employed since 2008.
** Holding interviews for lifeguards next week. Replacing four lifeguards that are not returning this season.
** Getting new address and entrance signs for the center that are much needed due to weather and deterioration over the years

JS Park: ** Open as of April 1 seven days a week. Revenue is on track for the season (see comparisons below). Currently sold 222 annual passes compared to 263 last season at this time. The weather has been extremely cooler than usual this time of year but is currently going up which will bring more patrons to the river.
** April comparisons:
2015 - total revenue \$27,730 (April 6 – May 3)
2016 - total revenue \$29,790 (April 1 – May 1)

Animal Cntrl: ** Four adoptions last week -- 3 dogs and 1 kitten
** Litters of kittens being brought into the shelter.
** Issuing low cost Needles Area Pet Population Assistance (NAPPA) certificates for local residents to help in encouraging owners to spay and neuter
** Housing animals resulting from a Court order

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Service Orders for 2/1/16 thru 2/28/16

Electric Service Orders -218

Water Service Orders - 140

Service Orders for 3/1/16 to 3/31/2016

Electric Service Orders -215

Water Service Orders - 170

Service Orders for 4/1/16 to 4/30/16

Electric Service Orders -215

Water Service Orders - 164