



# CITY OF NEEDLES

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Mayor Edward T. Paget, M.D.  
Vice Mayor Jeff Williams  
Councilmember Tony Frazier  
Councilmember Tom Darcy  
Councilmember Robert Richardson, M.D.  
Councilmember Louise Evans  
Councilmember Shawn Gudmundson  
City Manager Rick Daniels

## MEMORANDUM

TO: Honorable Mayor & Council Members  
FROM: Rick Daniels, City Manager *Rick*  
SUBJECT: Manager's Report  
DATE: October 16, 2015

City Mgr: \*\* Fire Committee Recommendation is being developed by Committee members. Their report will be provided to Council at their next meeting.  
\*\* The School District is determining if they can do the mural on Broadway, at the pedestrian tunnel.  
\*\* Law enforcement conducted a sweep of unlicensed, out of state contractors.  
\*\* Continue to work with Burger Hut to permit the rehabilitation of the property  
\*\* Sales & Use Tax... is up 7.8% for 2Q15 over 2Q14. Of the 25 jurisdictions within the County of San Bernardino (including the County unincorporated areas), Needles experienced the 7th highest year over year increase as a percentage for the quarter.  
\*\* There were four (4) home sales in August, 2015 with a median home price of \$107,500. This is \$71 per square foot on an average home size of about 1,500 square feet.  
\*\* The State of California reports on their August 2015 unemployment report that Needles has about 2,000 persons engaged in the workforce, with 1,900 employed and 100 unemployed. They estimate the unemployment rate in Needles to be 4.7% (the County of San Bernardino as a whole has an estimated unemployment rate of 6.5% for the same time period).

City Clerk: \*\* Working with the MDAQMD to provide video conferencing at the council chambers  
\*\* Responding to records requests  
\*\* Creating a list of contractors and subcontractors licensed in the city for distribution to staff  
\*\* Contacting businesses with past due accounts

Utilities: \*\*Electric: Building power feed for the Caltrans lights on East Broadway  
\*\* Continuing work on the Eagle Pass business circuit  
\*\* Repaired storm damage from the recent lightning storm

Planning: \*\* Coordinating locks for El Garces for Amtrak service  
\*\* Coordinating project plans for El Garces East End  
\*\* Developing plan to streamline code enforcement processes, including implementation of outsourcing for ticket fine collection, automation of citations and citation reports, implementation of inspection program for long-term residential rental properties, amendment of citation requirements reducing the existing 4 down to 1 for properties experiencing conditions that are prone to fires.

\*\* Processing documentation for sale of city-owned property in the vicinity of the rodeo grounds

Code Enf: \*\* Maintaining an average of 55 cases in various states of disposition  
\*\* Working with the receiver, fire department, air quality district, LY Environmental, JJ Environmental for the asbestos abatement at the Overland. Includes coordination with Allied Waste and Daniell's Septic for the controlled burn/training exercise for this multi-agency activity.  
\*\* Assisting multi-agency task force on unlicensed contractors  
\*\* Working with legal and Data Ticket on finalizing their contract.  
\*\* Establishing a flow chart and cost of services study on the breakdown of current code enforcement expenses  
\*\* Developing plan for automation of the code enforcement program. Identifying potential solutions for archaic system/codes.

Public Works: \*\* Constructing the electrical vehicle station around routine maintenance and will be installing cement slab, cement stops and painted dividers as well as some rock bed landscape.  
\*\* Completing the last storm clean up on roads throughout town  
\*\* Continuing with pavement repairs where there are water cuts throughout town  
\*\* Need to get back out on Needles Highway ASAP to continue road repairs  
\*\* Weed control throughout town when time permits  
\*\* Road closures and traffic control for upcoming parades: Mohave Indian Days Parade, NHS Mustang Drive Parade, Homecoming Parade, Kiddy Day Parade, and the Haunted House event

Golf/Parks/ \*\* Continue work on front nine overseeding and mowing for reopening on October 27  
\*\* September comparisons:  
2014 - total revenue \$9,209; total rounds 657  
2015 - total revenue \$8,552; total rounds 469  
\*\* Routine maintenance at parks and cemetery

Recreation: \*\* In mid-schedule for fall sports which are soccer, volleyball and football. All teams in each sport are running full rosters with waiting lists.  
\*\* Preparing for our winter basketball league starting in December  
\*\* After school program is running approx. 140-170 students a day

Jack Smith \*\* Last weekend of the season with revenue on target

Aquatics: \*\* Daily maintenance and obtaining quotes to repair fence

Animal Cntrl: \*\* Rabies and vaccination clinic a success. Almost 70 dogs licensed at the clinic alone bringing in \$1,116.  
\*\* Interviews with prospective new hire(s) from Citadel starting next week

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